



Request for Policy Revision

Requestor Name Brent Dupre Emp # 3660

This revision applies to Existing Policy

If new, recommended section _____

This revision is necessary to comply with CR 95

Who does this revision affect? Department

This revision Choose One have an unbudgeted financial impact of _____

Brief reason for the revision:

To comply with Council resolution 95, number (e) was added below.

Document the changes or additions to Policy below. Please include the specific policy number. ~~Red strikethroughs~~ will be used for deletions and blue underlined for text insertions. Please email completed forms to APDPolicy@austintexas.gov.

1000 Department Technology Use

1000.5 DEPARTMENT HARDWARE AND SOFTWARE

Employees wishing to have any piece of hardware or software installed on a Department computer will get approval from the Police Technology Unit prior to it being installed.

- (a) Upon approval of any hardware/software request or change, the Police Technology Unit will notify CTM for installation.
- (b) When required for legal compliance, all software installed on Department computers will be registered or licensed with the software manufacturer. Copies of the registration and/or license agreement will be forwarded and maintained by CTM or designee.
- (c) Shareware software will not be used on Department computers for a time period in excess of that allowed by the manufacturer for trial purposes unless it has been purchased and properly registered.
- (d) Freeware software will only be installed on Department computers when it has been ascertained that such software is usable by government organizations free of charge.
- (e) Unless in furtherance of an active investigation of a violent felony or an active threat of violence against our community, no employee of the Department will use facial recognition technology, software, or services for law enforcement, criminal investigative, or surveillance purposes. No employee of the Department will knowingly permit facial recognition technology, software, or services to be installed on City property by a private corporation.
 - 1. If this order creates a conflict with operations at the Austin Airport, the Department will comply with federal rules and regulations set forth on airport property.

Reviewed by Policy Vetting Committee on _____ Reviewed by City Legal ☒

Reviewed by Policy Review Committee on _____

Reviewed by Executive Staff on 9/23/2020

☐ Pillar Policy – Additional Training Assigned to ☐ Sworn ☐ Civilian ☐ Both

☐ Approved ☐ Not Approved ☐ Approved with Notations/Revisions

Comments: _____

Chief's Signature

Date