

**AUSTIN CONVENTION ENTERPRISES, INC.**  
**AGENDA AND NOTICE OF MEETING**

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “Corporation”), will hold a regular meeting of its board of directors (the “Board”). The meeting will be held telephonically, per the Governor of Texas’ temporary suspension of open meeting laws, at 11:00 A.M., December 18, 2020, for the following purposes:

1. Call to Order; determination of quorum.
2. Registered public speaker comments.
3. Approve minutes for the November 30, 2020 Corporation Board meeting.
4. Receive information from Joe Bolash, General Manager of the Hilton Austin hotel (the “Hotel”), and Chad Sorensen and Joe DeFrank of CHMWarnick, Operations Monitor for the Corporation, on operating performance of, and cash flow from, the Hotel for 2020.
5. Receive report from Joe DeFrank on the proposed 2021 Hotel operating and capital budgets including discussion of Hilton Group and Marketing Fees as well as 2021 staffing plans. Consider approval of such 2021 budgets.
6. Receive information from John Roberts, Advisor to the Board, on projected usage of Corporation reserves. Consider possible action related to same.
7. Receive report from John Roberts on the proposed 2021 Austin Convention Condominium Association (“ACCA”) proposed operating and capital budgets.
8. Receive report from John Roberts on the proposed 2021 Corporation administrative expense budget. Consider approval of such budget.
9. Receive report from David Dawson and Chad Sorensen regarding the status of a final amended and restated management agreement with Hilton Management LLC., including the certification thereof by CHMWarnick.
10. Consider approval of extension agreements with John Roberts and Melava Consulting.
11. Receive information from Bruce Mills, asset manager for ACCA, regarding ACCA issues including the ongoing review of subterranean voids found around the Hotel building site. Consider possible action related to same.
12. Consider actions related to the engagement of a President or Chief Executive Officer for Corporation.
13. Receive information from David Dawson regarding the status of the application for receivership of ACCA and consider possible actions related to same.
14. Receive information from David Dawson regarding the need to amend the Series 2017 Bond Indenture of Trust with regard to administrative expenses.

The Corporation reserves the right to go into executive session, if necessary, (i) pursuant to Section 551.071 of the Texas Government Code to receive advice from Legal Counsel regarding any item on this agenda, or (ii) pursuant to Section 551.074 of the Texas Government Code to deliberate regarding item 12 of this agenda.

To attend the meeting, the public can call 844-992-4726 and enter passcode 131 440 2444 for audio. The public can also go to the Corporation website, [www.austinconventionenterprises.com](http://www.austinconventionenterprises.com), Meetings

tab, and log in to the WebEx video portal per the instructions on that page. Use the same passcode if requested. If you have problems logging in, email John Roberts at [john.roberts@austince.org](mailto:john.roberts@austince.org) for assistance.

## **PROCESS FOR REGISTERING TO SPEAK AT CORPORATION BOARD MEETINGS**

To speak to the Board of the Corporation at a scheduled meeting, individuals must register at least 24 hours before such meeting. To register, email [john.roberts@austince.org](mailto:john.roberts@austince.org) and provide name, address, phone number and topic. Handouts may be provided with your email registration request and if registration is completed, the handout will be provided to the Board prior to the meeting.

The registration will not be complete until registrant receives a confirmation email. Speaking time will be limited to three minutes. Speakers may not assign their time to another speaker. If there are five or more speakers on a given subject whose interests are aligned or who become repetitive, the Board may designate in its discretion three representatives to present that point of view.

Speakers will speak in the order they are confirmed, although the Board reserves the right to have all speakers on a particular agenda item address the Board sequentially. Speakers will be called upon at the time as indicated per this agenda. A speaker forfeits his or her right to speak if not available when called. The Board is not required to respond to speakers.

## **NOTICE REGARDING FUTURE POSTINGS FOR CORPORATION MEETINGS**

The Corporation has developed a web site, [austinconventionenterprises.com](http://austinconventionenterprises.com). Notices regarding the Corporation, including time, location and agendas for board meetings are made on this web site. Notices for board meetings will also continue to be made by the office of the City Clerk.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: December\_\_\_\_, 2020

Time: \_\_\_\_\_

Posted By: \_\_\_\_\_