

## Speaker Registration for the August 7, 2020

## Joint Meeting of the Austin City Council and Capital Metro Board of Directors

- The City Council and Capital Metro Board of Directors will each consider their own item. All
  public comment for both agency's action will be taken at the beginning of the meeting (1:00
  p.m. on August 7, 2020).
  - The agenda and materials will be posted on both the <u>City Council</u> and <u>Capital Metro</u> Board websites.
- People may register to speak or not speak, and may take the positions of in favor, against or neutral.
- Due to COVID-19 and to maintain social distancing, public comment will be allowed via telephone; no in-person input will be allowed.
- All speakers must register in advance of the meeting. Registration will open when the agenda posts on Tuesday, August 4, 2020 and will close at 12 p.m. on Thursday, August 6, 2020.

## **INSTRUCTIONS FOR PARTICIPATION:**

- 1. Register online <u>or</u> by phone no later than 12 p.m. on Thursday, August 6, 2020.
  - Go online to <a href="https://cityofaustin.formstack.com/forms/jointmeeting08\_07\_2020">https://cityofaustin.formstack.com/forms/jointmeeting08\_07\_2020</a> and complete the registration form.

OR

- b. Call 512-369-6040 and leave a voicemail with the following details:

  Note: This is not the number to call into the meeting. A separate number to call and participate in the meeting will be provided to you upon registration.
  - i. Please indicate you're calling to sign up to speak during the meeting.
  - ii. Your Name
  - iii. Your Phone Number
  - iv. How your registering (in favor, neutral, or against)
- 2. Those who have registered and wish to speak will be provided a phone number to call to participate in the meeting.
- 3. Speakers must call the number in the instructions at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak. Staff will verify registration and admit people to the meeting. Please remain on the line until admitted to the meeting, and then mute yourself.
- 4. Once on the line, participants must remain muted until their name is called. Any speaker who speaks prior to being called upon by will be disconnected and will not be able to rejoin the call.
- 5. Handouts or other information may be emailed to <a href="Mobility@austintexas.gov">Mobility@austintexas.gov</a> by 5 p.m. on Thursday August 6, 2020. This information will be provided to the Mayor, City Council and Capital Metro Board Members in advance of the meeting.
- 6. If you need Spanish Translation Services, you must email <a href="Mobility@austintexas.gov">Mobility@austintexas.gov</a> at least 24 hours in advance of the meeting.
  - Si necesita servicios de traducción al español, debe enviar un correo electrónico a Mobility@austintexas.gov al menos 24 horas antes de la reunión.
- 7. The meeting will be aired live online at <a href="http://www.austintexas.gov/page/watch-atxn-live">http://www.austintexas.gov/page/watch-atxn-live</a> and on TV via Cable Channel 6 (in Austin).