



To: Austin Rosewood Community Development Corporation

From: V. Silas, Operations Director and General Manager

Subject: MYEC Facility Status Report December 11, 2020 through January 19, 2021

An Informational, Notification and Request(s) Report to the Board

Report Outline:

1) ARCDC & MYEC Facility Management Contract - ASM formal re-submission to ARCDC Community Appointed Board

ASM MYEC facility manager is formerly re-submitting the ARCDC & MYEC Facility Management Contract to the Board on 12/11/2020 for the purpose of providing information to serve as a support document on clear roles and responsibilities of the ARCDC to the MYEC as the facility manager (See Attachment: "ARCDC MYEC Facility Management Contract")

2) Election at the MYEC: Expenses and attendance
(See Attachment: "Elections at MYEC Expenses and Attendance")

3) Emergency Expenditure Formal Notice
HVAC East and West unit equipment failures

(See Attachment: MYEC GM Emergency HVAC repair notice" email: Notice will serve as a formal notice to the board of an emergency expense)

3.6 Facility Management Contract term: Funding Limitations; *"The requirement for a written request for funds shall not apply in the event for an Emergency Expenditure if there is additional funding available in the Operating Fund to cover such Emergency Expenditure.*

4) MYEC and PARD Co-Project Managers on 280k Theater and East End Arena project. See attachments:

ARCDC Board 2018 Letter of Approval of Funds

MYEC GM report on project status

5) ADA Project - MYEC Project Explanation
(See Attachment: "280K Theater-EEA Project Status")

6) MYEC Budget and (Capital Improvement Project) MYEC Approved Capital Expenditure Budget 2021- Formal Re-submission of record to file and request to fund plan

4.5 Capital Expenditure Budget *Not later than February of each year during the term of this agreement, the Manager shall submit to Corporation for review and approval of a proposed Capital Expenditures Budget for the following Fiscal Year. This budget shall be subject to the procedures customarily employed in connection with the development, approval, and implementation of capital budgets for corporation.*

4.6 Annual Operating Budget *Not later than February 1 each year during the term of this agreement, the Manager shall submit to Corporation for review and approval a proposed annual operating budget for the following Fiscal Year, listing all projected Operating Revenues and Operating Expenses by category and by calendar month, and including a proposed Facility Fee Schedule for City Council approval. This budget shall be subject to the procedures customarily employed in connection with the development,*

V. Silas, Operations Director & General Manager and the MYEC Team

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"The Millennium, Keeping the Promise!"