



## Recommendation for Action

**File #:** 20-2434, **Agenda Item #:** 14.

7/29/2020

### **Posting Language**

Authorize negotiation and execution of a professional services agreement with the following six staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP298: MWM Design Group, Inc. (WBE); Sunland Group, Inc. (WBE); Weiss Architecture, Inc.; Energy Engineering Associates, Inc. dba EEA Consulting Engineers; Encotech Engineering Consultants, Inc. (MBE); and Goodwin Engineering, Inc.; for architectural and engineering services for the 2020 Job Order Contracting Professional Services Rotation List in an amount not to exceed \$7,000,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.]

### **Lead Department**

Capital Contracting Office

### **Managing Department**

Capital Contracting Office

### **Fiscal Note**

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

### **Purchasing Language:**

Staff recommendation is selection of the six most qualified firms out of nine firms evaluated through the City's qualification-based selection process.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749 or Beverly Mendez, 512-974-3596.

### **Additional Backup Information:**

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be

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recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future architectural and engineering needs.

This rotation list of architectural and engineering consultants is intended to provide professional services in support of the 2020 Job Order Contracting for Facility Improvements contract. Professional services were previously provided by existing rotation lists of consultants who were not specialized in supporting Job Order Contracting. The consultants on this rotation list have a better understanding of Job Order Contracting and will provide more accurate construction cost estimates using RSMeans cost data. Job Order Contracting is intended for small construction projects  $\leq$  \$300K with an average length of time of two to three months performed at locations throughout Austin. Multiple City departments will be requesting services from this rotation list. Work assigned from this rotation list is required to improve City facilities to keep up with projected growth in the Austin area.

This request allows for the development of a professional services agreement with each of the six recommended firms until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

**RECOMMENDED FIRMS:**

MWM Design Group, Inc. is located in Austin, TX

Sunland Group, Inc. is located in Austin, TX

Weiss Architecture, Inc. is located in Austin, TX

Energy Engineering Associates, Inc. dba EEA Consulting Engineers is located in Austin, TX

Encotech Engineering Consultants, Inc. is located in Austin, TX

Goodwin Engineering, Inc. is located in Taylor, TX

**Strategic Outcome(s):**

Government that Works for All.