

Special Meeting of the Airport Advisory Commission

August 21, 2020

Airport Advisory Commission to be held August 21, 2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (8/20/2020 by noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the **Airport Advisory Commission Meeting**, residents must:

- Call or email the board liaison at **(512) 530-6605** or **ammie.calderon2@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **ammie.calderon2@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here:
<http://www.austintexas.gov/page/watch-atxn-live>



**AIRPORT ADVISORY COMMISSION MEETING
FRIDAY, AUGUST 21, 2020 AT 3:00 PM
VIA VIDEOCONFERENCING**

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Chair	Ernest Saulmon
Scott Madole, Vice-Chair	Brian Stollar
Vicky Sepulveda, Secretary	Billy Owens
Wendy Price Todd	Frank Maldonado
Michael Watry	Jeremy Hendricks
	Jonathan Coon

AGENDA

CALL TO ORDER

1. INTRODUCTION OF JONATHAN COON

2. APPROVAL OF MINUTES –

July 8, 2020 meeting

May 29, 2020 – Special Called Meeting

3. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

- a) Executive Director's Report – Tenant Support Update
(Prepared by Jacqueline Yaft, Executive Director)
- b) AUS Passenger Traffic Update and June 2020 Financial Results
(Prepared by Rajeev Thomas, Interim Deputy Chief – Finance)
- c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)
- d) Planning and Development Update
(Prepared by Shane Harbinson, Deputy Chief – Planning & Development)

4. ACTION ITEM

Discuss, review, and approve Annual Internal Review Report

5. FOR RECOMMENDATION

- a) Authorize award of a multi-term contract with Airgas Inc., to provide industrial gases, pressure vessels, and pressure vessel maintenance, and inspections, for up to six years for a total contract amount not to exceed \$1,633,500.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

- b) Authorize award and execution of a construction contract with Rider Construction Group, LLC, for the ABIA Elevator Refurbishment Phase 2 project in the amount of \$939,174, plus a \$93,917 contingency, for a total contract amount not to exceed \$1,033,091.

(Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 7.73% combined MBE and WBE participation.)

- c) Authorize award of a multi-term contract with Swarco Reflex LLC, to provide reflective glass beads, for up to five years for a total contract amount not to exceed \$497,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D of Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established).

6. OLD BUSINESS

- a) Authorize negotiation and execution of two multi-term contracts with RS&H, Inc. and Ricondo & Associates Inc., to provide aviation planning services, each for up to five years for total contract amounts not to exceed \$7,500,000, divided between the contractors. **[Item is to go to City Council on Thursday, September 3, 2020.]**

- b) Authorize negotiation and execution of a contract with NEC Corporation of America, to provide maintenance and support of the private branch exchange at the Austin-Bergstrom International Airport, for a term of five years in an amount not to exceed \$2,355,000. **[Item went to City Council Wednesday, July 29, 2020 and passed.]**
- c) Authorize award of a multi-term contract with JMR Technology, Inc., to provide telephone technical support and onsite services to support the ongoing operation of the baggage handling system, for up to five years for a total contract amount not to exceed \$527,000. **[Item went to City Council Wednesday, July 29, 2020 and passed.]**

7. WORKING SESSION – Discussion and determination of Airport Advisory Commission Goals and Objectives

Part 1 - How do we define the best Austin Airport Advisory Commission? How do we define the best Austin Airport Advisory Commissioner? Dr. Steven Tomlinson, Facilitator

- a) Introductions by Airport Advisory Commission Chair
- b) Information from Airport Executive Staff with Questions and Answers
- c) Facilitation by Dr. Tomlinson – Brainstorming most important characters of a great Commission, of a great Commissioner
- d) Review of Brainstorming discussion by Airport Advisory Commission Chair and Facilitator
- e) Introduction of general topics for next working session and proposed date(s)

8. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member.
- b) Next scheduled meeting September 8, 2020

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.



**AIRPORT ADVISORY COMMISSION
SPECIAL MEETING MINUTES
WEDNESDAY, JULY 8, 2020**

The Airport Advisory Commission convened in a Virtual Special Meeting on Wednesday July 8, 2020.

CALL TO ORDER

Eugene Sepulveda, Vice-Chair called the Commission Meeting to order at 10:01 a.m.

Commission Members in Attendance:

Eugene Sepulveda – Vice- Chair	Frank Maldonado
Michael Watry – Secretary	Wendy Price Todd
Jeremy Hendricks	Scott Madole
Vicky Sepulveda	Ernest Saulmon
Brian Stollar	

Commission Members Absent:

Billy Owens

Aviation Staff in Attendance:

Jacqueline Yaft	Shane Harbinson	Loren Lintner
Susana Carbajal	Brian Long	Ghizlane Badawi
Ammie Calderon	Carlton Thomas	Jamy Kazanoff
Rajeev Thomas	Denise Hatch	Mookie Patel
Tracy Thompson		

CITIZENS COMMUNICATIONS:

Jeffrey Jacoby – TX Campaign for the Environment – Item 2.g

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of May 13, 2020 were approved on Commission Member Saulmon's motion, Commission Member Hendrick's seconds on a vote. Motion passed on a 9-0-0-1 vote. Commission Member Owens was absent at this vote.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS

- a) Executive Director's Report: AUS Workforce
(Jacqueline Yaft, Executive Director)
- b) AUS Passenger Traffic Update and May 2020 Financial Results
(Rajeev Thomas, Interim Deputy Chief – Finance)
- c) AUS Air Service Update
(Jamy Kazanoff, Air Service Development)
- d) Airport Concessions Update
(Susana Carbajal, Deputy Chief – Revenue)
- e) Airport Baggage Handling System Update
(Shane Harbinson, Deputy Chief – Planning & Development)
- f) Parking and Ground Transportation Update
(Carlton Thomas, Airport Landside Access Manager)
- g) Update on Travis County Landfill Application Permit
(Loren Lintner, Airport Operations Manager)

3. ACTION ITEMS

- a) Nominate and vote for Airport Advisory Commission officers.
- b) Discuss, review, and approve Annual Internal Review Report.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of two multi-term contracts with RS&H, Inc. and Ricondo & Associates Inc., to provide aviation planning services, each for up to five years for total contract amounts not to exceed \$7,500,000, divided between the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded by both contractors and the resulting contract with RS&H, Inc. will include 7% WBE and 6.10% MBE and the resulting contract with Ricondo & Associates Inc. will include 9% WBE and 7% MBE).

A motion to approve was made by Commission Member Eugene Sepulveda's motion, Commission Member Ernest Saulmon seconds on a vote. Commission member Watry recused and Commission member Todd abstained. Motion passed on a 7-0-2-1 vote. Commission Member Owens was absent at this vote.

- b) Authorize negotiation and execution of a contract with NEC Corporation of America, to provide maintenance and support of the private branch exchange at the Austin-Bergstrom International Airport, for a term of five years in an amount not to exceed \$2,355,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Frank Maldonado's motion, Commission Member Vicky Sepulveda seconds on a vote. Motion passed on a 9-0-0-1 vote. Commission Member Owens was absent at this vote.

- c) Authorize award of a multi-term contract with JMR Technology, Inc., to provide telephone technical support and onsite services to support the ongoing operation of the baggage handling system, for up to five years for a total contract amount not to exceed \$527,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Scott Madole's motion, Commission Member Wendy Price Todd seconds on a vote. Motion passed on a 9-0-0-1 vote. Commission Member Owens was absent at this vote.

5. OLD BUSINESS

- a) Authorize negotiation and execution of an interlocal agreement with Travis County (the "County") granting the County a license to design, construct, operate, and maintain a hike and bike trail across a parcel of Airport property for a period of 20 years as part of the Onion Creek Greenway. **[Item went to City Council Thursday, June 11, 2020 and passed.]**
- b) Authorize negotiation and execution of a multi-term contract with ThyssenKrupp Airport Systems Inc. provide maintenance, inspections, emergency repairs, parts and training for passenger boarding bridges for up to five years for a total contract amount not to exceed \$3,001,000. **[Item went to City Council Thursday, June 11, 2020 and passed.]**

6. NEW BUSINESS

- a) Next meeting: August 11, 2020

ADJOURNMENT

Eugene Sepulveda, Vice Chair adjourned the meeting at 11:45 a.m.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.

DRAFT



**AIRPORT ADVISORY COMMISSION
SPECIAL CALLED MEETING MINUTES
FRIDAY, MAY 29, 2020
VIA VIDEOCONFERENCE**

The Airport Advisory Commission convened in a Virtual Special Meeting on Friday May 29, 2020.

CALL TO ORDER

Vice –Chair Eugene Sepulveda called the Commission Meeting to order at 1:00 p.m.

Commission Members in Attendance:

Eugene Sepulveda, Vice-Chair
Jeremy Hendricks
Scott Madole
Ernest Saulmon
Vicky Sepulveda

Frank Maldonado
Wendy Price Todd
Brian Stoller

Commission Members Absent:

Mike Rodriguez – Chair
Michael Watry – Secretary
Billy Owens

Aviation Staff in Attendance:

Susana Carbajal
Ammie Calderon
Denise Hatch

Loren Lintner
Chris Moret

Others Present:

Gina Fiandaca, Assistant City Manager

CITIZENS COMMUNICATIONS:

Jeffrey Jacoby – TX Campaign for the Environment – Item 1.a and 2.a

1. DEPARTMENT OF AVIATION STAFF AND WORKING GROUP BRIEFINGS.

a) Airport Wildlife Management Program and Travis County Landfill Application.

2. DISCUSS AND POSSIBLE ACTION.

- a) Airport Advisory Commission recommendation to Austin City Council regarding the Airport's Wildlife Management Program and Travis County Landfill Application.

A motion to approve was made by Commission Member Scott Madole's motion, Commission Member Jeremy Hendricks seconds on a vote. Commission Member Wendy Price Todd abstained. Motion passed on a 8-0-0-3 vote. Commission Members Rodriguez, Watry, and Owens were absent at this vote.

ADJOURN – The meeting adjourned at 1:50 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.



COMMISSION RECOMMENDATION

AIRPORT ADVISORY COMMISSION

Recommendation 20200529-001: Texas Regional Landfill Company Application

Whereas, it is the Airport Advisory Commission responsibility to review and make recommendations to the city council on aviation projects that the Department of Aviation proposes for the capital improvements program, proposed aviation grants, aviation contracts, annual operating budget and quality of services at Austin-Bergstrom International Airport (ABIA or Airport); and

Whereas, the quality of services provided by the Department of Aviation are linked to public perception of safety is an important to all air travelers, and past and future funding support for the Airport is partially dependent on successful wildlife hazard management; and

Whereas, according to the U.S. Federal Aviation Administration (FAA), wildlife strikes pose a significant safety risk to aircraft as evidenced during the past century as wildlife-aircraft strikes resulted in the loss of hundreds of lives worldwide. Consequently, the FAA, has mandated airports take measures to monitor, and if necessary, mitigate wildlife strike risks on and within the vicinity of an airport; and

Whereas, United States Congress has found that collisions between aircraft and birds have resulted in fatal accidents, landfills near airports pose a potential hazard to aircraft because they attract birds; and while certain mileage limits have the potential to be arbitrary, keeping landfills at least 6 miles away from an airport is an appropriate minimum requirement for aviation safety; and

Whereas, The Texas Regional Landfill Company has submitted application for a permit to continue to operate and expand the landfill located less than 3,000 feet from the south boundary of the Airport in close proximity to an active runway; and

Whereas, in response to the FAA requirements for airport certification, the Airport has completed a Wildlife Hazard Survey and developed a comprehensive Wildlife Hazard Management Program, hired a Certified Airport Biologist and employed staff to specifically and continually address the threat of wildlife-aircraft strikes; and

Whereas, past records and staff observations have not shown an elevated the presence of wildlife vectors to cause major concern; and

Whereas, FAA may require owners or operators of landfills to (1) demonstrate that a municipal solid waste landfill (MSWLF) is designed and operated so as not to "pose a bird hazard to aircraft"; (2) place a copy of the demonstration in the MSWLF operating record, and (3) notify the State Director that it has been placed in the operating file; and

Whereas, the future expansion of the aviation safety and airport funding depend on proper land use of the area close to active runways at the Airport and the absolute wildlife hazard control of the users.

Now Therefore, Be It Resolved that the Airport Advisory Commission of the City of Austin formally request the Austin City Council firmly oppose granting a permit for Type IV Municipal Solid Waste Facility located at 9600 FM 812 and owned by Texas Regional Landfill Company, LP, a subsidiary of Waste Connections of Texas; unless the following conditions are part of the permit of Texas Commission on Environmental Quality (TCEQ) approval:

- 1) The Texas Regional Landfill Company, will ensure immediate response and remediation of landfill conditions that are or could attract wildlife, thereby creating a hazard to aviation.

- 2) The Texas Regional Landfill Company, LP, a subsidiary of Waste Connections of Texas, perform a Wildlife Hazard Survey and submit a Wildlife Hazard Management Plan for their site developed by a Certified Airport Biologist within six months for review by ABIA and approved by the Texas Commission on Environmental Quality.
- 3) Once approved and accepted by the Texas Commission on Environmental Quality, the Plan will become a condition of their permit.
- 4) Approval of the expansion of the facility be withheld pending the performance of the operator.
- 5) The operator will provide TCEQ and the airport demonstration that the site is being operated or designed so as not to pose a bird hazard to aircraft.
- 6) Additionally, the operator agrees to the following:
 - a. Provide the Airport Wildlife Hazard Management Team unrestricted access to their facility and attend an Airport Wildlife Hazard Working Group meeting along with other enterprises surrounding the Airport on a semi-annual basis.
 - b. Designate an employee to be trained on wildlife hazard management to oversee company day-to-day operations.
 - c. Provide an employee to participate as a team member in investigating of bird strike incidents (not necessarily attributed to a landfill facility hazard)

Date of Approval: May 29, 2020

Record of the vote: Approved on an 8-0-3 vote.

