



Austin-Travis County Food Policy Board

MEETING MINUTES December 9, 2020

The Austin-Travis County Food Policy Board (ATCFPB) convened on Wednesday, December 9, 2020 VIA VIDEOCONFERENCING <http://www.austintexas.gov/page/watch-atxn-live>

Board Members in Attendance:

Andrea Abel, Alejandra Boughton, Felipe Camacho, Joy Casnovsky, Joi Chevalier (joined at 1:13 pm), Emily De Maria, Kacey Hanson, Karen Magid (Chair), Sharon Mays, Kara Prior (Vice-Chair)

Absent board members: Ryan Rosshirt, Ellen Sweets

Staff in Attendance:

Edwin Marty, Amanda Rohlich

CALL TO ORDER

Board Chair Karen Magid called the meeting to order at 1:03 pm

CITIZEN COMMUNICATION: GENERAL

- a. Robert Nathan Allen. Express interest in learning how to make contributions to City and County food access efforts.

1. APPROVAL OF MINUTES FROM NOVEMBER MEETING

Board Member Alejandra Rodriguez motioned to approve the meeting minutes from November 12, 2020, with Board Member Andrea Abel seconding the motion. Passed on a 9-0 vote.

2. STAFF BRIEFINGS

- a. Presentation from Intergovernmental Relations Officer, Brie Franco – Update on the 87th State Legislative Agenda (see back-up materials for presentation)
- b. Presentation from Austin Public Health, Environmental Health Services regarding Charitable Feeding Organization Permitting, Don Hastings and Marcel Elizondo (see back-up materials for presentation)
 - i. Suggestion to include CTFB in planning for the CFO Open House
 - ii. Suggestion to provide resources and guidance to CFOs on inspections and compliance. APH plans to create a “cheat sheet” and post on webpage tailored to CFOs to provide quick guidance.

3. OLD BUSINESS

- c. Board Infrastructure and Protocol
 - i. Review Board Members’ meetings with City and County Officials
 - i. Andrea Abel and Farmshare staff met with Council Member-Elect Vanessa Fuentes. CM-Elect Fuentes is hoping to facilitate community engagement

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- ii. Joi Chevalier met with Travis County Commissioner Travillion pertaining to County interest in the work the board is doing and how it may impact school districts and their food access.
- d. Board Vacancies
 - i. Travis County Precinct Three, Ann Howard

4. NEW BUSINESS

- a. Discuss and approve 2021 meeting schedule -- all meetings are first Monday of the month from 8-10 am unless noted otherwise while meeting virtually). Board Members noted that evening meetings are preferable when in-person meeting resumes.
 - i. January 4
 - ii. February 1
 - iii. March 1
 - iv. April 5
 - v. May 3
 - vi. June 7
 - vii. July – cancelled
 - viii. August 2
 - ix. September 13 (second Monday due to Labor Day holiday on 9/6)
 - x. October 4
 - xi. November 1
 - xii. December 6
 - xiii. Board Member Kacey Hanson motioned to approve the 2021 meeting schedule. Board Member Emily De Maria seconded the motion. Passed on a 9-0 vote.
- b. FY 2021 Strategic Planning Review and Discussion (continued from November meeting)
 - i. Discussion of the need for a Governance WG (communications, policy, advocacy, budget)
 - ii. Request to identify areas of expertise around governance through a survey
 - iii. Discussion of future working groups and intentions for the new year
 - a. See briefings below for updates on 2021 goals
 - b. New Governance WG – Kara Prior, Karen Magid, Ellen Sweets, Joi Chevalier, Emily De Maria (limited capacity), Joy Casnovsky (limited capacity prior to taking maternity leave), Kacey Hanson (survey board members on expertise)
- c. Working Group Briefings and Recommendations
 - i. Food and Climate – update provided by Karen Magid
 - ii. Build Opportunities for Food Entrepreneurs – update provided by Sharon Mays. Take CFO efforts across finish line. Deepen relationship with Economic Development Department and community engagement.
 - iii. Support Farms & Farmers – update provided by Felipe Camacho. Has had difficulty recruiting farmers and ranchers. Hope to realign and build additional chair position, potentially to be supported by Alejandra Rodriguez.
 - iv. Healthy Food Access to All Communities – update provided by Kacey Hanson. Goal to increase community engagement and proceed with advocacy on recommendations that were developed in 2020. Looking to hear from entities doing the work of food access and create coalition. Kacey Hanson, Emily De Maria, and Andrea Abel to continue to co-chair this group.
 - iv. COVID-19 Food System Response – Alejandra Rodriguez and Joi Chevalier to take the reigns on this working group. Plan to coordinate with Healthy Food Access to see where there is an opportunity to collaborate and merge.

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- d. Review of Board Member Assignments
 - a. Governance WG –what are you excited to work on this year. Kara Prior to share template to WG leads.
 - b. Amanda Rohlich to share with Kacey Hanson the Board Skill Matrix
 - c. Kacey Hanson to build survey to gather information about board expertise

FUTURE AGENDA ITEMS

- a. Revisit if ATCFPB has any recs on legislative agenda; brief updates from Edwin Marty Jan-May
- b. Advocacy training and internal governance issues
- c. Equidad to present in January

ADJOURNMENT

Board Chair Karen Magid adjourned the meeting at 3:00 pm

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