



## Special Meeting of the HIV Planning Council Monday, June 22, 2020

### Business Meeting to be held 06/22/2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (06/21/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the June 22, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and [Jaseudia.Killion@austintexas.gov](mailto:Jaseudia.Killion@austintexas.gov)** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **[Jaseudia.Killion@austintexas.gov](mailto:Jaseudia.Killion@austintexas.gov)** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: **<http://www.austintexas.gov/page/watch-atxn-live>**



**HIV PLANNING COUNCIL  
BUSINESS MEETING  
Monday, June 22, 2020, 1:00 P.M.  
City Hall/ Remote Meeting  
Austin, Texas**

**HIV PLANNING COUNCIL MEMBERS:**

*Chair L.J. Smith, Vice-Chair Barry Waller, Secretary Glenn Crawford, Adriana Neves, Akeshia Johnson-Smothers, Alberto Barragan, Bart Whittington, Brian Johnson, Brooks Wood, Dennis Ringler, Julio Gómez, Karson Jensen, Lee Miranda, Mattyna Stephens, Michael Everett, Samuel Goings, Tara Scarbrough, Tarik Daniel, and Taylor Stockett.*

**The HIV Planning Council convened for a regular business meeting on Monday, June 22, 2020 at City Hall, via Cisco Webex Teleconferencing Virtual Meeting.**

**Council Members in Attendance:**

***Chair, L.J. Smith, Vice-Chair, Barry Waller, Secretary Glenn Crawford, Akeshia Johnson-Smothers, Bart Whittington, Julio Gomez, Lee Miranda, Mattyna Stephens, Samuel, Goings, Tara Scarbrough, Tarik Daniels, and Taylor Stockett***

**Members Absent: *Adriana Neves, Brian Johnson, Brooks Wood, Dennis Ringler, and Karson Jensen***

**Staff in Attendance: *Hailey de Anda, Interim Unit Manager Jaseudia Killion, Planner II, Anjelica Barrientos, AmeriCorps VISTA***

**Administrative Agent: *Anthony Kitzmiller, Trish Niswander, Brenda Bounous***

**Presenters: *None.***

**Citizen Communication: *None.***

**Other: *Doug, COA AV Staff***

**AGENDA**

**CALL TO ORDER**

1. Meeting called to order by Chair L.J. Smith at 1:01 p.m.

**CITIZEN COMMUNICATION**

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

1. CERTIFICATION OF QUORUM
2. INTRODUCTION/ANNOUNCEMENTS



a. Jaseudia Killion:

- i. Dale has resigned from the Council
- ii. Alberto will resign from the Council at the end of July 2020

### **3. APPROVAL OF MINUTES** 🚩

a. Minutes approved as written

### **4. COMMITTEE REPORTS**

a. Executive Committee

- i. L.J. Smith: Nothing to report at this time

b. Finance/Allocations Committee

- i. Assessment of the Administrative Mechanism Report and Approval 🚩

- a. Presentation of findings from the survey
- b. Approval of the survey results and outcome

1. Chair Barry Waller: Assessment of the Administrative Mechanism will be addressed at the next meeting

- ii. Priority Setting and Resource Allocation (PSRA)

a. PSRA Process Training

1. Chair Barry Waller presented the PSRA Process Training document

2. Chair Barry Waller and Jaseudia Killion presented the Mock PSRA process activity

- i. Council members participated in the mock activity
  1. Council members shared their approach and rationale for priority setting

- ii. Chair L.J. Smith: Data should inform the PSRA decision-making process

- iii. Chair Barry Waller: The goal is to hold discussions and reach a consensus as a Council



- iv. Jaseudia Killion: Council members will have a data binder provided in preparation for the PRSA Workshops
- c. Membership/Governance Committee
  - i. Chair Akeshia Johnson-Smothers:
    - a. No current action items.
    - b. There have been Facebook postings of recent Awareness Days in efforts to increase social media presence.
    - c. The Committee is currently developing the work plan, which will be an ongoing process.
    - d. The Committee is reviewing gaps in Council membership in order to target recruitment
    - e. There is one new member application pending, the virtual interview process currently a barrier
    - f. The Committee is reviewing which virtual platform to utilize moving forward
- d. Care Strategies Committee
  - i. Chair Bart Whittington:
    - a. The Committee has not yet met, but is currently consulting with the Baton Rouge Office of Support to discuss and develop Service Standards
- e. Strategic Planning/Needs Assessment Committee
  - i. Chair Glenn Crawford
    - a. The Committee did not meet this month, but is currently determining how to disseminate the Needs Assessment Survey.  
Jaseudia is communicating with other Offices of Support for guidance.
  - f. Hailey de Anda: Regarding the PSRA Workshops coming-up in July via TEAMS: The Office of support has developed a plan for meeting the TOMA requirements, and the Microsoft TEAMS PSRA Workshops will abide by the requirements. The Office of Support will be controlling the PSRA screen sharing. The Office of



Support hopes to be holding the subcommittee meetings as regularly scheduled beginning August 2020.

## **5. Presentation from the Administrative Agent (AA)**

- a. Fiscal Year 19 (FY19) Outcomes Data
  - i. Brenda Bounous reviewed the FY19 Report
    - a. The targets have been revised every year
    - b. Please note the document's footnotes for clarifications
  - ii. Chair L.J. Smith: Write down any data questions and have them prepared for Brenda's presentation during the PSRA Workshop
  - iii. Taylor Stockett: Is the Council able to request feedback from service providers regarding service changes during COVID-19?
    - a. Chair L.J. Smith: Yes, we can request feedback from service providers
    - b. Jaseudia Killion: the PSRA Workshops are open to the public and open to speakers. Please let the Office of Support know how the Council would like to proceed.

## **6. MONTHLY RYAN WHITE REPORTS**

- a. Part B Report
  - i. Mattyna Stephens provided updates, including monetary expenditures
- b. AA Updates
  - i. Anthony Kitzmiller with HRAU provided monetary expenditure updates
- c. Office of Support Updates
  - i. Jaseudia Killion: PSRA Workshops coming-up in July. The Facebook page is up and running. Please see email documents for community events.

## **ADJOURNMENT**

Chair L.J. Smith adjourned the meeting at 2:29 p.m.

*⚡ Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.



Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Hailey de Anda at (512) 972-5862.