For: Eugene Sepulveda (D-3), Jeremy Hendricks (D-7), Scott Madole (D-8), Ernest Saulmon (D-10), Vicky Sepulveda (Mayor), Frank Maldonado (D-4), Wendy Todd Price (D-9), Brian Stoller (D-2)

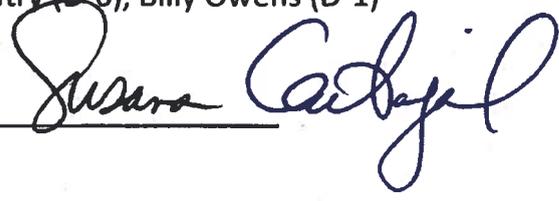
Against: 0

Abstain: 0

Absent: Mike Rodriguez (D-5), Michael Watry (D-6), Billy Owens (D-1)

Attest: Susana Carbajal

Digitally signed by Susana Carbajal
DN: cn=Susana Carbajal, o=City of Austin,
Department of Aviation, ou=Department of Aviation,
email=susana.carbajal@cityofaustin.gov, c=US
Date: 2020.02.20 11:53:27 -0500



Susana Carbajal
Executive Liaison
Department of Aviation



MEMORANDUM

TO: Chair Eugene Sepulveda and Airport Advisory Commissioners

FROM: Jacqueline Yaft, Chief Executive Officer, Department of Aviation

DATE: August 21, 2020

SUBJECT: Austin-Bergstrom International Airport (AUS) – Tenant Support Update

Overall, our focus remains on the health and safety of the AUS team, our passengers, and our community. We are also working with our business partners and tenants regarding ongoing financial requirements based on the significant operational and financial impact Covid-19 is having on AUS and the aviation industry.

AUS has been and will continue to institute procedures and protocols to compassionately and legally support our struggling local and non-local aviation business partners, where possible. As set forth in our financial report, June 2020 numbers reflect passenger traffic remains down over 80%, and the financial challenges at the airport are broad and impact all tenants and partners, airport operations, airport payroll, debt service, and more.

In order to best balance our financial obligations during the ongoing pandemic, our goal at AUS has been to meet all financial obligations first and foremost, only then can we use any remaining projected revenues to reduce financial burdens on our industry partners for the budget year.

We have had conversations with the rental car industry partners to assess the financial obligations pursuant to the Agreement. We have reviewed the revenue collections pre Covid-19 and have concluded that the amount of percentage rent and minimum rent that has been paid can be used to balance the remainder of the budget year with only collecting a percentage rent on actual sales. Conversations regarding obligations in FY21 will remain per the Agreement until such time that any additional federal support is available and access funds are identified to support our partners. Thank you for your service and support of AUS.



MEMORANDUM

TO: Airport Advisory Commissioners

FROM: Rajeev Thomas, Interim Chief Financial Officer, Aviation Department

DATE: August 13, 2020

SUBJECT: Austin-Bergstrom International Airport (AUS) Passenger Traffic Update and June 2020 Financial Results

June's passenger numbers were low due to world-wide government restrictions on travel and shelter-at-home policies. AUS experienced a passenger decline of 81.58% in June in comparison to last year. While June's enplaned daily passengers averaged at 5k, AUS is currently experiencing about 6,000 to 7,000 daily enplaned passengers in August. The normal daily average would be approximately 25,000 to 26,000 daily enplaned passengers based on July and August 2019 enplanements.

Please find attached the June 2020 financial results for AUS. As you will see, June 2020 enplanements were 81.58% lower, or 665,008, below June 2019. June 2020 enplanements Year to Date (YTD) are down 33.80% over prior year. Cargo volume increased 22.63% versus June 2019 due to a full month of Amazon service, and YTD cargo volume is 1.74% higher than the prior year.

Operating revenues decreased 52% over the prior year month or (\$8.6M), and lower by 14.7% or (\$19.9M) June YTD. Year to Date revenues are 21.2% lower or (\$31.0M) below budget. The lower revenues were driven by lower landing weights (down 67%) as well as less parking and ground transportation services provided. Lower revenues are also a result of food, beverage, and retail concessions being billed at a percentage of sales rather than their minimum annual guaranteed concession fees as well as lower rental car revenues and other rentals and fees.

We remain vigilant on maximizing operational efficiencies and streamlining our budgets. Accordingly, June's aviation related operating expenses were \$12.3M favorable to the budget YTD, and 4.0% or \$2.9M higher than prior YTD. The City of Austin allocated costs were in line with the airport's budget and debt service costs were as

forecasted. Overall, June 2020 net income was (\$3.3M) versus \$3.6M for June 2019. YTD net income is (\$1.1M) and (\$30.9M) lower than prior year due to higher debt service of (\$9.4M), operating expenses (\$3M), and lower revenue (\$20M). Net income June YTD is (\$18.7M) lower than budgeted. The Airport received \$5.4M in Cares Act reimbursement funds for parking expenses and April debt service in the month of June which is not reflected in the numbers above.

Attachments:

June 2020 Financials

June 2020 Financial Static Report

AUS June Financials - AAC



Austin Bergstrom
International Airport



JUNE 2020 STATS

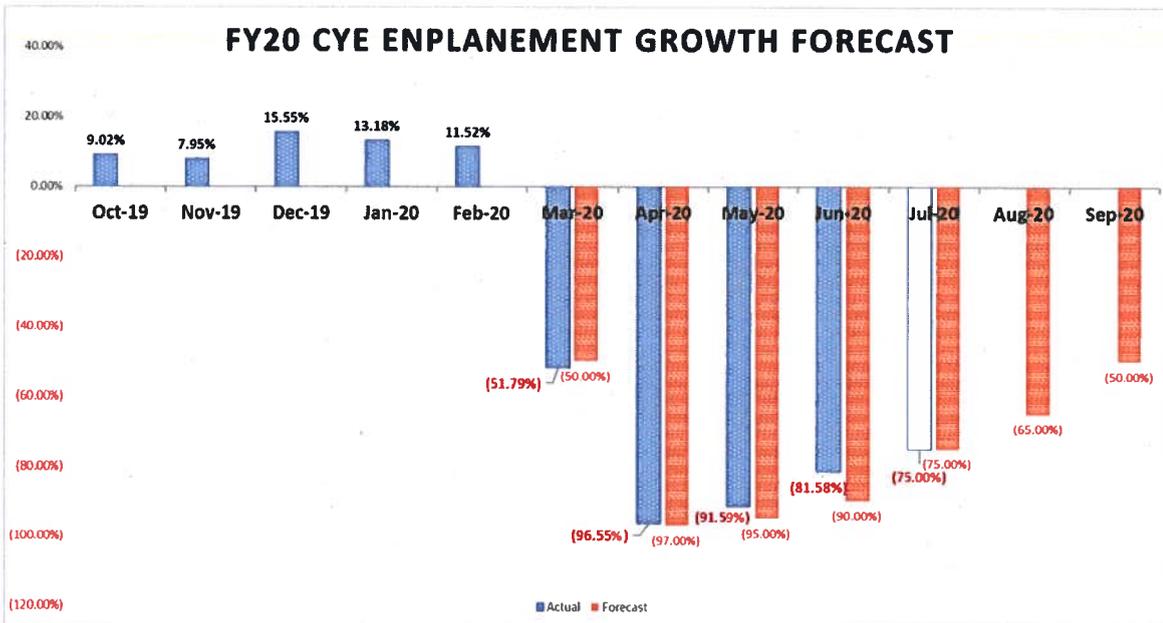
	Jun-20	Jun-19	Inc/(Dec)	Inc/(Dec) %	YTD Jun 20 Fiscal Yr	YTD Jun 19 Fiscal Yr	Inc/(Dec)	Inc/(Dec) %
Enplaned Passengers	150,195	815,203	(665,008)	(81.6%)	4,100,658	6,194,154	(2,093,496)	(33.8%)
Deplaned Passengers	141,383	794,194	(652,811)	(82.2%)	4,091,650	6,134,049	(2,042,399)	(33.3%)
Total Passengers	291,578	1,609,397	(1,317,819)	(81.9%)	8,192,308	12,328,203	(4,135,895)	(33.5%)
<i>in tonnes</i>								
Cargo	8,411	5,829	2,582	44.3%	60,420	56,791	3,629	6.4%
Mail	180	379	(199)	(52.5%)	3,230	3,794	(564)	(14.9%)
Belly Freight	143	915	(772)	(84.4%)	6,506	8,371	(1,865)	(22.3%)
Landing Weights (lbs)	293,669,395	890,410,020	(596,740,625)	(67.0%)	5,702,753,882	7,228,340,834	(1,525,586,952)	(21.1%)

June Cargo up 44% versus prior year



Austin-Bergstrom
International Airport

FY20 STATS

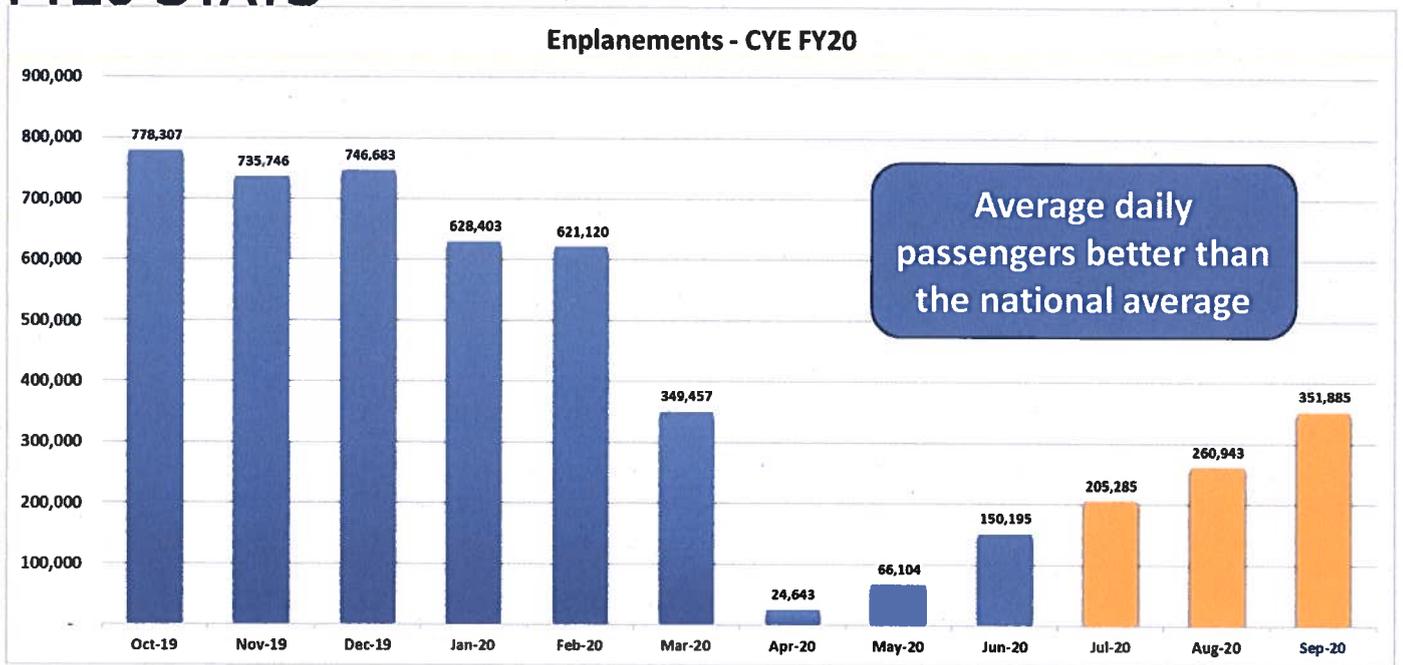


Baseline =
Fiscal year
2019
passengers

Daily enplaned passenger average for June - 5k



FY20 STATS



Jul – Sep 2020 (forecasted)



