

Special Meeting of the Airport Advisory Commission

July 8, 2020

Airport Advisory Commission to be held July 8, 2020 with Social Distancing Modifications
Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (7/7/2020 by noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the **Airport Advisory Commission Meeting**, residents must:

- Call or email the board liaison at **(512) 530-6605** or **ammie.calderon2@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **ammie.calderon2@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here:
<http://www.austintexas.gov/page/watch-atxn-live>



**AIRPORT ADVISORY COMMISSION MEETING
WEDNESDAY, July 8, 2020 AT 10:00 AM
VIA VIDEOCONFERENCING**

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Vice-Chair	Scott Madole
Michael Watry, Secretary	Billy Owens
Wendy Price Todd	Frank Maldonado
Vicky Sepulveda	Jeremy Hendricks
Ernest Saulmon	Brian Stollar

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES – May 13, 2020 meeting.

June 9, 2020 Airport Advisory Commission meeting was cancelled.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS

- a) Executive Director's Report: AUS Workforce
(Jacqueline Yaft, Executive Director)
- b) AUS Passenger Traffic Update and May 2020 Financial Results
(Rajeev Thomas, Interim Deputy Chief – Finance)
- c) AUS Air Service Update
(Jamy Kazanoff, Air Service Development)
- d) Airport Concessions Update
(Susana Carbajal, Deputy Chief – Revenue)
- e) Airport Baggage Handling System Update
(Shane Harbinson, Deputy Chief – Planning & Development)
- f) Parking and Ground Transportation Update
(Carlton Thomas, Airport Landside Access Manager)

- g) Update on Travis County Landfill Application Permit
(Loren Lintner, Airport Operations Manager)

3. ACTION ITEM

- a) Nominate and vote for Airport Advisory Commission officers.
- b) Discuss, review, and approve Annual Internal Review Report.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of two multi-term contracts with RS&H, Inc. and Ricondo & Associates Inc., to provide aviation planning services, each for up to five years for total contract amounts not to exceed \$7,500,000, divided between the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded by both contractors and the resulting contract with RS&H, Inc. will include 7% WBE and 6.10% MBE and the resulting contract with Ricondo & Associates Inc. will include 9% WBE and 7% MBE).

- b) Authorize negotiation and execution of a contract with NEC Corporation of America, to provide maintenance and support of the private branch exchange at the Austin-Bergstrom International Airport, for a term of five years in an amount not to exceed \$2,355,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

- c) Authorize award of a multi-term contract with JMR Technology, Inc., to provide telephone technical support and onsite services to support the ongoing operation of the baggage handling system, for up to five years for a total contract amount not to exceed \$527,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

5. OLD BUSINESS

- a) Authorize negotiation and execution of an interlocal agreement with Travis County

(the "County") granting the County a license to design, construct, operate, and maintain a hike and bike trail across a parcel of Airport property for a period of 20 years as part of the Onion Creek Greenway. **[Item went to City Council Thursday, June 11, 2020 and passed.]**

- b) Authorize negotiation and execution of a multi-term contract with ThyssenKrupp Airport Systems Inc., to provide maintenance, inspections, emergency repairs, parts and training for passenger boarding bridges, for up to five years for a total contract amount not to exceed \$3,001,000. **[Item went to City Council Thursday, June 11, 2020 and passed.]**

6. NEW BUSINESS

- a) Next meeting: August 11, 2020.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.