AUSTIN PUBLIC LIBRARY

May 2020 DIRECTOR'S REPORT



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HIGHLIGHTS

Austin Public Library Announces Plan for Service Changes

Austin Public Library has provided a roadmap for future service changes as they relate to operations during the COVID-19 pandemic.

The multi-phase approach outlines several possible reopening scenarios, each dependent on factors such as recommendations from county, state and federal health agencies, social distancing protocols, critical community needs, and logistical and budgetary considerations. Phase 2 - BOOK DROPS OPEN will begin June 1. Phase 3 - CURBSIDE SERVICE will begin on Monday, June 8

During all phases, the following practices will be in place:

- Enhanced procedures for frequent cleaning and disinfecting common areas
- Use of protective gear such as masks and gloves by all staff masks or face coverings are required, gloves are not
- Implementation of a teleworking policy that makes sense operationally and allows for social distancing in our facilities
- Adherence to existing policies for sick leave
- Frequent communication at all levels to facilitate cooperation and consistent best practices throughout the organization

The phases outlined above are subject to change as the pandemic environment evolves. For the most current information regarding Library services, please visit library.austintexas.gov.

Austin Public Library Launches APL+

The newest addition to Austin Public Library's Virtual Collection, APL+, is now available at library.austintexas.gov. APL+ provides Austin Public Library programming and information literacy in video shorts accessible via the internet. Content is searchable by target audience - Adult, Teen, or Child - and covers topics such as sing-a-longs, crafting, book talks, cooking, virtual library navigation, and digital scavenger hunts.

Virtual Job Assistance

Take advantage of the resources available at Austin Public Library's Job Portal, available at library.austintexas.gov. Jump start your job search with a 30-minute, 1-on-1 job coaching session; learn how to write the perfect cover letter; search job boards and build skills; learn resume best practices and use the online resume builder; and find resources to help navigate unemployment.

Austin Central Library Named COTE Top Ten Awards Winner

The Austin Central Library has been named a 2020 AIA Committee on the Environment (COTE) Top Ten Awards Winner. The COTE Top Ten Awards from the American Institute of Architects is the industry's best-known award program for sustainable design excellence. Each year, ten innovative projects from all over the world are recognized for their integration of design excellence with environmental performance.

Overlooking Shoal Creek and Lady Bird Lake, the Austin Central Library is a building shaped by light and designed to respond to the context of its place. Since the inception of the project, green building principles were key to the library's design, which was guided by two primary sustainability goals:

- 1. The building would be the most day-lit library in the country. *The heart of the building is the six-story atrium, which provides daylight for more than 80 percent of regularly occupied spaces.*
- 2. The building would serve as a water conservation model for buildings in the region. *A 373,000-gallon rainwater harvesting system, reused from existing infrastructure, provides water for landscape irrigation, restroom plumbing fixtures, and the landscaped rooftop pollinator garden.*

Austin Central Library is the culmination of the joint efforts of many City of Austin departments and staff. The Office of Sustainability, Austin Public Works, and Austin Public Library are honored to be lead partners in this award-winning effort.

Electric Lady Bird

<u>Electric Lady Bird (ELB)</u> delivers commercial-free, curated music from Central Texas artists. The Live Music Capital's best is served up, 24/7, through a user-friendly digital music platform. You can find it through APL's Virtual Library. We're currently looking to add even more great local music to Electric Lady Bird. Our next submission round is open May 1-30, 2020.

Austin Musicians! The next Electric Lady Bird submission round is open May 1-30, 2020.

Selected musicians will be awarded \$200 for full-length albums and \$100 for EP-length releases, In exchange, the Library will receive non-exclusive rights to stream the album/EP for a 3-year term. Jurors from the Austin music community will select the best albums.

Get your tunes ready to submit. For more into, go to library.austintexas.gov/ELB

FACILITIES SERVICES

FY2018 Bond Program Summary

Description

The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the City of Austin. The projects are grouped into the following categories:

- "PKG A" CLMP180 2016 Site/Civil Engineering Projects Hampton at Oak Hill Parking Lot Expansion; Cepeda Branch Trail
- "PKG B" CLMP282 Faulk /Austin History Campus -Faulk Library Archival Repository Upgrade; Austin History Center Interior & Exterior improvements



- "PKG C" CLMP286 Interior Renovation Projects Old Quarry Branch Renovation; Little Walnut Creek Branch Renovation; Willie Mae Kirk Branch Renovation; Manchaca Road Branch Roof Replacement & Renovation; St. John Branch Renovation
- "PKG D" CLMP287 Roof Replacement & System Upgrades Ruiz Branch; Carver Branch; University Hills Branch; Howson Branch; Spicewood Springs Branch; Yarborough Branch

Status

- CLMP180 2016 Site/Civil: Negotiations for Civil Engineering Design Services are 100% complete. Minor edits to the Scope are necessary to add accounting lines for each FDU / site / subproject.
- CLMP282 Faulk / AHC Campus: The Preliminary Engineering Report (PER) is anticipated May 20, 2020. Timeframe for completing the initial report is eight weeks.
- CLMP286 Interior Renovations: Negotiations continue with the Architecture Consultant. A request has been made to extend the contract execution date to June 26, 2020.
- CLMP 287 Roof Replacement & System Upgrades: Negotiations continue with the Architecture Consultant.
 A request has been made to extend the contract execution date to June 26, 2020.



Schedule

The design and construction program's deliverables are revised to a 36-month timeline. All timelines are estimates and subject to change without notice. Program construction starts will be staggered to minimize impacts to existing levels of branch services.

The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the City of Austin.

FY2012 Bond Program Summary

Description

• Proposition 18: Library, Museums and Cultural Facilities \$13.4 Million

Cepeda Branch

Scope of Work

Site Drainage Remediation and Interior Renovation of 8,110 SF Facility



Status

Design Phase 90% Complete.

