Creation of a Joint Advisory Body

Office of the City Clerk

Creation of a new board/commission

- 3 Options
 - Permanent Board/Commission is a body that is to be in existence for more than three years and is incorporated into Chapter 2-1
 - Created by Ordinance
 - Members nominated by Council or Council Committee
 - Taskforce is a non-codified temporary advisory body established by resolution or ordinance for a specific purpose that expires upon the completion of its assigned task or deadline.
 - Created by resolution
 - Council can select who nominates members
 - Joint Body
 - Appointees are approved by Council and/or the other entity such as Travis County Commissioner Court as outlined in the creating document.
 - Created by resolution

Points for Council Consideration and Decision

- What is the purpose and duties of the commission
- Who is authorized to make appointments
- Is the commission required to comply with Texas Open Meetings Act (TOMA)
- How many members
- Specific membership requirements
 - Experience in healthcare, long-term care, etc.

Staff Recommendation

- Joint Commission with Travis County
- Purpose
- Membership of 7 (4 appointed by Council/3 appointed by County)
- Comply with TOMA
- Specific membership qualifications

Next Steps

- Staff reach out to Travis County to confirm the County's interest in participating
- Council Committee recommendation and resolution on the creation of a body including:
 - Purpose and duties of the Commission
 - Entities who are members
 - Commission comply with TOMA
 - Number of members
 - Specific membership requirements



Questions