JUNE 2020 REVENUE

REVENUE - FY20	Jun-20	Jun-19	Variance B/(W)	Var % B/(W)	Jun 20 YTD	Jun 19 YTD	YTD Variance B/(W)	YTD Var % B/(W)	YTD Variance v Budget B/(W)	YTD Var % B/(W)
AIRLINE REVENUE										
Landing Fees	\$1,018,891	\$3,006,668	(\$1,987,777)	(66.1%)	\$19,731,738	\$24,512,330	(\$4,780,593)	(19.5%)	(\$8,099,580)	(29.1%)
Terminal Rental & Other Fees	\$3,606,759	\$4,544,797	(\$938,038)	(20.6%)	\$37,919,733	\$38,101,655	(\$181,922)	(0.5%)	(\$4,287,106)	(10.2%)
TOTAL AIRLINE REVENUE	\$4,625,650	\$7,551,465	(\$2,925,815)	(38.7%)	\$57,651,471	\$62,613,985	(\$4,962,514)	(7.9%)	(\$12,386,685)	(17.7%)
NON-AIRLINE REVENUE										
Parking	\$701,740	\$3,837,994	(\$3,136,254)	(81.7%)	\$20,376,912	\$29,794,393	(\$9,417,481)	(31.6%)	(\$10,130,328)	(33.2%)
Ground Transportation	\$73,708	\$564,012	(\$490,305)	(86.9%)	\$3,563,067	\$4,710,924	(\$1,147,857)	(24.4%)	(\$1,493,439)	(29.5%)
Rental Cars	\$1,055,507	\$1,290,320	(\$234,813)	(18.2%)	\$10,847,778	\$11,466,708	(\$618,929)	(5.4%)	(\$1,056,578)	(8.9%)
Food, Bev & Retail	\$237,742	\$1,573,066	(\$1,335,323)	(84.9%)	\$9,069,688	\$12,009,060	(\$2,939,371)	(24.5%)	(\$5,720,001)	(34.6%)
Advertising, Other Rentals and Fees	\$1,161,184	\$1,525,700	(\$364,516)	(23.9%)	\$12,936,174	\$13,246,763	(\$310,589)	(2.3%)	\$202,970	1.8%
TOTAL NON-AIRLINE REVENUE	\$3,229,881	\$8,791,092	(\$5,561,211)	(63.3%)	\$56,793,619	\$71,227,846	(\$14,434,227)	(20.3%)	(\$18,197,375)	(24.3%)
Interest	\$30,588	\$148,164	(\$117,577)	(79.4%)	\$737,369	\$1,227,786	(\$490,418)	(39.9%)	(\$394,972)	(34.9%)
TOTAL OPERATING REVENUE	\$7,886,118	\$16,490,721	(\$8,604,603)	(52.2%)	\$115,182,458	\$135,069,618	(\$19,887,160)	(14.7%)	(\$30,979,033)	(21.2%)



Austin-Bergstrom
International Airport

JUNE 2020 OPEX and NET INCOME

EXPENSES & INCOME FY20	Jun-20	Jun-19	Variance B/(W)	Var % B/(W)	Jun 20 YTD	Jun 19 YTD	YTD Variance B/(W)	YTD Var % B/(W)	YTD Variance v Budget B/(W)	YTD Var % B/(W)
OPERATING REQUIREMENTS										
Fac Mgmt, Ops and Airport Security	\$3,928,122	\$4,485,116	\$556,993	12.4%	\$43,453,056	\$41,787,924	(\$1,665,132)	(4.0%)	\$8,352,498	16.1%
Airport Planning and Development	\$307,841	\$299,394	(\$8,448)	(2.8%)	\$4,588,581	\$3,145,499	(\$1,443,081)	(45.9%)	\$897,204	16.4%
Support Services	\$1,729,663	\$2,302,587	\$572,925	24.9%	\$18,152,285	\$16,432,816	(\$1,719,468)	(10.5%)	\$2,393,160	11.6%
Business Services	\$405,293	\$1,186,287	\$780,994	65.8%	\$9,263,314	\$11,191,278	\$1,927,964	17.2%	\$662,844	6.7%
TOTAL OPERATING REQ (AIRPORT)	\$6,370,920	\$8,273,384	\$1,902,464	23.0%	\$75,457,235	\$72,557,518	(\$2,899,718)	(4.0%)	\$12,305,706	14.0%
OTHER REQUIREMENTS (COA)	\$1,025,300	\$1,178,222	\$152,922	13.0%	\$9,227,696	\$10,604,022	\$1,376,325	13.0%	\$2,851,102	23.6%
OPERATING REQ BEFORE DEBT SVC	\$7,396,220	\$9,451,605	\$2,055,386	21.7%	\$84,684,931	\$83,161,539	(\$1,523,392)	(1.8%)	\$15,156,808	15.2%
DEBT SERVICE	\$3,751,837	\$3,430,723	(\$321,114)	(9.4%)	\$31,570,192	\$22,125,894	(\$9,444,297)	(42.7%)	(\$2,903,531)	(10.1%)
TOTAL OPERATING REQ INCL DEBT SVC	\$11,148,057	\$12,882,328	\$1,734,271	13.5%	\$116,255,123	\$105,287,434	(\$10,967,690)	(10.4%)	\$12,253,276	9.5%
OPERATING INCOME BEFORE DEBT SVC	\$489,898	\$7,039,115	(\$6,549,217)	(93.0%)	\$30,497,527	\$51,908,079	(\$21,410,552)	(41.2%)	(\$15,822,226)	(34.2%)
SURPLUS (DEFICIT) - NET INCOME	(\$3,261,939)	\$3,608,393	(\$6,870,331)	(190.4%)	(\$1,072,665)	\$29,782,185	(\$30,854,849)	(103.6%)	(\$18,725,757)	(106.1%)
TOTAL CARES ACT REIMBURSEMENT	(\$5,390,798)	\$0	\$5,390,798		(\$5,390,798)	\$0	\$5,390,798		\$5,390,798	
SURPLUS (DEFICIT) - Net Inc. with CARES Act	\$2,128,859	\$3,608,393	(\$1,479,534)		\$4,318,133	\$29,782,185	(\$25,464,051)		(\$13,334,959)	



Austin-Bergstrom
International Airport

FY20 P&L – CURRENT YEAR ESTIMATE

Aviation Department - FY20 Slow Recovery

AUS Financial Summary	FY19 Actuals	Budget FY20	FY20 CYE	CYE vs Bud FY20 B/(W)	CYE v BUD FY20 % B/(W)
Landing Fees	\$30,827,114	\$36,137,000	\$32,339,000	(\$3,798,000)	(10.5%)
Terminal Rental & Other Fees	\$46,398,412	\$55,696,000	\$42,261,000	(\$13,435,000)	(24.1%)
Airline Revenue	\$77,225,525	\$91,833,000	\$74,600,000	(\$17,233,000)	(18.8%)
Parking	\$41,682,342	\$42,063,829	\$21,955,854	(\$20,107,975)	(47.8%)
Ground Transportation	\$6,369,975	\$6,758,576	\$4,344,652	(\$2,413,924)	(35.7%)
Rental Cars	\$14,784,393	\$15,389,147	\$7,788,914	(\$7,600,233)	(49.4%)
Food, Bev & Retail	\$16,303,523	\$19,870,381	\$15,189,488	(\$4,680,893)	(23.6%)
Advertising	\$2,648,154	\$2,457,056	\$1,750,000	(\$707,056)	(28.8%)
Other Rentals & Fees	\$15,959,628	\$15,959,811	\$14,026,904	(\$1,932,907)	(12.1%)
Non Airline Revenue	\$97,748,014	\$102,498,800	\$65,055,812	(\$37,442,988)	(36.5%)
Interest Income	\$1,758,413	\$1,509,788	\$1,208,114	(\$301,674)	(20.0%)
Total Operating Revenue	\$176,731,951	\$195,841,588	\$140,863,926	(\$54,977,662)	(28.1%)
Total Operating Expense - DOA	\$103,208,942	\$124,374,642	\$101,707,199	\$22,667,443	18.2%
Total Debt Service	\$33,176,590	\$38,500,122	\$42,820,755	(\$4,320,633)	(11.2%)
Total Other Requirements - City Allocations	\$11,184,286	\$12,704,964	\$12,303,595	\$401,369	3.2%
Total Requirements	\$147,569,818	\$175,579,728	\$156,831,549	\$18,748,179	10.7%
Net Income	\$29,162,134	\$20,261,860	(\$15,967,623)	(\$36,229,483)	(178.8%)

- Estimated operating expense reduction of \$22.7M or 18% versus budget.
- Landing Fee revenue at full cost recovery. Landing weights down 75%.
- 5 months of BAU revenue.

- \$13M in additional PFC revenue loss in FY20.



Austin-Bergstrom International Airport



CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 9 Month(s) ended June 30, 2020

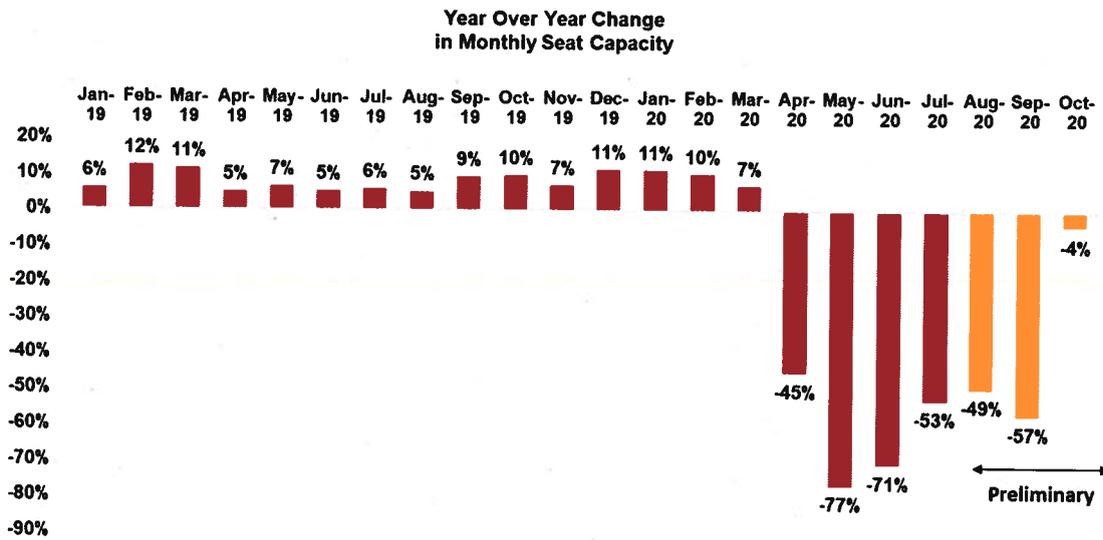
	Amended Budget	Budget Seasonalized 9 month(s)	Year to Date w/ Accruals	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	36,137,000.00	27,831,317.24	19,731,737.63	(8,099,579.61)	(29.1%)
Terminal Rental & Other Fees	55,696,000.00	42,206,838.95	37,919,733.21	(4,287,105.74)	(10.2%)
TOTAL AIRLINE REVENUE	91,833,000.00	70,038,156.19	57,651,470.84	(12,386,685.35)	(17.7%)
NON-AIRLINE REVENUE					
Parking	42,063,829.00	30,507,239.98	20,376,912.05	(10,130,327.93)	(33.2%)
Ground Transportation for Hire	6,758,576.00	5,056,505.35	3,563,066.50	(1,493,438.85)	(29.5%)
Rental Cars	15,389,147.00	11,904,355.61	10,847,778.05	(1,056,577.56)	(8.9%)
Food & Beverage	15,306,786.00	11,256,787.68	6,286,892.82	(4,969,894.86)	(44.2%)
Retail	4,563,595.00	3,333,533.22	2,782,795.50	(550,737.72)	(16.5%)
Advertising	2,457,056.00	1,951,023.58	1,751,655.46	(199,368.12)	(10.2%)
Other Concessions, Rentals & Fees	15,959,811.00	10,981,548.89	11,184,518.58	202,969.69	1.8%
TOTAL NON-AIRLINE REVENUE	102,498,800.00	74,990,994.32	56,793,618.96	(18,197,375.36)	(24.3%)
Interest Income	1,509,788.00	1,132,341.00	737,368.52	(394,972.48)	(34.9%)
TOTAL REVENUE	195,841,588.00	146,161,491.51	115,182,458.32	(30,979,033.19)	(21.2%)
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	71,245,679.00	51,805,554.01	43,453,055.76	8,352,498.25	16.1%
Airport Planning and Development	7,966,822.00	5,485,784.91	4,588,580.83	897,204.08	16.4%
Support Services	28,900,318.00	20,545,444.67	18,152,284.65	2,393,160.02	11.6%
Business Services	16,261,823.00	9,926,157.43	9,263,313.92	662,843.51	6.7%
TOTAL OPERATING EXPENSES	124,374,642.00	87,762,941.03	75,457,235.16	12,305,705.88	14.0%
Debt Service					
2013 Prosperity Bank Loan	5,409,080.00	4,057,045.31	4,057,100.00	(54.69)	0.0%
2014 Bond Issuance	7,077,869.00	5,308,335.97	5,308,299.78	36.19	0.0%
2017 Bond Issuance	9,962,554.00	7,453,875.74	7,453,769.16	106.58	0.0%
2019 Refunding Bonds	16,050,619.00	11,847,403.66	11,846,422.87	980.79	0.0%
2019 New Money	0.00	0.00	2,904,600.00	(2,904,600.00)	N/A
TOTAL Net Debt Service	38,500,122.00	28,666,660.69	31,570,191.81	(2,903,531.13)	(10.1%)
OTHER REQUIREMENTS					
Workers' Compensation	459,386.00	344,539.50	344,538.00	1.50	0.0%
Citywide Administrative Support	5,749,656.00	4,312,242.00	4,312,242.00	0.00	0.0%
Communications & Technology Mgmt	1,817,925.00	1,363,443.75	1,363,446.00	(2.25)	0.0%
Accrued Payroll	354,511.00	265,883.25	265,883.25	0.00	0.0%
Wage Adjustment Markets	401,369.00	301,026.75	0.00	301,026.75	100.0%
Operating Reserve	3,400,100.00	2,550,075.00	0.00	2,550,075.00	(100.0%)
CTECC	205,514.00	154,135.50	154,134.00	1.50	0.0%
Trunked Radio Allocation	317,231.00	237,923.25	237,924.00	(0.75)	0.0%
Public Works Capital Projects Mgmt Fund	3,399,372.00	2,549,529.00	2,549,529.00	0.00	0.0%
TOTAL OTHER REQUIREMENTS	16,105,064.00	12,078,798.00	9,227,696.25	2,851,101.75	23.6%
TOTAL REQUIREMENTS	178,979,828.00	128,508,399.72	116,255,123.22	12,253,276.50	9.5%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS					
	16,861,760.00	17,653,091.80	(1,072,664.90)	(18,725,756.70)	(106.1%)
CARES Act Reimbursement (Parking)					
	0.00	0.00	(1,743,588.13)	1,743,588.13	N/A
CARES Act Reimbursement (Debt Service)					
	0.00	0.00	(3,647,209.80)	3,647,209.80	N/A
TOTAL CARES ACT REIMBURSEMENT	0.00	0.00	(5,390,797.93)	5,390,797.93	N/A
EXCESS (DEFICIT) OF TOTAL AFTER CARES ACT	16,861,760.00	17,653,091.80	4,318,133.03	(13,334,958.77)	(75.5%)