Library Facilities Project Coordinator, Project Architect and QMD continue to revise the front-end documents of the project plans and specifications. Revisions are necessary to send the plans and specifications out as an IFB.

Budget / Cost

Appropriation \$1,049,839; Obligated \$579,442.17; Balance \$470,396.83 Other Issues

The 6,000sf roofing system is being overlaid with a silicone roof coating to extend the roof warranty by 20 years.

Zaragosa Technical Support Warehouse

Scope of Work

Replacement of Sprinkler System (life safety) in 20,000sf Facility

Status

The Engineering Consultant's Contract Amendment Project Plans are being revised and re-bid.

Budget / Cost

Appropriation \$794,965; Obligated \$315,311.31; Balance \$479,653.69

Schedule

- The Engineering Consultant's timeline for revising the Plans & Specifications is approximately 60 days.
- The IFB is estimated to take 5 months to contract execution.
- Est. Construction Start December 2020

University Hills Branch

Scope of Work

The work of this project comprises the construction of a new asphalt 29 parking space parking lot expansion at the existing University Hills Branch Library.

Status

100% Construction Documents are with the Development Services Dept for site plan review. Stantec Civil Engineers is in the process of responding to comments from the City's Development Review Dept (DRD).

Budget / Cost

Appropriation \$1,532,458.00; Obligated \$749,095.26; Balance \$783,362.74

Other Issues

COVID-19 is impacting the site plan review process. The Development Review Department has not met during the COVID period.

Yarborough Branch

Scope of Work

Interior Renovation of 15,120 sf Facility

Status

Construction Phase is 100% complete. Punch List occurred April 28, 2020. Substantial completion is anticipated to occur May 28, 2020.

Budget / Cost

Appropriation \$984,066; Obligated \$981,843.07; Balance \$2,222.93

Other Issues

Repairs to the Main Signage continue; the interior pendant will be installed during Phase II improvements.

Pleasant Hill

Scope of Work

Roof replacement and HVAC system overhaul for 8,851 sf facility. Additional Scope includes Interior Renovation.



Status

Construction Phase of Roof and HVAC Replacement is complete. A Certificate of Occupancy has been received for Phase I and the Design Services for Phase II interior improvements.

Budget / Cost

Appropriation \$1,147,997; Obligated \$1,089,331.88; Balance \$58,665.12

Schedule

- Design Services Phase II Interior Improvements are anticipated to be complete June 2020.
- Phase II Construction activities are anticipated to be complete August 2020.

Cepeda Branch Renovations

ID Task Name.	Durátion	Start	Half 2nd Half Otr 2 Otr 3 Otr 4	Otr 1 Otr 2	2nd Half Otr 3 Otr 4	Otr 1 Otr 2	2nd Half Otr 3 Otr 4	atri Hair	2nd Half Otr 3 Otr 4	1st Helf Otr 1 Otr 2	2nd Half Otr 3 Otr 4	Otr-1
1 1 Preliminary Phase	102 days	Tue 7/4/17	*****	1 30 1 30 5	1 30 2 1 30.1	A SILL SILLS	1 30 2 30 3	1 20 1 2012			30.7 1 30.5	
2 1.1 Rotation List Assignment	30 days	Tue 7/4/17	100% Rotation List As	ssignment	î	1	1	1 1 1			1	î.
3 1.2 Scope Development & Agreement Negotiations	37 days	Tue 8/15/17	100% Scope D	evelopment & Agreement	Negotiations	1		1 1 1		1	the contract of	1
4 1.3 Preliminary Phase End	28 days	Mon 10/16/17	100% Pr	eliminary Phase End	1	1		1 1 1				1
5 2 Design Phase	627 days	Tue 12/26/17	10	0	1	4		•				1
6 2.1 Design Development Start Milestone	0 days	Tue 12/26/17	i i	lesign Development	Start Milestone	1		Î î î		1		Ť
7 22 Construction Documents 30 / 60 / 90	527 days 1	Wed 12/27/17	95%		1	1	1	Construction Document	ts 30 / 60 / 90			1
8 3 Bid/Award/Execution Phase (IFB)	90 days	Fri 1/3/20		1	1	1	1	· · · ·				1
9 3.1 Bid Advertisement	30 days	Fn 1/3/20		1	1	1		Bid Advertisemen		1		1
10 3.2 Bid Open & Evaluations	30 days	Fn 2/14/20		1	1	1	1	Bid Open &	Evaluations			1
11 3.3 Construction Contract Award	30 days	Fn 3/27/20						Constr	uction Contract Award			1
12 3.4 Bid/Award/Execution Phase End	0 days	Thu 5/7/20	1	1	1	1	1	Bid/A	ward/Execution Phase E	ind		1
13 4 Construction Phase	130 days	Thu 5/7/20		A company of the second s	4							1
4 4.1 Notice to Proceed Effective Date	0 days	Thu 5/7/20	1		1					la		1
15 4 2 Construction Contract Execution	130 days	Fri 5/8/20		1	1	1			Const	uction Contract Executi	ion	1
6 4.3 Substantial Completion Date	0 days	Thu 11/5/20		1	1	1		1 1 1	4 Subs	tantial Completion Date	1	1
17 5 Post Construction Phase	290 days	Fri 11/6/20			1				-			
18 5.1 Warranty/Post Construction Duration	290 days	Fri 11/6/20	0	1	1	1	1	Warranty/Post Constr	uction Duration			1
19 5.2 11-Month Warranty Review	90 days	Fri 8/13/21		8	1	1				11-Month Warranty Re	view	
20 5.3 Project Acceptance	30 days	Fn 11/5/21	Ű.	1	ĩ	1		1 1 1		Pro	ject Acceptance	i
21 54 End of Post Construction Activities	0 days	Thu 12/16/21		1-	1	1		E		End of Post C	onstruction Activities	1

