



## MEMORANDUM

**TO:** Mayor and Council Members

**FROM:** Rodney Gonzales, Assistant City Manager  
Rey Arellano, Assistant City Manager

**DATE:** November 30, 2020

**SUBJECT:** Downtown Austin Community Court (DACC) proposed lease agreement at 1719 East 2<sup>nd</sup> Street, Item 23 on December 3<sup>rd</sup>, 2020 City Council agenda

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This memorandum is to request withdrawal of item number 23 on the December 3<sup>rd</sup> agenda for the proposed lease agreement at 1719 East 2<sup>nd</sup> Street.

Staff from the Downtown Austin Community Court and the Office of Real Estate Services desire additional time to analyze other temporary location alternatives which may present greater advantages. Additionally, an alternative temporary location allows more time for other permanent alternatives to be developed.

Withdrawal of this item will not negatively impact the operations of the Downtown Austin Community Court.

**CC:** Spencer Cronk, City Manager  
Pete Valdez, DACC Court Administrator  
Alex Gale, Interim Officer, Office of Real Estate Services