Note: Columns may not add to totals shown because of rounding

ENPLANEMENTS	Passengers	% Inc/(Dec)
June, 2020 (Month over Month)	150,195	-81.58%
June, 2020 - Year-to-Date	4,100,658	-33.80%

August 2020 Air Service Snapshot

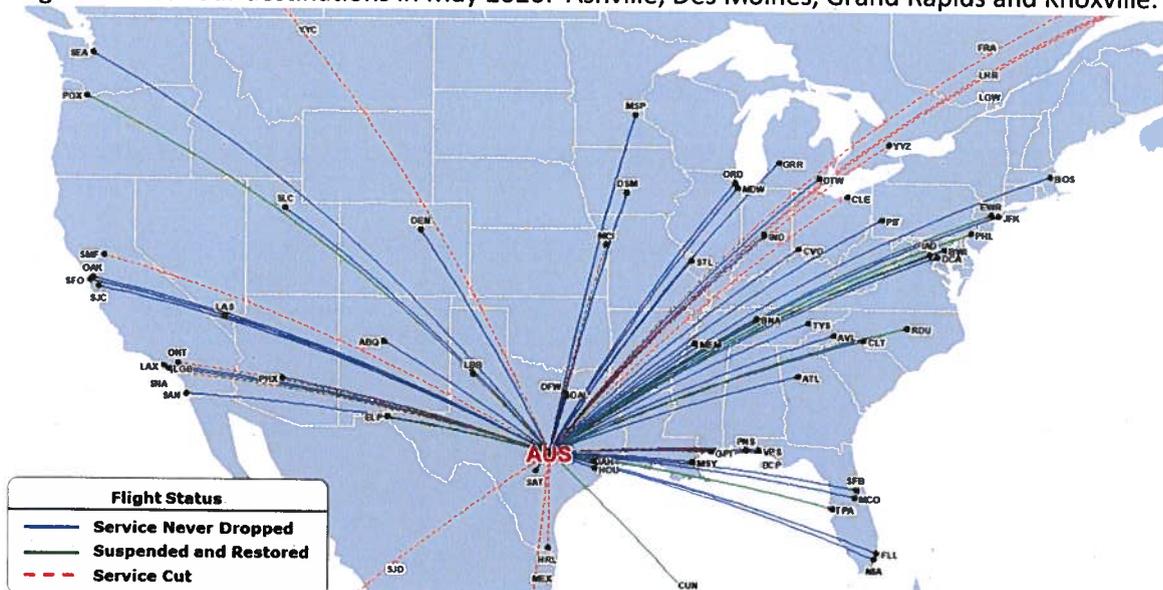
After years of record growth, carriers cut seat capacity due to COVID-19. Seat capacity is a standard measure of seats available for purchase by customers. More seats = more passengers. All carriers significantly reduced capacity at all U.S. airports in April and May of 2020. Since then, carriers have slowly reinstated capacity. The chart below shows the peak of capacity cuts: in May 2020, AUS monthly seat capacity was down 77% compared to May 2019. Each month since May 2020 has seen slight improvement (note that August, September and October 2020 figures are preliminary as carriers have been adjusting close-in schedules).



The map below provides a summary of service changes at AUS between August 2019 and August 2020. All AUS's international destinations have been suspended due to border closures or sharp drops in demand (Calgary, Cancun, Frankfurt, London, Mexico City, San Jose del Cabo and Toronto). Domestic service suspensions include the following categories:

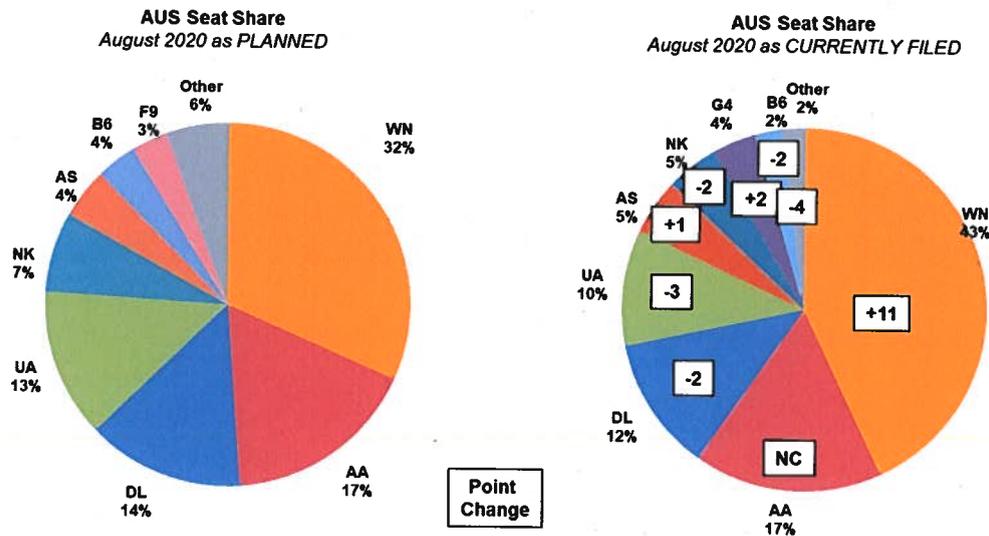
- Larger airports to which service is expected to be reinstated (Philadelphia, Raleigh/Durham, Tampa)
- Temporary suspensions of Southwest markets (Harlingen, Kansas City, Lubbock)
- Possible longer-term suspensions to secondary airports (Orange County and Ontario in the L.A. Basin)
- Non-COVID related discontinuations (Cleveland, Gulfport)

In contrast, Allegiant added four destinations in May 2020: Asheville, Des Moines, Grand Rapids and Knoxville.



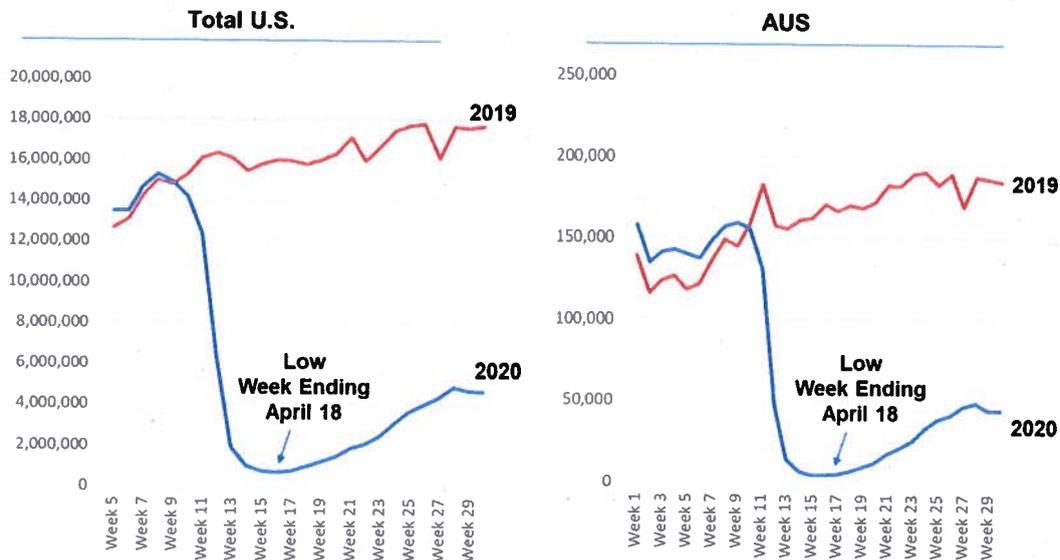
In general, low cost carriers are adding back capacity faster than the legacy carriers. Southwest is the primary example of this: its AUS seat share went from 32% in the pre-COVID schedules to 43%. Low cost carriers now account for 56% of AUS seat capacity, up 10 percentage points from pre-COVID schedules.

Of the legacy carriers, American cut the least capacity and is restoring what was cut more quickly. United and Delta's combined seat share is down 5 percentage points.



TSA throughput can be used to assess passenger trends. Both the U.S. total and AUS reached the low point of traffic the week of April 18, 2020. During this time, throughput was down 96%-97% compared to the same week in 2019 for the U.S. and AUS, respectively. Since the week of April 18, throughput gradually increased in the U.S. and at AUS. That positive trend plateaued in mid-July as some cities and states implemented quarantine requirements for visitors.

TSA Throughput for the Week Ending April 18 (Week 1) through Week Ending July 25 (Week 30)





MEMORANDUM

TO: Airport Advisory Commissioners

FROM: Shane Harbinson, Aviation Department, Deputy Chief

DATE: August 13, 2020

SUBJECT: Austin-Bergstrom International Airport (AUS) CIP Update

COVID-19 CIP Impact

Given the current COVID-19 situation with declining passengers and revenues, staff has taken deliberate steps to reduce all spending. Modifications to the proposed Capital Improvement Program (CIP) 5-year plan for FY21-25 required a significant re-prioritizing effort to defer capital spending. AUS staff has thoroughly reviewed and reprioritized our capital projects, and paused work on projects connected to the airport expansion program. Staff also paused the majority of design work on projects in 2021 and 2022, with operational and essential rehabilitation/replacement improvements continuing to move forward. Federal funded projects will also move forward to take advantage not only of the original funding amounts, but any possible increased federal match that may be available from the FAA, TSA or other agencies. Additionally, staff is focused on preparing shovel ready projects for possible future federal funding support by completing the environmental review. This will ensure that these projects are in the best position to start construction when funding is available or when the airline passenger activity does recover.

AUS priority projects are listed below, and included in the monthly CIP report.

- Existing Terminal Centralized Baggage Handling System
- Airfield Electrical and Pavement Improvement
- Elevator Refurbishment Phase 2
- Information Technology Building Expansion
- New Consolidated Maintenance Facility
- Central Utility - Replacement 10M BTU Efficient Boiler
- Design Presidential Blvd Braided Left Turn Entrance
- Utility Infrastructure



Austin-Bergstrom
International Airport
Airport Advisory Commission
Monthly CIP Report
August 2020

Given the current COVID-19 situation with declining passengers and revenues, staff has taken deliberate steps to reduce all spending. Modifications to the proposed Capital Improvement Program (CIP) 5-year plan for FY21-25 required a significant re-prioritizing effort to defer capital spending. AUS staff has thoroughly reviewed and reprioritized our capital projects, and paused work on projects connected to the airport expansion program. Staff also paused the majority of design work on projects in 2021 and 2022, with operational and essential rehabilitation/replacement improvements continuing to move forward. Federal funded projects will also move forward to take advantage not only of the original funding amounts, but any possible increased federal match that may be available from the FAA, TSA or other agencies. Additionally, staff is focused on preparing shovel ready projects for possible future federal funding support by completing the environmental review. This will ensure that these projects are in the best position to start construction when funding is available or when the airline passenger activity does recover. This was summarized in the May meeting to the Airport Advisory Commission.

