



Recommendation for Action

File #: 20-2354, **Agenda Item #:** 62.

7/29/2020

Posting Language

Authorize award of a contract with Excell Environmental Inc. D/B/A Excell Fueling Systems, to provide original equipment manufacturer parts, maintenance, repair services, and upgrades for fuel island systems and fuel storage tanks, for a term of five years for a total contract amount not to exceed \$3,500,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were an insufficient availability of M/WBEs; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$204,445 is available in the Fiscal Year 2019-2020 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 SLW1029 for these goods and services. The solicitation issued on October 21, 2019 and it closed on November 19, 2019. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link:

[Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=132696.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or

Sandy.Wirtanen@austintexas.gov <<mailto:Sandy.Wirtanen@austintexas.gov>>.

Additional Backup Information:

The contract is for original equipment manufacturer parts and repair services for all City-owned fueling facilities including aboveground fuel islands and fueling systems, underground fuel storage tanks, and related parts. The contractor will provide on-site diagnostics, annual fuel storage tank cleaning, annual testing, monthly operational inspections, and fuel island upgrades. Repair services will supplement the work performed by City

technicians and parts will be purchased for maintenance and repairs handled in-house.

The Fleet Mobility Services Department currently maintains 85 fuel tanks at 40 sites dispensing gasoline, diesel, propane, and alternative fuels.

The recommended contractor, a certified Texas Historically Underutilized Business, is the current provider for these parts and services. This contract will replace a contract which expires October 31, 2020. The requested authorization amount is based on historical spend, allowing for a small annual increase for parts and repair services associated with aging equipment and select fuel island upgrades necessary to comply with Texas Commission on Environmental Quality regulations.

If the City is unable to secure a contract, Fleet Mobility Services will not have a reliable source for parts, repair services and inspections of the City's fueling sites. This will force the City to procure these requirements on the open market which could result in higher prices for parts and service and increased down time.

Strategic Outcome(s):

Mobility; Safety.