



## Recommendation for Action

**File #:** 20-3091, **Agenda Item #:** 36.

10/15/2020

### **Posting Language**

Approve an amendment to an existing contract with Great Western Managed Services Corporation D/B/A GWC (WBE), for continued grounds maintenance services for Austin Energy substations and adjacent areas, that would increase the amount by \$480,000 and extend the term for up to four years, for a revised total contract amount not to exceed \$600,000.

(Note: This amendment was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this contract, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Energy.

### **Fiscal Note**

Funding in the amount of \$120,000 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Contract Amendment.

### **Prior Council Action:**

November 14, 2019 - Council approved the original contract with an initial term of one year, item 30, on a 10-0 vote with Council Member Casar off the dais.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Julia Finn, at 512-322-6060 or [Julia.Finn@austintexas.gov](mailto:Julia.Finn@austintexas.gov) <<mailto:Julia.Finn@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

September 14, 2020 - Recommended unanimously by the Electric Utility Commission on a 10-0 vote, with Commissioner Wray absent.

### **Additional Backup Information:**

On November 14, 2019, Council approved a contract for substation and adjacent area grounds maintenance. However, Council amended the action to approve only the initial one-year term in order to examine policy

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related to contracting versus hiring for these services before approving the optional extension options.

As stated in the Staff Response to Resolution 20190822-67 - Use of Contracts for General Services or Labor-Intensive Services dated January 31, 2020, this contract was recommended for continuation due to the seasonal nature of the services.

The proposed amendment is for authorization of the remaining four, one-year extension options. The initial term expires November 17, 2020.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Current Contract <u>Authorization</u></b>	<b>Requested Additional <u>Authorization</u></b>	<b>Revised Total <u>Authorization</u></b>
Initial Term	1 yr.	\$120,000		\$120,000
Optional Extension 1	1 yr.		\$120,000	\$120,000
Optional Extension 2	1 yr.		\$120,000	\$120,000
Optional Extension 3	1 yr.		\$120,000	\$120,000
Optional Extension 4	1 yr.		\$120,000	\$120,000
<b>TOTALS</b>	<b>5 yrs.</b>	<b>\$120,000</b>	<b>\$480,000</b>	<b>\$600,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Government That Works for All; Safety.