[AUS Budget Links:](#)

[CIP Narrative](#)

[List of Projects](#)

AUS CIP:

In May 2020, Austin-Bergstrom International Airport (AUS) submitted a revised 5-year budget that postponed a number of expansion projects resulting from COVID-19 impacts to passenger traffic and flights. The majority of the projects affected are related to the council-approved Aviation 2040 Master Plan's Airport Expansion Program (AEP). In addition, some equipment, vehicles, consulting, and major rehabilitation purchases have been postponed. A summary of the significant projects and programs that were postponed, include:

- **Executive Program Manager/Program Management Consultants** – consultants to support the development and implementation of the AEP
- **Midfield Concourse** – design and construction of a new terminal with up to 40 additional gates, concessions, and hold rooms
- **Existing Barbara Jordan Terminal (BJT) Improvements** – enabling projects to enhance safety, efficiency, and revenue
- **Tunnel Connection** – underground connection for passengers, baggage, and utilities from existing BJT to new Midfield Concourse B
- **Arrival/Departures Hall and Curbside Expansion** – expanded arrival and departures hall and adding lanes for pick-up, drop-off, and commercial vehicles
- **Utility Corridor Repositioning and Upgrades** – utility work for water, wastewater, stormwater, chilled water, electrical, low-voltage, and natural gas
- **Central Utility Plant (CUP) Rehabilitation or Replacement** – replacement and upgrades to support BJT improvements and a new utility plant to provide environmental controls for new Concourse
- **Airfield and Taxiway Improvements** – design and build new taxiways, rehabilitate existing pavement, new apron and overnight parking for aircraft

[Additional details about projects postponed attached below.](#)

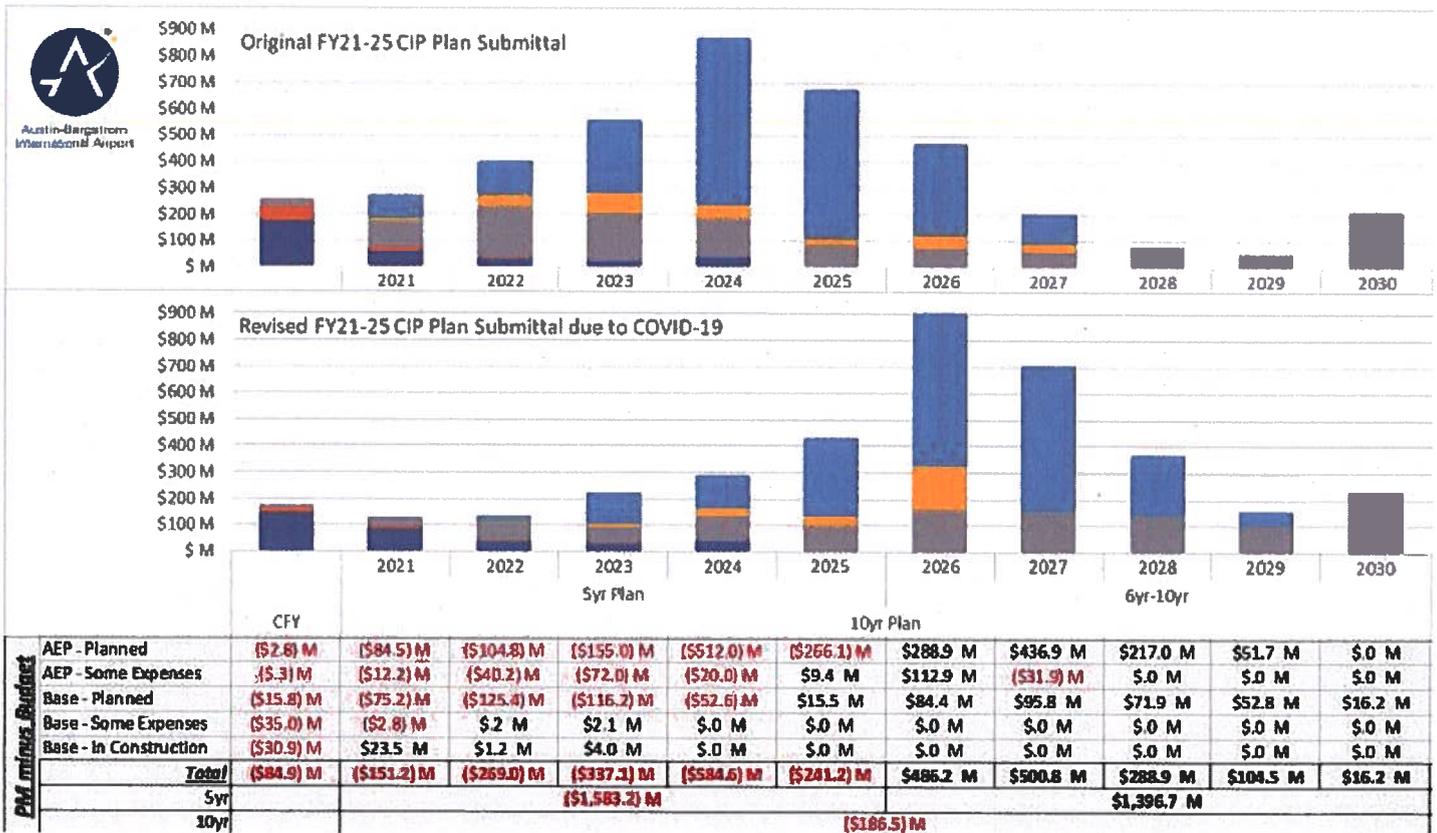
5-Year and 10-Year Budgets: Before and After COVID-19

 <h2 style="margin: 0;">AUS FY21-25 CIP COVID-19 Impact Summary</h2>	
ORIGINAL	REVISED <i>(DEFERRED \$)</i>
CFY (FY20) = \$256.9 M	CFY (FY20) = \$172.0 M <i>(\$84.9 M)</i>
5-year Plan = \$2.8 B	5-year Plan = \$1.2 B <i>(\$1.6 B)</i>
<ul style="list-style-type: none"> • FY21 = \$276.4 M • FY22 = \$401.1 M 	<ul style="list-style-type: none"> • FY21 = \$125.2 M <i>(\$151.2 M)</i> • FY22 = \$132.1 M <i>(\$269.0 M)</i>
10-year Plan = \$3.8 B	10-year Plan = \$3.6 B <i>(\$0.2 B)</i>

Shift in AUS 5-Year CIP Plans Resulting from COVID-19

Row Labels	2021	2022	2023	2024	2025
Airport					
Proposed Budget	\$106,204,247	\$108,934,684	\$201,028,415	\$267,787,365	\$402,674,273
Pre-COVID Plan	\$224,479,969	\$302,691,919	\$465,686,484	\$815,187,349	\$622,185,951
Buildings and Improvements					
Proposed Budget	\$4,000,000	\$12,000,000	\$7,000,000	\$0	\$0
Pre-COVID Plan	\$7,000,000	\$16,000,000	\$0	\$0	\$0
Information Technology					
Proposed Budget	\$14,763,254	\$4,587,397	\$5,465,000	\$9,345,000	\$4,575,000
Pre-COVID Plan	\$12,490,454	\$2,917,897	\$4,827,500	\$8,595,000	\$4,575,000
Other					
Proposed Budget	\$200,000	\$200,000	\$5,200,000	\$10,200,000	\$25,200,000
Pre-COVID Plan	\$6,000,000	\$11,000,000	\$26,000,000	\$26,000,000	\$26,000,000
Plans and Studies					
Proposed Budget	\$0	\$0	\$750,000	\$0	\$0
Pre-COVID Plan	\$750,000	\$0	\$0	\$0	\$0
Vehicles and Equipment					
Proposed Budget	\$0	\$6,389,954	\$1,434,282	\$1,434,890	\$0
Pre-COVID Plan	\$3,485,587	\$1,485,713	\$1,434,282	\$1,434,890	\$0
Projects Removed from 5-Year Plan					
Proposed Budget					
Pre-COVID Plan	\$22,184,489	\$67,050,000	\$60,000,000	\$22,175,000	\$20,888,342
Total Proposed Budget	\$125,167,501	\$132,112,035	\$220,877,697	\$288,767,255	\$432,449,273
Total Pre-COVID Plan	\$276,390,499	\$401,145,529	\$557,948,266	\$873,392,239	\$673,649,293

Shift in AUS 10-Year CIP Plans Resulting from COVID-19



Appendix: Detail of Projects Postponed

Projects Removed from 5-Year Plan

Subproject	Plan Version	2021	2022	2023	2024	2025
Airport						
6000.125	Maintenance Ramp Light Replacement					
	Budget	\$0	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$250,000	\$0	\$0	\$0	\$0
Airport Budget		\$0	\$0	\$0	\$0	\$0
Airport Pre-COVID Plan		\$250,000	\$0	\$0	\$0	\$0
Not in 5yr Budget						
5415.110	Terminal Structural Columns Fireproofing Improvements					
	Budget					
	Pre-COVID Plan	\$1,356,000	\$50,000	\$0	\$0	\$0
5415.125	Tenant Concessions Inspection					
	Budget					
	Pre-COVID Plan	\$28,489	\$0	\$0	\$0	\$0
5415.126	CT80 EDS Screening Machine - By East Oversized Screening Room					
	Budget					
	Pre-COVID Plan	\$600,000	\$0	\$0	\$0	\$0
13184.002	Electrical Upgrades for Terminal East-End					
	Budget					
	Pre-COVID Plan	\$2,000,000	\$0	\$0	\$0	\$0
13184.008	Terminal HVAC Air Handling Equipment and VAV Replacement					
	Budget					
	Pre-COVID Plan	\$5,000,000	\$5,000,000	\$0	\$0	\$0
13184.009	Terminal Apron Pole Lighting					
	Budget					
	Pre-COVID Plan	\$450,000	\$0	\$0	\$0	\$0
13184.011	Terminal Grease Trap Manhole Safe Access					
	Budget					
	Pre-COVID Plan	\$750,000	\$0	\$0	\$0	\$0
13184.012	West Infill Project					
	Budget					
	Pre-COVID Plan	\$2,000,000	\$12,000,000	\$10,000,000	\$0	\$0
13184.013	BJT Terminal Improvements					
	Budget					
	Pre-COVID Plan	\$10,000,000	\$50,000,000	\$50,000,000	\$19,400,000	\$0
13189.027	Elevated Pedestrian Bridge to CONRAC/Garage					
	Budget					
	Pre-COVID Plan	\$0	\$0	\$0	\$2,775,000	\$20,888,342
Not in 5yr Bdgt Budget						
Not in 5yr Bdgt Pre-COVID Plan		\$22,184,489	\$67,050,000	\$60,000,000	\$22,175,000	\$20,888,342
Total Budget		\$0	\$0	\$0	\$0	\$0
Total Pre-COVID Plan		\$22,434,489	\$67,050,000	\$60,000,000	\$22,175,000	\$20,888,342

Appendix: Detail of Projects Postponed

Projects Modified in 5-Year Plan

Subproject	Plan Version	2021	2022	2023	2024	2025
Airport						
5415.098 Restrooms Completion	Budget	\$0	\$0	\$4,000,000	\$0	\$0
	Pre-COVID Plan	\$4,000,000	\$0	\$0	\$0	\$0
6000.121 Checkpoint Charlie Road Realignment & Security Improvements	Budget	\$930	\$930	\$991,000	\$30,297	\$0
	Pre-COVID Plan	\$20,000	\$0	\$0	\$0	\$0
6001.093 Elevator Refurbishment Phase 2	Budget	\$2,950,000	\$0	\$0	\$0	\$1,370,448
	Pre-COVID Plan	\$1,317,563	\$0	\$0	\$0	\$1,370,448
6001.095 Upper Level Embankment Inspections and Repairs	Budget	\$172,280	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$135,801	\$0	\$0	\$0	\$0
6001.102 ABIA Campus HVAC Improvements	Budget	\$228,667	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
6001.104 Information Technology Building Expansion	Budget	\$33,885,575	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$12,799,379	\$0	\$0	\$0	\$0
6001.117 Consolidated Maintenance Facility	Budget	\$32,159,237	\$2,847,901	\$0	\$0	\$0
	Pre-COVID Plan	\$32,159,237	\$0	\$0	\$0	\$0
6001.124 Spirit of Texas Drive Rehabilitation	Budget	\$0	\$0	\$122,000	\$0	\$0
	Pre-COVID Plan	\$1,692,000	\$535,000	\$0	\$0	\$0
6001.134 Tracon Building Stormwater Improvements	Budget	\$91,419	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$16,028	\$1,650,564	\$0	\$0	\$0
6001.135 Emma Browning Overlay and Pedestrian Path - Segment5	Budget	\$0	\$0	\$500,000	\$0	\$0
	Pre-COVID Plan	\$400,000	\$0	\$0	\$0	\$0
6001.136 Environmental And Sustainability Management	Budget	\$600,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$1,100,000	\$0	\$0	\$0	\$0
6001.140 Campus Fence and Gate Improvements	Budget	\$300,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$600,000	\$0	\$0	\$0	\$0
6001.147 Cargo Lane Reconstruction	Budget	\$0	\$0	\$800,000	\$0	\$0
	Pre-COVID Plan	\$800,000	\$0	\$0	\$0	\$0
7863.008 Austin On-Call Aviation Planning Services	Budget	\$200,000	\$1,000,000	\$2,100,000	\$2,100,000	\$2,100,000
	Pre-COVID Plan	\$1,500,000	\$1,500,000	\$1,500,000	\$1,300,000	\$1,300,000
13182.001 Terminal Head House Expansion	Budget	\$0	\$0	\$25,826,786	\$25,826,786	\$61,136,254
	Pre-COVID Plan	\$25,826,786	\$25,826,786	\$61,136,254	\$125,733,768	\$151,270,513
13182.002 New Terminal Processor Centralized Baggage Handling System	Budget	\$0	\$0	\$5,041,071	\$5,041,071	\$9,727,425
	Pre-COVID Plan	\$5,041,071	\$5,041,071	\$9,727,425	\$24,541,688	\$29,526,147

