

**AUSTIN CONVENTION ENTERPRISES, INC.**  
**AGENDA AND NOTICE OF MEETING**

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “Corporation”), will hold a regular meeting of its board of directors (the “Board”). The meeting will be held telephonically, per the Governor of Texas’ temporary suspension of open meeting laws, at 3:30 pm, February 26, 2021 for the following purposes:

1. Call to Order; determination of quorum.
2. Registered public speaker comments.
3. Approve minutes for the January 21, 2021 Corporation Board meeting.
4. Receive report from the Hilton Austin (the “Hotel”) management team and Asset Manager for the Corporation, on the operating performance of the Hotel.
5. Receive report from Corporation president on recent activities affecting the Corporation.
6. Receive report from asset manager for ACCA, regarding any ongoing ACCA issues.
7. Consider actions related to the engagement of an audit provider, including amending the 2021 Corporation administrative budget, as necessary.
8. Receive information on projected usage of Corporation reserves.
9. Authorize Corporation President to take actions necessary to secure a PPP forgivable loan.
10. Discuss legal issues related to open government matters.

The Corporation reserves the right to go into executive session, if necessary, (i) pursuant to Section 551.071 of the Texas Government Code to receive advice from Legal Counsel regarding any item on this agenda.

To attend the meeting, the public can call 844-992-4726 and enter meeting number 131 478 0927 for audio. The public can also go to the Corporation website, [www.austinconventionenterprises.com](http://www.austinconventionenterprises.com), Meetings tab, and log in to the WebEx video portal per the instructions on that page. Use the same passcode if requested. If you have problems logging in, email Jimmy Flannigan at [jimmy.flannigan@austince.org](mailto:jimmy.flannigan@austince.org) for assistance.

**PROCESS FOR REGISTERING TO SPEAK AT CORPORATION BOARD MEETINGS**

To speak to the Board of the Corporation at a scheduled meeting, individuals must register at least 24 hours before such meeting. To register, email [jimmy.flannigan@austince.org](mailto:jimmy.flannigan@austince.org) and provide name, address, phone number and topic. Handouts may be provided with your email registration request and if registration is completed, the handout will be provided to the Board prior to the meeting.

The registration will not be complete until registrant receives a confirmation email. Speaking time will be limited to three minutes. Speakers may not assign their time to another speaker. If there are five or more speakers on a given subject whose interests are aligned or who become

repetitive, the Board may designate in its discretion three representatives to present that point of view.

Speakers will speak in the order they are confirmed, although the Board reserves the right to have all speakers on a particular agenda item address the Board sequentially. Speakers will be called upon at the time as indicated per this agenda. A speaker forfeits his or her right to speak if not available when called. The Board is not required to respond to speakers.

#### **NOTICE REGARDING FUTURE POSTINGS FOR CORPORATION MEETINGS**

The Corporation has developed a web site, [austinconventionenterprises.com](http://austinconventionenterprises.com). Notices regarding the Corporation, including time, location and agendas for board meetings are made on this web site. Notices for board meetings will also continue to be made by the office of the City Clerk.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted Date: \_\_\_\_\_, 2021

Time: \_\_\_\_\_

Posted By: \_\_\_\_\_