



Recommendation for Action

File #: 20-2446, **Agenda Item #:** 69.

7/29/2020

Posting Language

Authorize award of a multi-term contract with Priester-Mell & Nicholson Inc., to provide acrylic and polypropylene padlock meter seals, for up to five years for a total contract amount not to exceed \$467,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$15,567 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1100 DTB1015 for these goods. The solicitation issued on April 7, 2020 and it closed on May 5, 2020. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134136)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134136>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Liz Lock, at 512-322-6251 or Liz.Lock@austintexas.gov <<mailto:Liz.Lock@austintexas.gov>>.

Council Committee, Boards and Commission Action:

July 17, 2020 - Recommended by the Electric Utility Commission on an 8-0 vote, with Commissioner Stone off the dais, Wray absent and one vacancy.

Additional Backup Information:

The contract will provide acrylic and polypropylene padlock meter seals for both electric and water meters. The seals are used to identify the status of each meter and will secure demand reset plunges on commercial meters used by Austin Energy. This contract replaces an existing contract that expires on September 8,

2020. The recommended contractor is local and the current provider for these goods.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 93,400
Optional Extension 1	1 yr.	\$ 93,400
Optional Extension 2	1 yr.	\$ 93,400
Optional Extension 3	1 yr.	\$ 93,400
Optional Extension 4	1 yr.	\$ 93,400
TOTAL	5 yrs.	\$467,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Government that Works for All.