Appendix: Detail of Projects Postponed

Subproject	Plan Version	2021	2022	2023	2024	2025
13184.001	Passenger Boarding Bridge (PBB) Testing and Rehabilitation					
	Budget	\$500,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$1,600,000	\$0	\$0	\$0	\$0
13184.003	Passenger Boarding Bridge Replacement Initiative					
	Budget	\$3,000,000	\$0	\$0	\$3,000,000	\$3,000,000
	Pre-COVID Plan	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
13184.014	BJT West Concourse Gate Extension					
	Budget	\$0	\$0	\$2,410,714	\$14,196,429	\$13,392,857
	Pre-COVID Plan	\$2,410,714	\$14,196,429	\$13,392,857	\$0	\$0
13184.018	Interim Ground Loading at West BJT					
	Budget	\$2,000,000	\$13,000,000	\$0	\$0	\$0
	Pre-COVID Plan	\$15,000,000	\$0	\$0	\$0	\$0
13185.001	New Midfield Concourse 20 Gates					
	Budget	\$500,000	\$0	\$26,370,357	\$26,870,357	\$81,137,914
	Pre-COVID Plan	\$26,870,357	\$26,870,357	\$81,137,914	\$195,542,568	\$145,910,140
13185.002	New Midfield Concourse Apron					
	Budget	\$0	\$5,078,572	\$5,078,572	\$15,335,289	\$36,958,083
	Pre-COVID Plan	\$5,078,572	\$5,078,572	\$15,335,289	\$36,958,083	\$27,577,418
13185.003	New Passenger Tunnel (BJT Terminal to Midfield Terminal)					
	Budget	\$250,000	\$0	\$13,142,857	\$13,392,857	\$40,441,163
	Pre-COVID Plan	\$13,392,857	\$13,392,857	\$40,441,163	\$97,463,300	\$72,725,259
13185.004	Utility Tunnel Midfield Terminal					
	Budget	\$250,000	\$0	\$4,967,857	\$5,217,857	\$20,931,785
	Pre-COVID Plan	\$5,217,857	\$5,217,857	\$20,931,785	\$45,100,716	\$20,931,785
13187.005	South Campus Stormwater Infrastructure					
	Budget	\$450,000	\$855,660	\$3,008,784	\$4,414,274	\$1,271,282
	Pre-COVID Plan	\$669,643	\$636,017	\$3,008,784	\$4,414,274	\$1,271,282
13188.001	New Parallel Taxiway Delta					
	Budget	\$0	\$0	\$0	\$0	\$3,652,285
	Pre-COVID Plan	\$3,652,285	\$3,909,908	\$37,711,946	\$45,445,976	\$19,231,093
13188.002	Airfield Lighting Vault Relocation for Two Locations					
	Budget	\$123	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$3,599,162	\$8,604,856	\$5,330,828	\$247,906	\$4,457,248
13188.003	Midfield Taxiway Realignment of H and J					
	Budget	\$0	\$0	\$3,664,930	\$29,237,145	\$32,578,749
	Pre-COVID Plan	\$3,664,930	\$29,237,145	\$32,578,749	\$3,558,625	\$3,093,104
13188.005	Terminal Apron Trench Drain Repairs					
	Budget	\$400,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$500,000	\$0	\$0	\$0	\$0
13188.007	Bag Lift Replacement with Some Heavy-Duty Lifts					
	Budget	\$0	\$0	\$750,000	\$0	\$0
	Pre-COVID Plan	\$750,000	\$0	\$0	\$0	\$0
13188.011	Midfield Concourse Hydrant Fueling System					
	Budget	\$0	\$0	\$0	\$752,679	\$2,258,036
	Pre-COVID Plan	\$0	\$752,679	\$2,258,036	\$21,516,983	\$3,572,302
13188.013	New or Rehabilitated ARFF Station					
	Budget	\$0	\$0	\$2,000,000	\$10,000,000	\$2,000,000
	Pre-COVID Plan	\$2,000,000	\$10,000,000	\$2,000,000	\$0	\$0
13189.005	Construction Laydown Yard and New Employee Parking					
	Budget	\$0	\$0	\$0	\$0	\$1,318,714
	Pre-COVID Plan	\$0	\$1,318,714	\$3,460,000	\$11,283,662	\$6,411,423

Appendix: Detail of Projects Postponed

Subproject	Plan Version	2021	2022	2023	2024	2025
13189.006 Existing Central Utility Plant (CUP) Rehabilitation or Replacement	Budget	\$776,000	\$16,000,000	\$3,000,000	\$0	\$0
	Pre-COVID Plan	\$1,000,000	\$16,000,000	\$3,000,000	\$0	\$0
13189.009 Utility Infrastructure	Budget	\$5,000,000	\$15,000,000	\$40,000,000	\$0	\$0
	Pre-COVID Plan	\$10,714,285	\$11,273,955	\$34,903,885	\$69,609,944	\$55,310,181
13189.010 Presidential Blvd Braided Left Turn Entrance Roadway	Budget	\$600,000	\$4,851,019	\$5,046,564	\$1,098,637	\$51,509
	Pre-COVID Plan	\$1,889,998	\$3,282,522	\$5,046,564	\$1,098,637	\$51,509
13189.023 Curbside Utility Corridor Relocation	Budget	\$0	\$0	\$10,000,000	\$30,000,000	\$10,000,000
	Pre-COVID Plan	\$10,000,000	\$30,000,000	\$10,000,000	\$0	\$0
13189.024 Reconfigure Planning & Development Building	Budget	\$0	\$0	\$500,000	\$4,000,000	\$500,000
	Pre-COVID Plan	\$350,000	\$4,150,000	\$500,000	\$0	\$0
13189.028 Curbside Roadway Reorientation for Terminal Expansion	Budget	\$0	\$0	\$0	\$26,153,571	\$62,064,000
	Pre-COVID Plan	\$0	\$26,153,571	\$26,153,571	\$62,064,000	\$55,882,428
13189.036 New Central Utility Plant (CUP) for Concourse B	Budget	\$0	\$0	\$455,357	\$1,821,428	\$2,162,457
	Pre-COVID Plan	\$1,821,428	\$2,162,457	\$10,229,868	\$15,008,531	\$4,322,359
13191.003 Executive Program Manager Services	Budget	\$250,000	\$250,000	\$0	\$0	\$0
	Pre-COVID Plan	\$2,000,000	\$2,500,000	\$2,000,000	\$2,000,000	\$0
13191.012 Airport Pavement Management Evaluation	Budget	\$0	\$0	\$350,000	\$0	\$0
	Pre-COVID Plan	\$0	\$350,000	\$0	\$0	\$350,000
Buildings and Improvements						
13189.026 Cargo Facility Expansion	Budget	\$1,000,000	\$12,000,000	\$7,000,000	\$0	\$0
	Pre-COVID Plan	\$4,000,000	\$16,000,000	\$0	\$0	\$0
Information Technology						
6501.102 Asset Management Strategy	Budget	\$175,000	\$282,000	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
6501.114 Visual Paging Integration - Implementation FY17	Budget	\$330,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
6501.119 Share Point Infrastructure Enhancements	Budget	\$102,800	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
6501.121 Airport Security System Equipment Replacement FY17	Budget	\$6,565,454	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$1,565,454	\$0	\$0	\$0	\$0
6501.127 Electronic Visual Information Displays -Flight/Airline Information	Budget	\$270,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
6501.132 Network Security Hardware FY18	Budget	\$200,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0

Appendix: Detail of Projects Postponed

Subproject	Plan Version	2021	2022	2023	2024	2025
6501.134 Passenger Processing Self-Service Technologies	Budget	\$470,000	\$500,000	\$1,000,000	\$0	\$0
	Pre-COVID Plan	\$500,000	\$0	\$0	\$0	\$0
6501.141 Shared Use Equipment Replacement End of Life/End of Service FY19	Budget	\$250,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$500,000	\$0	\$0	\$0	\$0
6501.146 Shared Use Software Upgrade/Refresh	Budget	\$0	\$0	\$0	\$750,000	\$0
	Pre-COVID Plan	\$750,000	\$0	\$0	\$0	\$0
13190.004 Shared Use Kiosk Replacement End of Life/ End of Service FY20	Budget	\$200,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$250,000	\$0	\$0	\$0	\$0
13190.011 Data Privacy and Security Program FY21	Budget	\$600,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$400,000	\$200,000	\$0	\$0	\$0
13190.012 Information Technology Master Plan Refresh FY21	Budget	\$0	\$1,000,000	\$0	\$0	\$0
	Pre-COVID Plan	\$1,000,000	\$0	\$0	\$0	\$0
13190.013 Virtual Infrastructure Replacement End of Live/End of Service FY21	Budget	\$300,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$300,000	\$300,000	\$300,000	\$0	\$0
13190.015 Telephone Equipment for Voice Over Internet Protocol FY21	Budget	\$0	\$250,000	\$0	\$0	\$0
	Pre-COVID Plan	\$125,000	\$62,500	\$62,500	\$0	\$0
13190.016 Network Security Hardware End of Life/End of Service Replacement Upgrade	Budget	\$300,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$300,000	\$300,000	\$0	\$0	\$0
13190.017 Equallogic Storage Area Network for Department Of Aviation	Budget	\$0	\$400,000	\$0	\$0	\$0
	Pre-COVID Plan	\$400,000	\$0	\$0	\$0	\$0
13190.021 Information Systems Equipment Replacement End Of Life - End Of Service FY21	Budget	\$50,000	\$600,000	\$0	\$0	\$0
	Pre-COVID Plan	\$2,000,000	\$500,000	\$0	\$0	\$0
13190.042 Project Management Software	Budget	\$550,000	\$0	\$0	\$0	\$0
	Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
Other						
13189.021 Asphalt and Concrete Indefinite Delivery (IDIQ) Contract	Budget	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
	Pre-COVID Plan	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
13191.010 AUS2030 Program Management Support Consultant	Budget	\$0	\$0	\$5,000,000	\$10,000,000	\$25,000,000
	Pre-COVID Plan	\$5,000,000	\$10,000,000	\$25,000,000	\$25,000,000	\$25,000,000
Plans and Studies						
13191.007 Pilot Electric Passenger Vehicles/Buses	Budget	\$0	\$0	\$500,000	\$0	\$0
	Pre-COVID Plan	\$500,000	\$0	\$0	\$0	\$0
13191.009 Revised Airport Layout Plan 2021	Budget	\$0	\$0	\$250,000	\$0	\$0
	Pre-COVID Plan	\$250,000	\$0	\$0	\$0	\$0

Appendix: Detail of Projects Postponed

Subproject	Plan Version	2021	2022	2023	2024	2025	
Vehicles and Equipment							
13192.002	Building Maintenance Vehicles and Equipment FY20	Budget	\$0	\$233,679	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.003	Planning and Engineering Vehicles - Equipment FY20	Budget	\$0	\$27,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.004	Airsides Maintenance Vehicles - Equipment FY20	Budget	\$0	\$458,100	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.005	Facility Service Vehicles-Equipment FY20	Budget	\$0	\$97,554	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.006	Sign Shop Vehicles - Equipment FY20	Budget	\$0	\$92,100	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.007	Security Vehicles FY20	Budget	\$0	\$13,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.008	Safety Vehicles - Equipment FY20	Budget	\$0	\$24,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.009	Air Operations Vehicle - Equipment FY20	Budget	\$0	\$21,221	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.010	Building Maintenance Vehicles and Equipment FY20	Budget	\$0	\$105,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.011	Landside Grounds Maintenance Vehicles-Equipment FY20	Budget	\$0	\$81,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.012	ARFF Air Stair Unit FY20	Budget	\$0	\$275,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0
13192.014	Airsides Maintenance Vehicles - Equipment FY21	Budget	\$0	\$536,000	\$0	\$0	\$0
		Pre-COVID Plan	\$536,000	\$292,000	\$0	\$0	\$0
13192.015	Building Maintenance Vehicles and Equipment FY21	Budget	\$0	\$210,000	\$0	\$0	\$0
		Pre-COVID Plan	\$210,000	\$0	\$0	\$0	\$0
13192.016	Security Vehicles FY21	Budget	\$0	\$30,000	\$0	\$0	\$0
		Pre-COVID Plan	\$30,000	\$0	\$0	\$0	\$0
13192.017	Landside Grounds Maintenance Vehicles-Equipment FY21	Budget	\$0	\$228,000	\$0	\$0	\$0
		Pre-COVID Plan	\$228,000	\$0	\$0	\$0	\$0
13192.018	Building Maintenance Vehicles and Equipment FY21	Budget	\$0	\$443,000	\$0	\$0	\$0
		Pre-COVID Plan	\$443,000	\$0	\$0	\$0	\$0
13192.021	Planning and Engineering Vehicles - Equipment FY21	Budget	\$0	\$318,000	\$0	\$0	\$0
		Pre-COVID Plan	\$0	\$0	\$0	\$0	\$0

Appendix: Detail of Projects Postponed

Subproject	Plan Version	2021	2022	2023	2024	2025
13192.022 Facility Service Vehicles-Equipment FY21	Pre-COVID Plan	\$35,000	\$0	\$0	\$0	\$0
	Budget	\$0	\$184,000	\$0	\$0	\$0
13192.023 Operations Division FY21	Pre-COVID Plan	\$184,000	\$0	\$0	\$0	\$0
	Budget	\$0	\$64,000	\$0	\$0	\$0
13192.025 Airport Operations Vehicle - Equipment FY21	Pre-COVID Plan	\$64,000	\$0	\$0	\$0	\$0
	Budget	\$0	\$30,000	\$0	\$0	\$0
13192.026 Airline Maintenance FY21	Pre-COVID Plan	\$30,000	\$0	\$0	\$0	\$0
	Budget	\$0	\$347,000	\$0	\$0	\$0
13192.029 Parking Shuttle Replacement Future	Pre-COVID Plan	\$347,000	\$0	\$0	\$0	\$0
	Budget	\$0	\$2,572,300	\$1,434,282	\$1,434,890	\$0
	Pre-COVID Plan	\$1,378,587	\$1,193,713	\$1,434,282	\$1,434,890	\$0

**2020-2021 CAPITAL PROGRAM BUDGET
RESPONSE TO REQUEST FOR INFORMATION**

DEPARTMENT: Aviation

REQUESTED BY: Commissioner Wendy Price Todd

DATE REQUESTED: 7-10-2020

REQUEST: Highlight a few major projects: those on the horizon, in process, and nearly complete. This information would be added to the Chair's Annual Internal Review so that the board will have an outline for the coming year.

