



## Recommendation for Action

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**File #:** 21-1014, **Agenda Item #:** 45.

3/4/2021

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### **Posting Language**

Authorize an amendment to an existing cooperative contract with Insight Public Sector Inc. D/B/A Insight Public Sector, to continue the Adobe Enterprise License Agreement and related services, for an increase in the amount of \$1,300,000 and to extend the term by three years, for a revised total contract amount not to exceed \$1,741,563.

(Note: This amendment was reviewed for subcontracting opportunities in accordance with City Code Chapter 2 -9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this amendment, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Energy; Communications and Technology Management.

### **Fiscal Note**

Funding in the amount of \$67,000 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding in the amount of \$223,000 is available in the Fiscal Year 2020-2021 Operating Budget of Communications and Technology Management. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Contract Amendment.

### **Prior Council Action:**

October 18, 2018 - Council approved the original contract, item 27, on an 10-0 vote with Council Member Pool absent.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Brett Hardy, at 512-322-6122 or [Brett.Hardy@austintexas.gov](mailto:Brett.Hardy@austintexas.gov) <<mailto:Brett.Hardy@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

January 11, 2021 - Recommended by the Electric Utility Commission on a 9-0 vote, with Commissioner Stone off the dais and Commissioner Wray absent.

### **Additional Backup Information:**

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The proposed amendment will increase the authorization allowing Austin Energy and Communications and Technology Management to continue licensing for products and related service under their existing Adobe Enterprise License Agreements (ETLA). The software is used for document compilation, manipulation, and design. The ETLAs allow the City departments to better organize and consolidate their Adobe software portfolios into one agreement to facilitate upgrades, annual subscription renewals, and new purchases.

The combining of Austin Energy and Communications and Technology Management requirements under one contract is part of a strategic shift to relieve the administrative burden of managing multiple information technology contracts for similar products and services and allow for the potential of volume discounts or cost savings through enterprise licensing.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Current Contract Authorization</b>	<b>Requested Additional Authorization</b>	<b>Revised Total Authorization</b>
Initial Term	3 yrs.	\$441,563		\$ 441,563
Proposed Amendment	3 yrs.		\$1,300,000	\$1,300,000
<b>TOTALS</b>	<b>6 yrs.</b>	<b>\$441,563</b>	<b>\$1,300,000</b>	<b>\$1,741,563</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Government That Works for All.