Zaragosa Warehouse

) Task Name	Duration	Start	Finish	Predecessors	Otra	011 011 0113 0113 1	0r 4 0r 1 0r 2 0r 3 1 0r	2018	2019 Citral Citral Citra	2020 or 1 for 2 for 3 f	2021 0tr 1 0tr 2 0tr 3 0tr 4	0#1 L 0#2 L 0#3
1 Preliminary Phase	426 days	Fri 3/4/16	Fri 10/20/1	7	2014				1 40 1 1 40 2 1 40 0 1 40 4	For Logic Louis L		
1.1 Rotation List Assignment	110 days	Fn 3/4/16	Thu 8/4/1	6	000	100% Rotati	on List Assignment	1	1	1		
1.2 Scope Development & Agreement Negobations	240 days	Thu 8/4/16	Wed 7/5/1	72	and the second	100%		opment & Agreement Negotiations	2	F		
1.3 Preliminary Phase End	78 days	Wed 7/5/17	Fn 10/20/1	73			100% Pr	eliminary Phase End		1. 0		
2 Design Phase	653 days	Fri 4/20/18	Tue 10/20/2		1.1.5		1	1	10. 0. I.C			
2.1 Design Development Start Milestone	0 days.	Fn 4/20/18	Fri 1/4/1				1	Design Development	Start Milestone			
2.2 Construction Documents 30 / 60 / 90	653 days	Fn 4/20/18	Tue 10/20/2	06		(1	75%			Construction Documents 30 / 60 / 90	
3 Bid/Award/Execution Phase (IFB)		Tue 10/20/20				1	3	1				
3.1 Bid Advertisement		Tue 10/20/20			1.1.1			1	1	25%	Bid Advertisement	
3.2 Bid Open & Evaluations		Mon 11/30/20			1223		1	5	1	1 1	Bid Open & Evaluations	
3.3 Construction Contract Award.	20 days	Mon 2/22/21						1	1	1	Construction Contract Av	
3.4 Bid/Award/Execution Phase End	0 days	Fn 3/19/21					-1	A	Î.	1	Bid/Award/Execution Pha	ise End
4 Construction Phase	132 days				1005			in the second second	1			Sector Control
4.1 Notice to Proceed Effective Date	1 day	Fri 2/5/21						1	1	i i	Notice to Proceed Effective D	
4.2 Construction Contract Execution	132 days	Fn 2/5/21	111-111-11-11-1		1.1.1			- 6	1			Contract Execution
4.3 Substantial Completion Date	0 days	Mon 8/9/21	0.000.0000							1 1	 Substantial 	Completion Date
5 Post Construction Phase		Tue 8/10/21			1.1.3			1	1	1	1	
5.1 Warranty/Post Construction Duration	285 days				1110			1	1	Warranty/P	ost Construction Duration	
5.2 11-Month Warranty Review	90 days			2 18FS-90 days		1	3	3	1	î î	11-Month Warra	
5.3 Project Acceptance	30 days			2 19FS-30 days			Y	Y	1			roject Acceptance
5.4 End of Post Construction Activities	0 days	Mon 9/12/22	Mon 9/12/2	2 20			12	1	-1	i	End of Post C	onstruction Activities

University Hills Branch

ID Task Name	Duration	Start	Pinish	2015 ptr 2 Dtr 3 Dtr 4 Otr 1 Dtr 2 Otr 3 Dtr 4	0rr1 0rr2 0rr3 0rr4	0rt 0r3 0r3 0r4	0+1 0+2 0+3 0+4	011 012 013 014 014 011 012	ors I ma
1 1 Preliminary Phase	260 days	Fri 6/19/15	Thu 6/16/16		1	50.1 1 50 2 1 50 5 1 50 5	594 t 1 507 2 1 570 52 1 580 9		540 Sec. 1. Sec. 9.
2 1 1 Rotation List Assignment	96 days	Fn 6/19/15	Fri 10/30/16	100% more and Rotation List Assignment					
1.2 Scope Development & Agreement Negotiations	SC days	Sun 11/1/15	Fri 2/19/16	100% Scope Development & Agreement N	egotiations				
1 3 Preliminary Phase End	78 days	Tue 3/1/16	Thu 5/15/16	1 100% Prolininary Phase E	sd (
2 Design Phase	399 diays	Sun7/1/18	Thu 1/9/20	the second s	1	-			
5 21 Design Development Start Milestone	0 days	Sun 7/1/18	Sun 7/1/18	a non a manufacta destructura a sinte provincia da manda a manda a s		Design Development	Start Milestone	and the second se	
2.2 Construction Documents 30 /60 /90	230 days	Fri 8/10/19	Thu E/27/19			100%	Construction Docume	nts 30 / 60 / 90	
2.3 Site Development Permit	140 days	Fn 6/28/19	Thu 1/9/20				75%	h i i	
3 Contract Negotiation / Job Order Contract 5/0 Ci	30 days	Fri 1/10/20	Thu 2/28/20	the second s	1	Contraction and and and and and and and and and an			
3 1 Scope Development	10 days	Fn 1/10/20	Thu 1/23/20		1			Scope Development	
1 3 2 Negotiations and Approvals	10 stys	Fn 1/24/20	Thu 26.00		1			Negotiations and Approvals	
2 3.3 Construction Contract Award	10 days	Fn2/7/20	Thu 2/20/20					Construction Contract Award	
3 3.4 Bid/Award/Execution Phase End			Thu 2/20/20		and the second sec			Bid Award/Execution Phase End	
4 4 Construction Phase	98 days	Sun 3/1/20	Wed 7/15/28		1				
5 4.1 Notice to Proceed Effective Date	0 days.	Sun 3/1/20	SUN 3/7.20	- Y -	-4	Number of the second		Notice to Proceed Effective Date	
4.2 Construction Contract Execution			Wed 7/15/20					Construction Contract Execution	
7 43 Substantial Completion Date	0 days	Wed 7/15.00	Wed 7/15/20			· · · · · · · · · · · · · · · · · · ·		Substantial Completion Date	
8 5 Post Construction Phase	262 d ays	Thu 7/16/20	Fri 7/16/21	1	1				
5 1 Warranty/Post Construction Duration			Fn 7/16/21	and the second of the second	A	P	Warranty/Pos	t Construction Duration	
5.2.11-Month Warranty Review	90 days	Mon 3/15/21	Fei 7/16/21	4	1			11-Month Warranty Review	
5.3 Project Acceptonce	30 days	Mon 6/7/21	Fri 7/16/21	a strange and the second s				Project Acceptance	
22 5.4 End of Post Construction Activities	0 days	Fn 7/16/21	Fri 7/16/21					End of Post Construction Activities	

