

Special Meeting of the Airport Advisory Commission

August 21, 2020

Airport Advisory Commission to be held August 21, 2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (8/20/2020 by noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the **Airport Advisory Commission Meeting**, residents must:

- Call or email the board liaison at **(512) 530-6605** or **ammie.calderon2@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **ammie.calderon2@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here:
<http://www.austintexas.gov/page/watch-atxn-live>



**AIRPORT ADVISORY COMMISSION MEETING
FRIDAY, AUGUST 21, 2020 AT 3:00 PM
VIA VIDEOCONFERENCING**

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Chair	Ernest Saulmon
Scott Madole, Vice-Chair	Brian Stollar
Vicky Sepulveda, Secretary	Billy Owens
Wendy Price Todd	Frank Maldonado
Michael Watry	Jeremy Hendricks
	Jonathan Coon

AGENDA

CALL TO ORDER

1. INTRODUCTION OF JONATHAN COON

2. APPROVAL OF MINUTES –

July 8, 2020 meeting

May 29, 2020 – Special Called Meeting

3. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

- a) Executive Director's Report – Tenant Support Update
(Prepared by Jacqueline Yaft, Executive Director)
- b) AUS Passenger Traffic Update and June 2020 Financial Results
(Prepared by Rajeev Thomas, Interim Deputy Chief – Finance)
- c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)
- d) Planning and Development Update
(Prepared by Shane Harbinson, Deputy Chief – Planning & Development)

4. ACTION ITEM

Discuss, review, and approve Annual Internal Review Report

5. FOR RECOMMENDATION

- a) Authorize award of a multi-term contract with Airgas Inc., to provide industrial gases, pressure vessels, and pressure vessel maintenance, and inspections, for up to six years for a total contract amount not to exceed \$1,633,500.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

- b) Authorize award and execution of a construction contract with Rider Construction Group, LLC, for the ABIA Elevator Refurbishment Phase 2 project in the amount of \$939,174, plus a \$93,917 contingency, for a total contract amount not to exceed \$1,033,091.

(Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 7.73% combined MBE and WBE participation.)

- c) Authorize award of a multi-term contract with Swarco Reflex LLC, to provide reflective glass beads, for up to five years for a total contract amount not to exceed \$497,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D of Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established).

6. OLD BUSINESS

- a) Authorize negotiation and execution of two multi-term contracts with RS&H, Inc. and Ricondo & Associates Inc., to provide aviation planning services, each for up to five years for total contract amounts not to exceed \$7,500,000, divided between the contractors. **[Item is to go to City Council on Thursday, September 3, 2020.]**

- b) Authorize negotiation and execution of a contract with NEC Corporation of America, to provide maintenance and support of the private branch exchange at the Austin-Bergstrom International Airport, for a term of five years in an amount not to exceed \$2,355,000. **[Item went to City Council Wednesday, July 29, 2020 and passed.]**
- c) Authorize award of a multi-term contract with JMR Technology, Inc., to provide telephone technical support and onsite services to support the ongoing operation of the baggage handling system, for up to five years for a total contract amount not to exceed \$527,000. **[Item went to City Council Wednesday, July 29, 2020 and passed.]**

7. WORKING SESSION – Discussion and determination of Airport Advisory Commission Goals and Objectives

Part 1 - How do we define the best Austin Airport Advisory Commission? How do we define the best Austin Airport Advisory Commissioner? Dr. Steven Tomlinson, Facilitator

- a) Introductions by Airport Advisory Commission Chair
- b) Information from Airport Executive Staff with Questions and Answers
- c) Facilitation by Dr. Tomlinson – Brainstorming most important characters of a great Commission, of a great Commissioner
- d) Review of Brainstorming discussion by Airport Advisory Commission Chair and Facilitator
- e) Introduction of general topics for next working session and proposed date(s)

8. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member.
- b) Next scheduled meeting September 8, 2020

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.