High Overview:

Given our current COVID 19 situation with declining passengers and revenues, staff has taken deliberate steps to reduce CIP spending. The Capital Improvement Program required creating new processes and prioritizing to move the curve of the capital spending out a few years. AUS staff has thoroughly review and reprioritized our capital projects and paused all conceptual work on projects connected to the airport expansion program. Staff also paused the majority of design work on projects in 2021 and 2022, with operational and essential maintenance improvements continuing to move forward. Federal funded projects will also move forward to take advantage not only of the original funding amounts, but any possible increased federal match that may be available from the FAA, TSA or other agency. Additionally, Staff is focused on preparing shovel ready projects for possible future federal funding support by completing the environmental review. This will ensure that these projects are in the best position to start construction when funding is available or when the airline passenger activity does recover.

The identified AUS priority projects are listed below and attached is a project information report for each of the identified projects:

13189.009	Utility Infrastructure
13189.010	Presidential Blvd Braided Left Turn Entrance Roadway
13189.014	Central Utility - Replacement 10M BTU Efficient Boiler
5415.112	Existing Terminal Centralized Baggage Handling System
6000.120	Airfield Electrical and Pavement Improvement
6001.093	Elevator Refurbishment Phase 2
6001.104	Information Technology Building Expansion
6001.117	Consolidated Maintenance Facility

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Utility Infrastructure

Subproject ID 13189.009 **Location** Landside

Description Utility Infrastructure Design & Construction to provide new lines for the new 20 to 32 Gate Concourse and secondary lines to the BJT.

Detail Scope New water, waste water, electrical substation, to support the new concourse, departure hall and provide a redundant system for the existing BJT. Service will come from the south to allow the service from an alternate location.

Budget Estimate \$200,000,000



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	05/01/2020	12/24/2020
Design	12/24/2020	09/30/2021
Bid	0	0
Construction	10/01/2021	09/30/2028

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Presidential Blvd Braided Left Turn Entrance Roadway
Subproject ID 13189.010 **Location** Landside
Description Design and construct a new entry roadway to the Airport from Highway 71.

Detail Scope Design and construct a new entry roadway at Presidential and Highway 71 that provides free flow into and out of the Airport. The roads will have some elevated areas and tie into the existing entry roadway next work. The design may include a braided left turn for the entry.

Budget Estimate \$14,971,000



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	08/19/2019	07/31/2020
Design	05/21/2021	08/18/2022
Bid	08/18/2022	01/24/2023
Construction	01/24/2023	10/19/2024

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Central Utility - Replacement 10M btu Efficient Boiler

Subproject ID 13189.014 **Location** Landside

Description There are two existing 2m-btu boilers that have failed (heat exchanger) and replacement is the only option. These are separate from the two (2) main 12m-btu boilers. All boilers are 22-years into a 25-year estimated life

Detail Scope Removal of existing two 2m-btu boilers, install, plumb, and integrate new 10m-btu boiler into system. Project managed by P&D due to needs for design, permit, and integration into existing systems.

Budget Estimate \$325,000



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	06/17/2020	08/28/2020
Design	10/01/2020	01/31/2021
Bid	0	0
Construction	02/01/2021	09/30/2021

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Existing Terminal Centralized Baggage Handling System

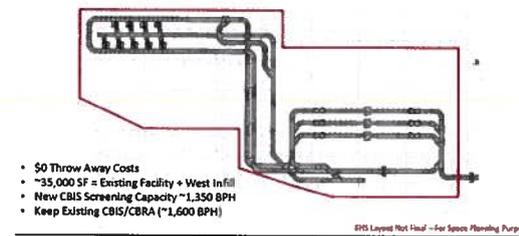
Subproject ID 5415.112 **Location** Terminal

Description A centralized baggage handling system to increase capacity and meet existing and long term demands

Detail Scope In phase 1, Design Criteria Manual (DCM) was prepared to guide the overall project (DCM completed on 10/01/19). The existing BHS is divided into two BHS matrix systems to meet TSA check bag screening regulations for airline safety and security. The system has limited space to increase capacity to meet the current growth. This project will centralize the current BHS functions and increase the capacity to meet these demands. Design Build (DB) team will validate the DCM as well as provide updated concepts per the current growth during preliminary programming. Preferred options will be implemented to a final development to solve the current as well as long term demands. Added 1/22/20 : Replacement of approximately 450 motors. Removal and recovery of existing motor value. Intend to use existing locations, structure, and electricity hookups.

Budget Estimate \$143,600,000

Phase 1
Option 1A-2: Existing Facility + West Infill



- \$0 Throw Away Costs
- ~35,000 SF = Existing Facility + West Infill
- New CBIS Screening Capacity ~1,350 BPH
- Keep Existing CBIS/CBRA (~1,600 BPH)

Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	05/08/2017	11/30/2020
Design	02/18/2020	10/29/2021
Bid	04/01/2021	06/30/2021
Construction	06/01/2021	06/30/2023

Capital Improvement Program City of Austin Department of Aviation

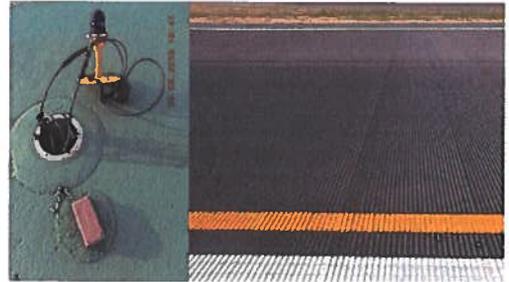
Subproject Name Airfield Electrical and Pavement Improvements

Subproject ID 6000.120 **Location** Airside

Description Improvements to airfield lighting, signage and pavement to increase circuit reliability and repair pavement condition to FAA Standards. Includes work to update runway markings and signage for a shift in magnetic variance

Detail Scope Investigation of the airfield lighting and signage system and associated components. Consultant will analyze condition of circuits and components, provide an assessment, and recommend replacement priorities. A PER along with Engineer's Opinion of Construction Cost for each replacement project will be used to prioritize projects. Added the following:
 1. Airfield Pavement Improvements per the 2017 PMMS; 2. Changes to airfield markings for magnetic variance transformation. 3. Grooving to increase runway surface friction.
 4. Runway guard lights at Kilo and Lima. 5. Circuit modifications to Kilo and Lima for low visibility 6. Replacement of Rwy 17L-35R TDZ lights.

Budget Estimate \$17,564,000



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	06/01/2017	05/01/2018
Design	05/28/2018	05/08/2019
Bid	07/22/2019	12/02/2019
Construction	12/16/2019	02/23/2022

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Elevator Refurbishment Phase 2
Subproject ID 6001.093 **Location** Landside
Description Refurbish passenger elevators at the parking garage, freight elevators and terminal elevators. Phase 1 scope included the garage elevators, terminal freight elevators & passenger elevator to west mezzanine.
Detail Scope Scope of refurbishment was determined by preliminary assessment report. Phase 2 includes refurbishment ten (10) passenger elevators within the terminal building.
Budget Estimate \$7,068,759



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	0	0
Design	04/02/2019	10/11/2019
Bid	11/03/2019	12/20/2020
Construction	12/20/2020	11/08/2021

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Information Technology Building Expansion

Subproject ID 6001.104 **Location** Landside

Description Design of addition and remodel of IT building to support and meet the expanding business demands of Department of Aviation customers.

Detail Scope Provide a modern, secure and expanded facility to allow for 20 years of growth. Design and construction of updated Airport Data Center for IT services; site of new building is next to existing IT facility and work may include partial demolition and renovation of existing building as part of the new building project.

Budget Estimate \$46,000,000



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	01/15/2018	09/04/2018
Design	09/05/2018	10/25/2019
Bid	10/10/2019	03/31/2020
Construction	04/01/2020	10/11/2021

Capital Improvement Program City of Austin Department of Aviation

Subproject Name Consolidated Maintenance Facility

Subproject ID 6001.117 **Location** Landside

Description Design and build new combined maintenance facility to support the functions of Aviation, including: building/airline/field maintenance, MaxAdmin, trade shops, housing for specialized Part 139 equipment, motor pool, and APD.

Detail Scope Consolidate the maintenance/facility functions that consist of: Building Maintenance, Airline Maintenance, Motor Pool, Field Maintenance , Asset Management, and Warehouse. APD support services will also be included in the complex.

Budget Estimate \$78,533,197



Estimated Project Schedule

Phase	Start Date	End Date
Preliminary	09/23/2015	04/14/2017
Design	06/08/2017	11/11/2018
Bid	11/12/2018	05/31/2019
Construction	08/07/2019	05/07/2021



Annual Internal Review

This report covers the time period of 7/1/2019 to 6/30/2020

Airport Advisory Commission
(Official Name of Board or Commission)

The Board/Commission mission statement (per the 2-1-1-5B City Code) is:

The commission shall: (1) review and make recommendations to the council on aviation projects that the Department of Aviation proposes for the capital improvements program; (2) review and make recommendations to the council on proposed aviation grants, including airport trust funds administered by the Federal Aviation Administration; (3) review and make recommendations to the council on aviation contracts that are presented by the Department of Aviation to the council for action; (4) review and make recommendations to the council on the annual operating budget proposed by the Department of Aviation; and (5) review and make policy recommendations to the council on the quality of services at Austin-Bergstrom International Airport to citizens of Austin and customers of the airport and long term planning of Austin-Bergstrom International Airport.

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**
(Reference all reports, recommendations, letters or resolutions presented to the City Council on mission-specific issues. If some of the elements of the mission statement were not acted on by the board in the past year, the report should explain why no action was taken.)

The Airport Advisory Commission (AAC) made recommendations on 26 action items – 16 items regarding negotiation and execution of goods or services agreements, 7 for funding construction projects, 1 related to airport revenue and bonds, and 2 recommendations as part of administrative management.

The AAC had 9 Monthly Meetings in person from July 2019 until March 2020.

The AAC met virtually for 2 Special Called Meetings in May 2020 and July 2020.

The AAC attended two Community Interest events: A Tour hosted by staff in July 2019 of the lease spaces including the South Terminal and an Open House hosted by staff in February 2020 of the New Parking Garage and Administration building.

Finance Working Group was established in August 2019 to examine existing financing and to research alternatives for 2040 Airport Master Plan.

Wildlife Management Working Group was established in March 2020 in response to Citizen Communications regarding landfill expansion adjacent to airport. Recommendation 20200529-001: Texas Regional Landfill Company Application that opposes TCEQ permit unless certain conditions are agreed to and met by applicant.

Shared Use Lounge Service Concession contract (RFP-8100-ABIA-005) presented November 2019 board requested proposal review; December 2019 neutral vote; January 2020 postponement; February 2020 no vote. Item was withdrawn by City Council until RFP criteria screened for diversity and equity.

The AAC received regular presentations from airport departments including Finance and Operations, Planning and Engineering, Ground Transportation/Landside Access, Concessions as well as updates from Wildlife Management; Environmental Services; and Emergency Planning.

The AAC received a briefing from Art in Public Places (September 2019 regarding new projects and loss of exhibit space), in Executive Sessions from Legal (October 2019 regarding legal issues related to an incident in a grease trap and December 2019 regarding potential buyout of the South Terminal Lease and Concession Agreement), and in Executive Session from Airport Staff (March 2020 regarding the purchase, exchange, lease, or value of the South Terminal).

2. Determine if the board's actions throughout the year comply with the mission statement.

AAC actions were within scope of mission statement.

3. List the board's goals and objectives for the new calendar year.

The AAC would like to review its mission and composition in order to best serve the Mayor and City Council as well as the citizens of Austin through the pandemic and recovery.

Current code required that the Airport Advisory Commission membership should include: (1) a pilot; (2) a person who, as of the date of the person's appointment, has continuously resided within Austin-Bergstrom International Airport controlled compatible land use area for at least six months; (3) a civil engineer or architect licensed in Texas; (4) attorney in good standing with the State Bar of Texas with not less than five years experience; (5) a real estate appraiser; and (6) person from the business, banking, or financial community.

The AAC goals and objectives for FY20/21 will be to continue to review and recommend expenditure requests from staff for contracts that include essential goods, professional services, construction projects, and financing agreements.

The AAC plans to study and provide input toward the implementation of the 2040 Airport Master Plan and other projects in various phases of design, construction and completion. Scheduled for completion in 2021 are the Elevator Repairs; Airfield Improvements; Information Technology Building; and Consolidated Maintenance Facility. The following projects are in pre-construction schematic and design development phases: Baggage Handling System (2023 completion); Roadway Design (2024 completion) and Utility Infrastructure for new concourse (2028 completion).

The AAC plans to track the reorganization of airport personnel, vacancies, and hiring to better understand the structure of the organization and under which departments awarded bid contracts are managed and executed.

