



## MEMORANDUM

**TO:** Mayor and Council Members

**FROM:** James Scarboro, Purchasing Officer

**DATE:** July 27, 2020

**SUBJECT:** Item no. 111 on July 29, 2020 Council Agenda – Being Postponed

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Item no. 111 on July 29, 2020 Council Agenda, to authorize a contract with Waters Technologies Corporation, for the purchase of an ultra-performance liquid chromatograph-mass spectrometer for the Austin Police Department, is being postponed to the August 27, 2020, Council Meeting.

Please feel free to contact me with any questions.

cc: Spencer Cronk, City Manager  
CMO Executive Team  
Anne Morgan, City Attorney  
Chief Brian Manley, Austin Police Chief