Yarborough Branch

ID	Task Name	Duration	Start	Finish	2016 2017 2018 Otr 1 Otr 2 Otr 3 Otr 4 Otr 1 Otr 2 Otr 3 Otr 4 Otr 1 Otr 2 Otr 3	2019 2020 2021 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4
1	1 Preliminary Phase	53 days	Fri 1/8/16	Tue 3/22/16		
2	1.1 Rotation List Assignment	20 days	Fri 1/8/16	Thu 2/4/16	Rotation List Assignment	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
3	1.2 Scope Development & Agreement Negotiations	20 days	Thu 2/4/16	Wed 3/2/16	Scope Development & Agreement Negotiations	
4	1.3 Preliminary Phase End	15 days	Wed 3/2/16	Tue 3/22/16	0% 🛃 Preliminary Phase End	1
5	2 Design Phase	269 days	Tue 3/22/16	Fri 3/31/17		
6	2.1 Design Development Start Milestone	0 days	Tue 3/22/16	Tue 3/22/16	Design Development Start Milestone	
7	2.2 Construction Documents 30 / 60 / 90	269 days	Tue 3/22/16	Fri 3/31/17	00% Construction Documents 30 / 60 / 90	the second se
8	3 Contract Negoiations (Job Order Contract)	512 days	Fri 3/31/17	Mon 3/18/19		
9	3.1 Scope Development	150 days	Fri 3/31/17	Thu 10/26/17	100% Scope Development	
10	3.2 JOC Assignment	150 days	Thu 10/26/17	Wed 5/23/18	100% JOC As	signment
11	3.3 Construction Contract Negotiation	120 days	Wed 5/23/18	Tue 11/6/18	100%	Construction Contract Negotiation
12	3.4 Negotiation Phase End	94 days	Wed 11/7/18	Mon 3/18/19	100	% ··········
13	4 Construction Phase	137 days	Thu 5/9/19	Fri 11/15/19		
14	4.1 Notice to Proceed Effective Date	0 days	Thu 5/9/19	Thu 5/9/19	1	
15	4.2 Construction Contract Execution	137 days	Thu 5/9/19	Fri 11/15/19		95% Construction Contract Execution
6	4.3 Substantial Completion Date	0 days	Fri 11/15/19	Fri 11/15/19		Substantial Completion Date
7	5 Post Construction Phase	285 days	Mon 11/18/19	Fri 12/18/20	and the second se	
8	5.1 Warranty/Post Construction Duration	285 days	Mon 11/18/19	Fri 12/18/20	Warranty/	Post Construction Duration
19	5.2 11-Month Warranty Review	90 days	Mon 8/17/20	Fri 12/18/20		11-Month Warranty Review
20	5.3 Project Acceptance	30 days	Mon 11/9/20	Fri 12/18/20		Project Acceptance
21	5.4 End of Post Construction Activities	0 days	Fri 12/18/20	Fri 12/18/20		End of Post Construction Activities

Cepeda Branch / Hampton Branch (Site/Civil) Report

Project Description

The Cepeda Branch Library Trail Project was initiated to provide a safe, well-lighted pedestrian pathway from the Cepeda Branch Library property at 651 N Pleasant Valley Road through to Gonzalez Street under the adjacent East Seventh Street overpass.



The Will Hampton Branch Library at 5125 Convict Hill Road has experienced heavy use by the community since the facility first opened its doors in 1997. The community facility is public-facing and adjacent to the equally popular Dick Nichols District Park. The project consists of adding 22 parking spaces to the existing parking lot.

Status

- Negotiations for Civil Engineering Design Services are 100% complete.
- Espy Engr. Consultant and APL Facilities with Public Works Department will begin meeting to finalize Scope of Work to include Public Engagement phase and schedule.