Posting Language

Authorize award of a multi-term contract with Airgas Inc., to provide industrial gases, pressure vessels, and pressure vessel maintenance, and inspections, for up to six years for a total contract amount not to exceed \$1,633,500.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy; Austin Fire Department; Austin Police Department; Austin Water; Aviation; Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$22,688 is available in the Fiscal Year 2019-2020 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1100 JMF1008REBID for these goods and services. The solicitation issued on May 11, 2020, and it closed on May 26, 2020. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

Prior Council Action:

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Julia Finn, at 512-322-6060 or Julia.Finn@austintexas.gov or Cedric Zachary, at 512-322-6215 or Cedric.Zachary@austintexas.gov.

Council Committee, Boards and Commission Action:

August 5, 2020 – To be reviewed by the Water and Wastewater Commission.

August 10, 2020 – To be reviewed by the Electric Utility Commission.

August 11, 2020 – To be reviewed by the Airport Advisory Commission.

Additional Backup Information:

The contract will provide industrial gases, pressure vessels and pressure vessel maintenance for use by Austin Energy, the Austin Police Department, Aviation, Fleet Mobility Services, Austin Water, and the Austin Fire Department.

The City uses industrial gases for various operating and maintenance purposes. For example, Austin Energy uses hydrogen for cooling purposes on multiple generators, carbon dioxide for equipment purging and breathing air for confined space work. Austin Water uses the gases to run the gas chromatograph that analyzes gases produced in the digesters at Hornsby Bend. Fleet, Aviation, and Austin Water use gases for welding purposes in connection with the repair of vehicles and other City equipment. The Austin Police Department uses the gases in their forensic chemistry lab. The Austin Fire Department uses the gases for welding repairs to equipment.

This contract replaces an existing contract that expires September 10, 2020. The recommended contractor is local and is the current provider of these goods.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$ 816,750
Optional Extension 1	1 yr.	\$ 272,250
Optional Extension 2	1 yr.	\$ 272,250
Optional Extension 3	1 yr.	\$ 272,250
TOTALS	6 yrs.	\$1,633,500

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Safety, Health and Environment; Government That Works for All.

Department Estimates
Industrial gases, pressure vessels and maintenace, etc.

	AE	Fleet	AW	APD	Aviation	AFD	Contingency	Total
Year 1	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Year 2	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Year 3	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Year 4	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Year 5	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Year 6	\$128,000	\$22,000	\$11,000	\$6,000	\$3,000	\$1,000	\$101,250	\$272,250
Total	\$768,000	\$132,000	\$66,000	\$36,000	\$18,000	\$6,000	\$607,500	\$1,633,500

Posting Language

Authorize award and execution of a construction contract with Rider Construction Group, LLC, for the ABIA Elevator Refurbishment Phase 2 project in the amount of \$939,174, plus a \$93,917 contingency, for a total contract amount not to exceed \$1,033,091.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 7.73% combined MBE and WBE participation.]

Lead Department

Capital Contracting Office

Managing Department

Department of Aviation

Fiscal Note

Funding is available in the Fiscal Year 2019-2020 Capital Budget of the Department of Aviation.

Purchasing Language:

Lowest responsive bid of three bids received through a competitive Invitation for Bid solicitation.

Prior Council Action:

N/A

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Garrett Cox, 512-974-9423, or the Project Manager, Rohini Kumarage, 512-530-7547.

Council Committee, Boards and Commission Action:

To be reviewed by the Airport Advisory Commission on August 11, 2020.

Additional Backup Information:

In 2016, the first phase of the elevator refurbishment began and modernized Garage Elevators 1-6 and Terminal Elevators 3-5. The remaining elevators have been repackaged and submitted as Phase 2 of this program. Phase 2 includes elevators 1, 2A & 2B, 8 & 13.

The elevators are beyond their service life and are subject to failure. This project will modernize the elevator systems and improve the reliability of the elevators that provide necessary access to the different levels of the airport terminal building.

This item includes one allowance of \$45,000 to address Cummins Emergency Power Coordination. An allowance is an amount that is specified and included in the construction contract or specifications for a certain item(s) of work whose details are not yet determined at the time of bidding.

Due to the potential for unknown conditions present at the site, a 10% contingency in funding has been included to allow for the expeditious processing of any change orders. A contingency is an additional amount

of money added to the construction budget to cover any unforeseen construction costs associated with the project.

The contract allows 260 Calendar days for completion of this project. This project is located within zip code 78719 (District 2). The project will be managed by Department of Aviation.

Rider Construction Group, LLC is located in Austin, Texas.

Information on this solicitation is available through the City's Austin Finance Online website. Link: [Solicitation Documents](#).

Strategic Outcome(s):

Safety

Posting Language

Authorize award of a multi-term contract with Swarco Reflex LLC, to provide reflective glass beads, for up to five years for a total contract amount not to exceed \$497,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D of Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of \$13,814 is available in the Fiscal Year 2019-2020 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 8100 BJT1015 for these goods. The solicitation issued on May 4, 2020 and it closed on May 28, 2020. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

Prior Council Action:

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Bartley Tyler, at 512-974-2023 or Bartley.Tyler@austintexas.gov.

Council Committee, Boards and Commission Action:

August 11, 2020 - To be reviewed by the Airport Advisory Commission.

Additional Backup Information:

The contract will provide reflective glass beads to be used in accordance with Federal Aviation Administration (FAA) part 139 rules and regulations for the airfield and roadway markings at Austin-Bergstrom International Airport (AUS). This contract will ensure that AUS has a stable, reliable contractor that is compliant with FAA and Transportation Security Administration regulations.

This contract will replace the previous contract that expired October 17, 2019. The requested authorization amount was determined based on Aviation's projected workload over the next several years, which also allows for additional runways and roads that the airport has planned to add due to growth and expansions. If the City is unable to secure this contract, the department will be forced to procure these items on an as-needed basis, which may result in higher prices.

The recommended contractor is not the current provider for these goods.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$283,725
Optional Extension 1	1 yr.	\$106,637
Optional Extension 2	1 yr.	\$106,638
TOTAL	5 yrs.	\$497,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Mobility.

**BYLAWS OF THE
Airport Advisory Commission**

ARTICLE 1. NAME.

The name of the board is Airport Advisory Commission

ARTICLE 2. PURPOSE AND DUTIES.

The purpose of the board is to review and make recommendations to the Council on aviation projects that the Department of Aviation proposes for the capital improvements program, proposed aviation grants, aviation contracts, annual operating budget and quality of services at Austin Bergstrom International Airport.

ARTICLE 3. MEMBERSHIP.

- (A) The board is composed of eleven members appointed by the city council.
- (B) A member serves at the pleasure of the city council.
- (C) Board members serve for a term of four years beginning March 1st on the year of appointment.
- (D) An individual board member may not act in an official capacity except through the action of the board.
- (E) A board member who is absent for three consecutive regular meetings or one-third of all regular meetings in a "rolling" twelve month timeframe automatically vacates the member's position subject to the holdover provisions in Section 2-1-27 of the City Code. This does not apply to an absence due to illness or injury of the board member, an illness or injury of a board member's immediate family member, active military service, or the birth or adoption of the board member's child for 90 days after the event. The board member must notify the staff liaison of the reason for the absence not later than the date of the next regular meeting of the board. Failure to notify the liaison before the next regular meeting of the board will result in an unexcused absence.
- (F) At each meeting, each board member shall sign an attendance sheet which indicates that the member does not have a conflict of interest with any item on that agenda, or identifies each agenda item on which the member has a conflict of interest. Failure to sign the sheet results in the member being counted as absent and his/her votes are not counted.
- (G) A member who seeks to resign from the board shall submit a written resignation to the chair of the board, the staff liaison, or the city clerk's office. If possible, the

resignation should allow for a thirty day notice so the city council can appoint a replacement.

ARTICLE 4. OFFICERS.

- (A) The officers of the board shall consist of a chair, a vice-chair, and a secretary.
- (B) Officers shall be elected annually by a majority vote of the board at the first regular meeting after April 1st. In the event a current officer becomes ineligible to serve as an officer, the board may hold an emergency election as needed.
- (C) The term of office shall be one year, beginning May 1st and ending April 30th. An officer may continue to serve until a successor is elected. A person may not serve as an officer in a designated position of a board for more than four consecutive one-year terms. A person who has served as an officer in a designated position of a board for four consecutive terms is not eligible for re-election to that designated office until the expiration of two years after the last date of the person's service in that office. The board may override the term limit provision for an officer by an affirmative vote of two-thirds of the authorized board members.
- (D) A member may not hold more than one office at a time.

ARTICLE 5. DUTIES OF OFFICERS.

- (A) The chair shall preside at board meetings, appoint all committees, represent the board at ceremonial functions, and approve each final meeting agenda.
- (B) In the absence of the chair, the vice-chair shall perform all duties of the chair.
- (C) In the absence of the chair and vice-chair, the secretary shall perform the duties of the chair.

ARTICLE 6. AGENDAS.

- (A) Two or more board members may place an item on the agenda by oral or written request to the staff liaison at least five days before the meeting. After first consulting with and receiving input from the staff liaison, the chair shall approve each final meeting agenda.
- (B) The board liaison shall submit the meeting agenda through the online agenda posting system for each meeting not less than 72 hours before the meeting.
- (C) Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open Meetings Act).

ARTICLE 7. MEETINGS.

- (A) The board meetings shall comply with Texas Government Code Chapter 551 (Texas Open Meetings Act).
- (B) Board meetings shall be governed by Robert's Rules of Order.
- (C) The board may not conduct a closed meeting without the approval of the city attorney.
- (D) The board shall meet monthly. In November of each year, the board shall adopt a schedule of the meetings for the upcoming year, including makeup meeting dates for the holidays and cancelled meetings.
- (E) The chair may call a special meeting, and the chair shall call a special meeting if requested by three or more members. The call shall state the purpose of the meeting. A board may not call a meeting in addition to its regular scheduled meetings as identified in its adopted meeting schedule, more often than once a quarter, unless the meeting is required to comply with a statutory deadline or a deadline established by Council.
- (F) Six members constitute a quorum.
- (G) If a quorum for a meeting does not convene within one-half hour of the posted time for the meeting, then the meeting may not be held.
- (H) To be effective, a board action must be adopted by affirmative vote of the number of members necessary to provide a quorum.
- (I) The chair has the same voting privilege as any other member.
- (J) The board shall allow citizens to address the board on agenda items and during a period of time set aside for citizen communications. The chair may limit a speaker to three minutes.
- (K) The staff liaison shall prepare the board minutes. The minutes of each board meeting must include the vote of each member on each item before the board and indicate whether a member is absent or failed to vote on an item.
- (L) The city clerk shall retain agendas, approved minutes, internal review reports, and bylaws. The Aviation Department shall retain all other board documents. The documents are public records under Texas Local Government Code Chapter 552 (Texas Public Information Act).
- (M) The chair shall adjourn a meeting not later than 10 p.m., unless the board votes to continue the meeting.

- (N) Each person and board member attending a board meeting should observe decorum pursuant to Section 2-1-48 of the City Code.
- (O) A member of the public may not address a board at a meeting on an item posted as a briefing.

ARTICLE 8. COMMITTEES/WORKING GROUPS.

COMMITTEES

- (A) The Airport Advisory Commission will have no committees.
- (B) Each committee must be established by an affirmative vote of the board. A committee cannot meet until its creation is approved by the Council Audit and Finance Committee. Each committee shall consist of at least three board members appointed by the chair. A staff member shall be assigned to each committee by the director of the Aviation Department.
- (C) The board chair shall appoint a board member as the committee chair, with the member's consent.
- (D) A majority of the total number of appointed committee members constitutes a quorum.
- (E) Each committee shall meet on a regularly scheduled basis at least quarterly.
- (F) Each committee shall make an annual report to the board at the January board meeting.
- (G) Committee meetings must be posted in accordance with Texas Government Code Chapter 551 (Texas Open Meetings Act).
- (H) At each committee meeting, a committee member shall sign in on a sheet provided and shall indicate that the member has no conflict of interest with any item on the committee meeting agenda, or identify each agenda item on which the member has a conflict of interest.

WORKING GROUPS

- (A) The board can determine the size of a working group but the number of board members serving on the working group must be less than a quorum of the board.
- (B) A working group may designate a chair, with the member's consent, but is not required to do so.

- (C) Quorum requirements do not apply to working groups.
- (D) Staff support will not be provided for working groups.
- (E) Working groups are not required to post their meetings in accordance with the Texas Government Code Chapter 551 (Texas Open Meetings Act).

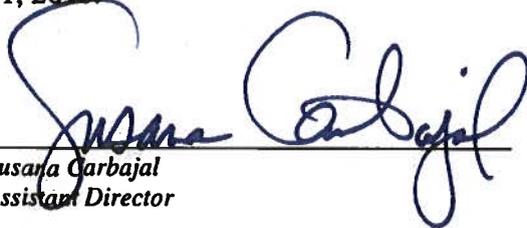
ARTICLE 9. PARLIAMENTARY AUTHORITY.

The rules contained in the current edition of Robert's Rules of Order shall govern the board in all cases to which they are applicable, except when inconsistent with these bylaws or with special rules of procedure which the board or city council may adopt.

ARTICLE 10. AMENDMENT OF BYLAWS.

A bylaw amendment is not effective unless approved by the Council Audit and Finance Committee.

The bylaws were approved by the Austin City Council at their meeting held on February 11, 2016.



Susana Carbajal
Assistant Director

