

# . 12/11/20- ARCDC 8:30am Public board meeting

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## MYEC General Manager Status Report

1) ARCDC & MYEC Facility Management Contract - ASM formal re-submission to ARCDC Community Appointed Board

ASM MYEC facility manager is formerly re-submitting the ARCDC & MYEC Facility Management Contract to the Board on 12/11/2020 for the purpose of providing information to serve as a support document on clear roles and responsibilities of the ARCDC to the MYEC as the facility manager.

(See Attachment: "ARCDC MYEC Facility Management Contract")

2) Election at the MYEC: Expenses and attendance  
(See Attachment: "Elections at MYEC Expenses and Attendance")

3) Emergency Expenditure Formal Notice  
HVAC East and West unit equipment failures

(See Attachment: MYEC GM Emergency HVAC repair notice" email: Notice will serve as a formal notice to the board of an emergency expense)

**3.6 Facility Management Contract term: Funding Limitations;** "The requirement for a written request for funds shall not apply in the event for an Emergency Expenditure if there is additional funding available in the Operating Fund to cover such Emergency Expenditure.

4) MYEC and PARD Co-Project Managers on 280k Theater and East End Arena project

ARCDC Board 2018 Letter of Approval of Funds

MYEC GM report on project status

5) ADA Project - MYEC Project Explanation

(See Attachment: "280K Theater-EEA Project Status")

6) MYEC Budget and (Capital Improvement Project) MYEC Approved Capital Expenditure Budget 2021- Formal Re-submission of record to file and request to fund plan

4.5 Capital Expenditure Budget Not later than February of each year during the term of this agreement, the Manager shall submit to Corporation for review and approval of a proposed Capital Expenditures Budget for the following Fiscal Year. This budget shall be subject to the procedures customarily employed in connection with the development, approval, and implementation of capital budgets for corporation.

4.6 Annual Operating Budget Not later than February 1 each year during the term of this agreement, the Manager shall submit to Corporation for review and approval a proposed annual operating budget for the following Fiscal Year, listing all projected Operating Revenues and Operating Expenses by category and by calendar month, and including a proposed Facility Fee Schedule for City Council approval. This budget shall be subject to the procedures customarily employed in connection with the development, approval, and implementation of operating budgets for the Corporation.

**V. Silas,**

**Operations Director & General Manager**

**"The Millennium Youth Entertainment Complex"**

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"On the East Side"

Austin, Texas 78702

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www.myec.net

## "The Millennium, Keeping the Promise!"

est. June 18, 1999

[www.myec.net](http://www.myec.net)

### 12/11/20-mtg

#### 1) ARCDC & MYEC Facility Management Contract - ASM formal re-submission to ARCDC Community Appointed Board

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I am formerly resubmitting the ARCDC & MYEC Facility Management Contract to the Board on 12/11/2020 for the purpose of support document to help rewrite the agreement with The City of Austin

(See Attachment: "ARCDC MYEC Facility Management Contract")

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#### 2) Election at the MYEC: Expenses and attendance

(See Attachment: "Elections at MYEC Expenses and Attendance")

#### 3) Emergency Expenditure Formal Notice

##### HVAC ERA East and west

(See Attachment: Emergency HVAC repair notice")

Contract Term: **6.3 Capital Improvements** Except for the Capital Expenditures set forth in the Capital Expenditures Budget and Emergency Expenditures, Manager shall have no authority to make any material alterations or any capital improvement to the Facility without the prior written consent of the Corporation.

#### 4) 280k Theater/EEA project status

Project calendar. (Timmie Bui 3.5% letter)

(See Attachment: "280K Theater-EEA Project Status")

(See Attachment: "Letter ARCDC Approved Budget")

## 5) ADA project status

(See Attachment: "280K Theater-EEA Project Status")

## 6) MYEC BUDGET and Capital Improvement Project 2021 - ASM MYEC Re-submission of formal ARCDC Approved Budget and Capital Expenditure Budget

### ASM MYEC "Request to ARCDC to fund"

**Contract Terms: 4.5 Capital Expenditure Budget** "Not later than February of each year during the term of this agreement, the Manager shall submit to Corporation for review and approval a proposed Capital Expenditures Budget for the following Fiscal Year. This budget shall be subject to the procedures customarily employed in connection with the development, approval, and implementation of capital budgets for corporation."

**4.6 Annual Operating Budget** Not later than February 1 each year during the term of this agreement, the Manager shall submit to Corporation for review and approval a proposed annual operating budget for the following Fiscal Year, listing all projected Operating Revenues and Operating Expenses by category and by calendar month, and including a proposed Facility Fee Schedule for City Council approval. This budget shall be subject to the procedures customarily employed in connection with the development, approval, and implementation of operating budgets for the Corporation.

The ASM MYEC facility management Senior Vice President and General Manager of the Millennium applaud the ARCDC Community Board of FY2019-2020 for the leadership and support of the Austin Millennium Youth Entertainment complex and the community we serve. We look forward to an equitably funded budget in the future and continued affordable entertainment services to the East Austin community of families specific and Austin community overall.

Vanessa Silas, Operations Director and General Manager

Millennium Youth Entertainment Complex an ASM managed facility

[Download all attachments as a zip file](#)

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ARCDC & MYEC Facility Management Contract.pdf

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2-Elections at MYECExpenses and Attendance.xlsx

22.1kB

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MYEC ER Capital Exp. FY 2020-2021R.pdf

80.1kB

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3-Emergency HVAC repair notice.docx

18kB

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280k Theater-EEA Project Status.docx

15.4kB

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MYEC Fully Funded Budget FY2021.pdf

76.8kB

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Letter ARCDC approved Budget 2020-Draft.docx

13.1kB

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