



Recommendation for Action

File #: 20-2645, **Agenda Item #:** 59.

8/27/2020

Posting Language

Authorize award of a multi-term contract with Capital Area Occupational Medicine D/B/A St. David's Occupational Health Services, to provide drug and alcohol testing services, for up to five years for a total contract amount not to exceed \$975,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities and provided sufficient evidence of good faith efforts and the resulting contract included no subcontracting goals).

Lead Department

Purchasing Office.

Client Department(s)

Austin Fire Department; Austin Police Department; Emergency Medical Services.

Fiscal Note

Funding in the amount of \$2,917 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Fire Department. Funding in the amount of \$8,333 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Police Department. Funding in the amount of \$5,000 is available in the Fiscal Year 2019-2020 Operating Budget of Emergency Medical Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 9300 BRS1014 for these services. The solicitation issued on February 24, 2020 and it closed on May 5, 2020. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents <https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134056>](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134056).

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov <mailto:AgendaOffice@austintexas.gov>](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Bridney Stewart, at 512-974-3127 or [Bridney.Stewart@austintexas.gov <mailto:Bridney.Stewart@austintexas.gov>](mailto:Bridney.Stewart@austintexas.gov).

Additional Backup Information:

The contract will establish a service agreement for drug and alcohol testing services for all sworn employees of Austin Travis County Emergency Medical Services (ATCEMS), Austin Fire Department (AFD), and Austin

Police Department (APD).

ATCEMS, AFD, and APD will utilize the contract for drug and alcohol testing services for pre-employment verification, random testing, reasonable suspicion cases, and post-critical incident testing. Services will be provided 24-hours a day, 7-days a week in accordance with the federal Department of Transportation requirements issued under the Omnibus Transportation Employee Testing Act of 1991.

The contract will replace an existing contract expiring September 17, 2020. The requested authorization amount is based on past expenditures and estimated future needs. The recommended contractor is the current provider for these services.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$195,000
Optional Extension 1	1 yr.	\$195,000
Optional Extension 2	1 yr.	\$195,000
Optional Extension 3	1 yr.	\$195,000
Optional Extension 4	1 yr.	\$195,000
TOTAL	5 yrs.	\$975,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Safety.