



## MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Trisha Tatro, Interim Director, Austin Convention Center Department  
**THRU:** Rodney Gonzales, Assistant City Manager  
**DATE:** November 9, 2020  
**SUBJECT:** Postponement of Item #10- November 12, 2020 Council Meeting

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At the behest of stakeholders in the ATPID, staff is requesting a postponement of Item #10 on the November 12, 2020 Council Agenda. They have requested additional time to review the draft service plan with the affected hotel groups.

If you have any questions please do not hesitate to reach out to me by phone 512-404-4218, or email at [trisha.tatro@austintexas.gov](mailto:trisha.tatro@austintexas.gov).

XC: Spencer Cronk, City Manager  
Jannette Goodall, City Clerk