Schedule

See Gantt Chart

Cost

Design Budget \$123,932.08; Construction Budget \$644,578

Other Issues

Homeless encampment under the 7th St Bridge

Cepeda Branch / Hampton Branch Monthly Schedule

ID Task Name	Duration	Start	Finish	2019 atr 2 atr 3 atr 4 atr 1 atr 2 atr 3 otr 4	2021 atr 1 atr 2 atr 3 atr 4	Qtr 1 Qtr 2 Qtr 3 Qtr 4	otr 1 otr 2 otr 3 otr 4	0tr 1 0tr 2 0tr 3 0tr 4	otr 1 otr 2
1 1 Preliminary Phase	180 days	Mon 6/17/19	Fri 2/21/20						1
2 1 1 Project Start Milestone	0 days	Mon 6/17/19	Mon 6/17/19	100% 🌪 Project Start Milestone				1	Transferration of the second
 1.2 Rotation List Assignment 	60 days	Mon 6/17/19	Fri 9/6/19	100% Rotation List Assignment			1		
1.3 Scope Development & Agreement Negotiations	60 days	Mon 9/9/19	Fri 11/29/19	95% Scope Development & Agreement Negoti	ations		1	F	i
1.4 Preliminary Phase End	60 days	Mon 12/2/19	Fn 2/21/20	0% Preliminary Phase End			1		1
2 Design Phase	200 days	Fri 2/21/20	Fri 11/27/20	1 0		1	1	1	1
2.1 Design Development Start Milestone	0 days	Fri 2/21/20	Fri 2/21/20	Design Development Start Miles				the state of the s	1
2.2 Construction Documents 30 / 60 / 90	200 days	Mon 2/24/20	Fri 11/27/20	Con	truction Documents 30 / 60 / 90			1	1
3 Bid/Award/Execution Phase (IFB)	180 days	Mon 11/30/20	Fri 8/6/21				1		
3.1 Bid Advertisement	60 days	Mon 11/30/20	Fn 2/19/21		Bid Advertisement		1	1	1
3.2 Bid Open & Evaluations	60 days	Mon 2/22/21	Fn 5/14/21		Bid Open & Evaluation	ńs			1
2 3 3 Construction Contract Award	60 days	Mon 5/17/21	Fri 8/6/21		Construction	Contract Award		100000000000000000	1
3.4 Bid/Award/Execution Phase End	0 days	Fri 8/6/21	Fri 8/6/21		Bid/Award/E	xecution Phase End	1		1
4 Construction Phase	265 days	Mon 8/9/21	Fri 8/12/22		*				
4 1 Notice to Proceed Effective Date	30 days	Mon 8/9/21	Fri 9/17/21		Notice to	Proceed Effective Date			1
5 4.2 Construction Contract Execution	235 days	Mon 9/20/21	Fri 8/12/22			Construction	Contract Execution	· · · · · · · · · · · · · · · · · · ·	1
4.3 Substantial Completion Date	0 days	Fri 8/12/22	Fri 8/12/22			Substantial	Completion Date		1
6 Post Construction Phase	360 days	Mon 8/15/22	Fri 12/29/23						1
5.1 Warranty/Post Construction Duration	360 days	Mon 8/15/22	Fri 12/29/23		Warranty/Post 0	Construction Duration	1		1
5.2 11-Month Warranty Review	90 days	Mon 8/28/23	Fri 12/29/23			11-1	Nonth Warranty Review	Б.	1
5.3 Project Acceptance	30 days	Mon 11/20/23	Fri 12/29/23				Project Acceptance	E.	
22 5.4 End of Post Construction Activities	0 days	Fn 12/29/23	Fri 12/29/23			1	End of Post Construction Activities	*****************	1

Faulk Building / Austin History Center Monthly Report Facility Improvements & Archival Repository Expansion

Project Description

The Faulk Library and Austin History Center are grouped together to meet the growth demands of the City's burgeoning population by adding much needed archival storage space, security for collections, and upgrading environmental controls. The campus will be reinforces as a single destination that will facilitate seamless interchanges between the Faulk Building, the Austin History Center, adjacent Wooldridge Square and many nearby historical sites.



With sustainability as a project goal the work to the Faulk Building include but is not limited to modifying the 2nd and 3rd floors of JHF to meet minimal archival storage standards. Removing existing carpet and providing a sealed, epoxy-coated concrete flooring finish. Additional work includes upgrading the building M/E/P and Elevator Retrofit. Infrastructure upgrades at the Austin History Center include wheelchair lift replacements, lead-based paint abatement, renovation of worn finishes, lighting retrofit, and renovation of exteriors to redress structural and aesthetic improvements.

Status

The Preliminary Engineering Report Proposal (PER) is anticipated May 28, 2020. The goals and 8-week timeframe are outlined as follows: Goals:

- Identify essential scope of project, with conceptual cost estimate.
- Identify options for discretionary scope, with conceptual cost estimate.
 - with conceptual cost estimate. With the time limits for the PER, only primary stakeholders will be engaged.
- All meetings will be online.
- Access to the existing buildings will be available, following all safety protocols of the City of Austin and of each member of the design team.

Schedule

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- Week 1 kickoff; begin gathering information
- Week 3 Meeting #1 progress report



- Week 5 Meeting #2 present preliminary report of essential scope + options
- Week 8 Receive cost estimate and compile final documents

