



## **Special Called Executive Committee Meeting of the HIV Planning Council Tuesday, October 20, 2020**

### **Special Called Executive Meeting to be held 10/20/2020 with Social Distancing Modifications**

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (10/19/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the October 20, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: **<http://www.austintexas.gov/page/watch-atxn-live>**



**HIV PLANNING COUNCIL  
SPECIAL CALLED  
EXECUTIVE MEETING  
Tuesday, October 20, 2020, 5:00 P.M.  
City Hall/ Remote Meeting  
Austin, Texas**

**HIV PLANNING COUNCIL MEMBERS:**

*Chair-L.J. Smith, Vice Chair-Barry Waller, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington*

**AGENDA**

**CALL TO ORDER**

Meeting called to order at 5:03PM

**CITIZEN COMMUNICATION**

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

**1. CERTIFICATION OF QUORUM**

- a. Quorum was established

**2. INTRODUCTION/ANNOUNCEMENTS**

- a. No introductions or announcements

**3. APPROVAL OF MINUTES**

- a. No approval of minutes as this is a special-called meeting

**4. PLANNING COUNCIL OFFICER ELECTIONS**

- a. Review Planning Council Bylaws
  - i. Determine the interpretation of the Bylaws as it relates to membership and officer terms
    - 1. Discussion of how to distribute the ballot electronically
      - a. Office Forms was decided on the best method of electronic distribution through ease of Microsoft Teams
      - b. Email ballots will be provided for those who have to call-in to the meeting
    - 2. Addressing the membership end during the term of an office position
      - a. A special election will be held when the membership ends of the person in the office position
      - b. Person with ending term must be elected with 2/3 of Planning Council members present at meeting
    - 3. Supervotes for additional terms
      - a. Supervote will occur after the initial voting period on the same day




4. Transfer of power will be determined
- b. Office Nominees
  - i. Review Current Nominees
  - ii. Nominate Additional Nominees
    1. No additional person was nominated
  - iii. Finalize Nominees for Election
    1. Barry Waller withdrew his nomination from Vice-Chair
    2. Glenn Crawford withdrew his nomination from Chair
- c. Election Ballot Review
  - i. Choose 2020 Officer Ballot

## **5. HIV PLANNING COUNCIL STAFF REPORT**

- a. Research opportunity reminder
- b. Email addresses from outside the city are having trouble sending emails to BC

## **ADJOURNMENT**

Meeting adjourned at 5:50PM

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**