



**MINUTES for  
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
REGULAR MEETING  
Monday, November 2, 2020**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Monday, November 2, 2020 via teleconference from 5202 East Ben White Boulevard, Building 500, Room 249 Austin TX 78741

**Board Members in Attendance:**

Commission Chair Jolsna Thomas  
Commission Member Eyna Canales-Zarate

**Staff in Attendance:**

Barry Cook, Civil Service Administrator  
Michael Sullivan, Civil Service Coordinator

Mecia Griffin, Civil Service Coordinator  
Ann Skowronski, Assistant City Attorney

**CALL TO ORDER**

**Civil Service Commission Chair Thomas called the Commission Meeting to order at 10:03 a.m. via video teleconference.**

**CITIZEN COMMUNICATION: GENERAL**

**No members of the public signed up to speak on this item.**

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Regular Meeting of October 5, 2020.

**The minutes from the Regular Meeting of October 5, 2020, were approved on Commission Member Canales-Zarate's motion, Commission Chair Thomas' second on a 2-0 vote.**

**2. NEW BUSINESS**

- a. Hear and rule on appeal(s) from the 2020 Clinical Specialist – Field written promotional examination administered on October 13, 2020 pursuant to the Texas

Local Government Code Chapter 143.034, Article 12 of the Agreement between the City of Austin and the Austin-Travis County EMS Employees Association and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

**Commission Vice Chair Canales-Zarate moved to deny the appeal on exam question 5, and let the question remain as keyed. Commission Chair Thomas seconded the motion. The motion to deny the appeal of question 5 was approved 2-0.**

- b. Hear and rule on appeal(s) from the 2020 Clinical Specialist – Communications written promotional examination administered on October 13, 2020 pursuant to the Texas Local Government Code Chapter 143.034, Article 12 of the Agreement between the City of Austin and the Austin-Travis County EMS Employees Association and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

**Commission Vice Chair Canales-Zarate moved to deny the appeal on exam question 66, and let the question remain as keyed. Commission Chair Thomas seconded the motion. The motion to deny the appeal of question 66 was approved 2-0.**

**Commission Vice Chair Canales-Zarate moved to deny the appeal on exam question 79, and let the question remain as keyed. Commission Chair Thomas seconded the motion. The motion to deny the appeal of question 79 was approved 2-0.**

- c. Discussion and possible action regarding the request of an Austin/Travis County EMS Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Ezekiel Bowen)
- d. Discussion and possible action regarding the request of an Austin/Travis County EMS Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Zoe Cook)

**Items c and d were taken up together. Commission Chair Thomas made a motion to postpone action on both items until the next meeting of the Commission. Commission Member Canales-Zarate seconded the motion. The motion was approved on a 2-0 vote.**

- e. Approve Commission meeting dates for calendar year 2021.

**Commission Chair Thomas made a motion to approve the dates for 2021 with understanding that meetings for July 5 and September 6 will need to be rescheduled or canceled due to City Holidays. and Commission Member Canales-Zarate seconded the motion. The motion was approved on a 2-0 vote.**

### **3. STAFF BRIEFINGS**

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.

**Barry Cook, Michael Sullivan and Mecia Griffin, Civil Service Office, delivered a status update.**

**4. FUTURE AGENDA ITEMS**

- a. Future Meetings Schedule.

**No action was taken on this item.**

**ADJOURNMENT**

**Commission Vice Chair Canales-Zarate made a motion to adjourn the meeting, Commission Chair Thomas seconded, and the meeting was adjourned at 10:23 am.**