Cost

Design Budget TBD; Construction Budget TBD

Faulk Library Building / Austin History Center Schedule

D Task Name	Duration	Start	Half Otr 2	2nd Half Otr3 Otr4	Otr 1 Otr 2	2nd Half Otr 3 Otr 4	1st Halt Otr 1 Otr 2	2nd Half Otr 3 Otr 4	Otr 1 Otr 2	2nd Half Otr 3 Otr 4	1st Half	2nd Half Otr 3 Otr 4	Otr 1
1 1 Preliminary Phase	102 days	Tue 7/4/17	- are		30	1 30 2 1 30 3		30 2 303	and the second		1 30 1 30 -	and and	- see t
2 1.1 Rotation List Assignment	30 days	Tue 7/4/17	100%	Rotation List Ass	ignment	1	1	1	1 1 1		1	1	1
1.2 Scope Development & Agreement Negotiations	37 days	Tue 8/15/17		100% Scope Dev	elopment & Agreement	Negotiations	+				1		1
1.3 Proliminary Phase End	28 days	Mon 10/16/17		100% Prel	iminary Phase End	r		1	1				1
2 Design Phase	527 days	Tue 12/26/17						-	•		1		1
5 2 1 Design Development Start Milestone	0 days	Tue 12/26/17		1	Design Development S	Start Milestone		1	1 1 1		1	1	1
7 2.2 Construction Documents 30 / 60 / 90	527 days	Wed 12/27/17		96%		1		1	Construction Documer	ts 30 / 60 / 90			1
3 Bid/Award/Execution Phase (IFB)	90 days	Fri 1/3/20		I		t	1				I.	1	1
3.1 Bid Advertisement	30 days	Frt 1/3/20	1 Jan 1	in the second		1			Bid Advertisemer	ht			
0 3.2 Bid Open & Evaluations	30 days	Fn 2/14/20		1		£	1		Bid Open &	Evaluations	1	L	1
1 3.3 Construction Contract Award	30 days	Fn 3/27/20				1			Const	ruction Contract Award			1
2 3.4 Bid/Award/Execution Phase End	0 days	Thu 5/7/20		1		1		· · · · · · · · · · · · · · · · · · ·	Bid/	ward/Execution Phase I	End	1	1
3 4 Construction Phase	130 days	Thu 5/7/20				k					1		1
4 4.1 Notice to Proceed Effective Date	0 days	Thu 5/7/20		1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		1					1	1	1
5 4.2 Construction Contract Execution	130 days	Fri 5/8/20								Cons	truction Contract Executi	ion	1
6 4 3 Substantial Completion Date	0 days	Thu 11/5/20				1			1	& Subs	stantial Completion Date	ř.	1
7 5 Post Construction Phase	290 days	Fri 11/6/20							1	-			1
8 5 1 Warranty/Post Construction Duration	290 days	Frt 11/6/20				1		1	Warranty/Post Const	ruction Duration			1
9 5211-Month Warranty Review	90 days	Fri 8/13/21					1				11-Month Warranty Re	view	1
0 5.3 Project Acceptance	30 days	Fit 11/5/21		1	1	1		1	1		Pro	ject Acceptance	SI.
54 End of Post Construction Activities	0 days	Thu 12/16/21	· · · · · · · · ·			2			1		End of Post C	onstruction Activities 🍝	

Interior Renovations Monthly Report

Project Description

Austin Public Library 2018 Bond Program Package "C" Interior Renovations, combines five library branch projects with similar modernization and refurbishment scopes of work. The work require project designs that are reflective of the emerging architectural styles of our region and sympathetic to the City of Austin initiatives including citizen participation in the design processes, Art in Public Places, and project team participation by minority and women-owned businesses.



The scope of Package "C" consists of selective demolition of the

finishes of the existing building and renovations to the same that include interior finishes, floor finishes and base, new suspended ceilings and electrical service, lighting and plumbing, new gypsum drywall assemblies, storefront window systems and new furnishings. The project includes miscellaneous asbestos abatement. Compliance with current Americans with Disabilities Act (ADA) standards and the City of Austin Sustainability objectives are project goals. Projects which comprise Pkg. C are as follows;

- The Old Quarry Branch
- Little Walnut Creek Branch
- Manchaca Road Branch
- Willie Mae Kirk Branch.
- St. John Branch

Status

The proposal for the Preliminary Engineering Report (PER) was submitted April 1, 2020. Comments were drafted and forwarded back to the Architect and a revised proposal was submitted on April 16, 2020. There continue to be concerns with the Consultants' Phase A Scope and Cost. A request to extend the contract execution date to June 26 has been made to the CCO. Every effort will be made to bridge differences to execute a PER Phase A Contract by June 26, 2020.

Schedule

Will be revised to reflect A/E Consultants Phase A deliverables

Cost

Design Budget TBD; Construction Budget TBD

Other Issues

None to date

Interior Renovations Schedule

ID	Task Name	Duration	Start	Finish	0tr1 0tr2 0tr3 0tr4 0tr1 0	2020 01r.2 01r.3 01r.4 0	2021 01/1 01/2 01/3 01/4	OFT CONS LONA	0tr t 0tr 2 0tr 3 0tr 4	01/1 01/2 01/3 01/0	Die 1
1	1 Preliminary Phase	152 days	Mon 11/4/19	Tue 6/2/20				30 - 30 - 1 30 - 1 90 -	Sector Sector Sector	1 Stor 1 Stor 1 Stor	1
2	1 1 Project Start Milestone	0 days	Mon 11/4/19	Mon 11/4/19	 I 					1	1
3	1.2 RFQ for Design Architectural Services	32 days	Mon 11/4/19	Tue 12/17/19	100% RFQ for Des	ign Architectural Services				1. 	4
4	1.3 RFQ Evaluations & Review	60 days	Wed 12/18/19	Tue 3/10/20	100%	Evaluations & Review				1	1
5	1.4 RCA & PSA Negolations - Preliminary Phase End	d 60 days	Wed 3/11/20	Tue 6/2/20	75%	RCA & PSA Negolations	s - Preliminary Phase End			£	
6	2 Design Phase	300 days	Tue 6/2/20	Tue 7/27/21						1	1.000
7	2.1 Design Development Start Milestone	û days	Tue 6/2/20	Tue 6/2/20		Design Development Si	start Milestone	Second States and States and		1	1
8	2.2 Construction Documents 30 / 60 / 90	300 days	Wod 6/3/20	Tue 7/27/21	1		Construction D	ocuments 30 / 60 / 90		1	1
9	3 Bid/Award/Execution Phase (CSP)	180 days	Wed 7/28/21	Tue 4/5/22			-			1	1
10	3.1 CSP (Council Approval) & Advertisement	60 days	Wed 7/28/21	Tue 10/19/21	1	1	CSP (C	Council Approval) & Advertisement		1	3
11	3.2 Bid Open Date	60 days	Wed 10/20/21	Tue 1/11/22				Bid Open Date			1
12	3.3 Construction Contract Award by Council Date	60 days	Wed 1/12/22	Tue 4/5/22	1		1	Construction Contract Aw	ard by Council Date	1	1
13	4 Construction Phase	440 days	Tue 4/5/22	Tue 12/12/23							4
14	4.1 NTP Construction Start Milestone	0 days	Tue 4/5/22	Tue 4/5/22			1	NTP Construction Start M	lilestone	0	1
15	4.2 Construction Contract Execution	440 days.	Weit 4/6/22	Tue 12/12/23	Construction Note		-	•		Construction Contract Execution	1
16	4.3 Substantial Completion Date	0 days	Tue 12/12/23	Tue 12/12/23	Construction duration for Pkg. C is est	mated at 18 months. Closing a	and		4		1
17	5 Post Construction Phase	280 days	Wed 12/13/23	Tue 1/7/25	re-opening of affected branches will be	staggered to minimize service	a				-
18	5.1 Warranty/Post Construction Duration	280 days	Wed 12/13/23	Tue 1/7/25	disruption. Closure scheduling will be			War	ranty/Post Construction Duration	F	and the second s
19	5.2.11-Month Warranty Review	90 days	Wed 9/4/24	Tue 1/7/25	Team and Project Consultants: Actual without notice	dates are subject to charige			- 11	Month Warranty Review	The second secon
20	5.3 Project Acceptance	45 days	Wed 11/6/24	Tue 1/7/25	THE PART HARD			1		Project Acceptance	
21	5.4 End of Post Construction Activities	0 days	Tue 1/7/25	Tue 1/7/25		1				End of Post Construction Activities	

Roof Replacements & Systems Upgrades Monthly Report Project Description

Austin Public Library 2018 Bond Program Roof Replacements & Systems Upgrades, combines six library branch projects with similar scopes of work for roofing system rehabilitation to extend the life-cycle and or HVAC Systems and controls upgrades. Warranty requirements for roofing systems shall be 20 years for leakage and weather and, 10 years for HVAC Systems. The HVAC Systems shall be upgraded to contribute to



overall building energy goals, shall have low life cycle costs and capable of providing excellent indoor environmental quality while minimizing maintenance requirements.

A Commissioning Agent (Cx) will assist ACFS with refining the HVAC functional requirements and roofing system rehabilitation requirements. Systems to be commissioned are Roof, Air Conditioning, Heating Systems, Security / CCTV, PV Array and Sub-Metering devices Work by related trades may include but is not limited to, asbestos abatement, steel, building automation, electrical and plumbing. Project will also feature: upgrading of the roof drainage system including scupper's, repair and upgrade of lightning protection system. Projects which comprise Pkg. D are further described as follows;

- Ruiz Branch Roofing System
- Carver Branch Roofing System & HVAC Upgrade.
- University Hills Roofing System
- Howson Branch HVAC and Controls Upgrade
- Spicewood Springs Roofing System
- Yarbrough Branch Roofing System, replacement of clerestories, and upgrade of lightning protection system.

Status

The proposal for the Preliminary Engineering Report (PER) was submitted April 20, 2020. Comments were drafted to be forwarded back to the Consulting Engineer. There are concerns with the Consultants Phase A Scope and Cost. A request to extend the contract execution date to June 12 has been made to the CCO. Every effort will be made to bridge differences to execute a PER Phase A Contract by June 12, 2020.

Schedule

Will be revised to reflect the Engineering Consultants Phase A deliverables

Cost

Design Budget TBD; Construction Budget TBD

Roof Replacements & Systems Upgrades Schedule

ID	Task Name	Duration	Start	Finish	2019 Otr 2 Otr 3 Otr 4	otr 1 a	2020 tr 2 Otr 3 Otr 4	0tr 1 0tr 2 0tr 3	OF4 OF1	2022: Otr 2 Otr 3 Otr 4	Otr 1 Otr 2	ors 1 are	2024 Otr 1 Otr 2 Otr 3 Otr 4	Otrit
1	1 Preliminary Phase	151 days	Mon 7/22/19	Mon 2/17/20	2	-		1						1
2	1.1 Project Start Milestone	0 days	Mon 7/22/19	Mon 7/22/19	0 7/22			1	1		1		1	1
3	1 2 RFQ for Engr Design Services	20 days	Tue 10/15/19	Mon 11/11/19	100% RFC	for Engr. Des	sign Services	1			1		1	1
đ	1.3 RFQ Evaluations & Review	18.8 days	Tue 11/26/19	Fri 12/20/19	100%	RFQ Evaluation	ons & Review	1	1		1		1	1
5	1.4 RCA & PSA Negolations - Preliminary Phase End	30 days	Tué 1/7/20	Món 2/17/20	50%	RCA &	PSA Negoiations - Preli	minary Phase End	1		1		1	1
6	2 Design Phase	300 days	Mon 2/17/20	Mon 4/12/21					1		1		1	1
1	2 1 Design Development Start Milestone	0 days	Mon 2/17/20	Mon 2/17/20		& Design	Development Start Mil	estone	1		1		1	1
8	2.2 Construction Documents 30 / 60 / 90	300 days	Tue 2/18/20	Mori 4/12/21				Construction Doc	uments 30 / 60 / 90	1	(1	î
9	3 Bid/Award/Execution Phase (IFB)	180 days	Tue 4/13/21	Mon 12/20/21					-				Y	1.
10	3.1 IFB Advertisement	60 days	Tue 4/13/21	Mon 7/5/21				IFB Adv	ertisement		1		1	1
-11	3.2 Bid Open Date	60 days	Tue 7/6/21	Mon 9/27/21				1	Bid Open Date		1		1	3
12	3.3 Construction Contract Award	60 days	Tue 9/28/21	Mon 12/20/21		1		1	Construct	tion Contract Award	1		1	1
13	4 Construction Phase	440 days	Mon 12/20/21	Mon 8/28/23				1	-			-	1	1
14	4 1 NTP Construction Start Milestone	0 days	Mon 12/20/21	Mon 12/20/21				1	NTP Con	struction Start Milestone	1		1	1
15	4.2 Construction Contract Execution	440 days	Tue-12/21/21	Mon 8/28/23	- Construction Note	(<u></u>			1	Constructi	on Contract Execution	1
16	4.3 Substantial Completion Date	0 days	Mon 8/28/23	Mon 8/28/23	Construction duration for F	kd Dis estima	sted at 18 months. Closin	n and			1	•	1	1
17	6 Post Construction Phase	280 days	Tue 8/29/23	Mon 9/23/24	re-opening branchos as ne	cossary will be	staggered to minimize		1		1	-		1
18	5.1 Warranty/Post Construction Duration	280 days	Tue 8/29/23	Mon 9/23/24	service disruption. Closure	scheduling will	I be coordinated with API	.5	1	Warranty/Po	st Construction Durat	on		1
19	5.2 11-Month Warranty Review	90 days	Tue 5/21/24	Mori 9/23/24	Launch Team and Project change without notice.	Consultants, A	ctual dates are subject to	· · · · · · · · · · · · · · · · · · ·	1			11-Month W	arranty Review	1
20	5.3 Project Acceptance	45 days	Tue 7/23/24	Mon 9/23/24					1		1		Project Acceptance	1
21	5.4 End of Post Construction Activities	0 days	Mon 9/23/24	Mon 9/23/24			a second s	1	1		8	End of F	ost Construction Activities 💣	

AUSTIN HISTORY CENTER

Programming & Outreach

- The COVID-19 Files project has been very successful so far with well over 100 submissions of journals, art, photos, video, and more, totaling nearly 600 unique items. The project has received a lot of press attention with KUT, Austin Chronicle, Library Journal, Austin American Statesman, and CBS Austin all covering.
- On April 19, Asian American Community Archivist Ayshea Khan participated in the Coronavirus at Anti-Asian Racism in Austin Virtual Town Hall, hosted by Austin Asian Community Health Initiative. 180 people attended the live event.

Collections

 AHC staff finished processing 1 collections, the Austin Neighborhoods Council Records. The finding aids for all processed AHC collections are available online at: http://www.lib.utexas.edu/taro/browse/browse_ahc1.html

Exhibits

The AHC launched a new online exhibit experience called "Hidden Austin: Stories from the Original Square Mile." The project includes a multimedia, geo-referenced web and mobile exhibit through the Vamonde app as well as a series of AHC-produced video shorts. The project landing page is here: https://library.austintexas.gov/ahc/hidden-austin-stories-original-square-mile-746081. The exhibit and videos have received more than 2000 views since launching in mid-April, and 5 more videos are scheduled for release in May.

Reference

Though the building has been closed, AHC staff continue assisting researchers remotely. During this time
staff helped researchers from Oakwood Cemetery document prominent women buried there for an online
Suffrage exhibit; helped a company license photos for a new office space; responded to numerous press
requests for information about the 1918 influenza epidemic in Austin, researched Alex Jones for PBS's
Frontline; helped UT students with research on Japanese internment and early Chinese immigration; and
many other topics.

LIBRARY PRIORITIES

Literacy Advancement

Many of our youth librarians and branch staff are busy creating and making things. They're producing storytime and puppet videos for APL+. Check out the videos to see how writing at home can be fun and educational and how play can be used to enrich the lives of kids at home. Videos for teens include one on writing prompts and another featuring instructions for creating your own zine.



Digital Inclusion & STEM

This month APL promoted home use of *hoonuit*, a collection of on-demand software training and support tutorials for over 150 software applications available through the Virtual Library.

Equity, Diversity & Inclusion

One of the Terrazas Branch team members maintained the Homelessness Services document, an online resource guide for those experiencing homelessness or helping those who are homeless. Another Terrazas staff member translated the guide into Spanish.

Civic and Community Engagement

The manager from the Southeast Branch and a Youth Program Technician offered a virtual early literacy program and presentation about the APL Virtual Library to parents, children, and staff members from Austin ISD Head Start and Rodriguez Elementary. They focused on resources for children such as Tumblebooks, Make Make, and Libby; but parents also learned about resources for adults.

Staff Development

During the City's Stay Home, Work Safe order, Austin Public Library's Organizational Development office is offering online training for APL staff. Featured this month were: Public Library Association: Equal Access for Every Ability; Diversity, Equity and Inclusion Maturity Model; and Librarian's Guide to Homelessness

Workforce and Economic Development

Staff are developing their skills in anticipation of helping members of the public look for a job and apply for benefits by volunteering to be job coaches for APL's newest virtual service, the Job Portal. They are also developing their financial literacy skills in the area of budgeting, paying bills, and credit reports. Staff members are taking training and developing strategies to cultivate more personal relationships with surrounding small business owners and better connect them with APL resources and services as well as area organizations whose mission is to promote and strengthen small business.

STAFFING

Emergency Operations

Staff from across the Library system have answered the call to assist at the City's Emergency Operations Center. They have been placed in positions managing shelters, keeping inventory of supplies, picking up medical items, assisting at farmer's markets, distributing meals, assisting with centralized emergency purchasing and contracts, and much more.

APL BY THE NUMBERS

Virtual Collections Usage April

- eBooks 123,088
- eAudio 64,363
- eVideo 14,333
- eMusic 2,505
- ePeriodicals 11,894

Total virtual circulation 216,183 (+44% from April 2019)



Roosevelt Weeks Director of Libraries

