



**MINUTES for  
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
SPECIAL CALLED MEETING  
Monday, November 12, 2020**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Monday, November 2, 2020 via teleconference from 5202 East Ben White Boulevard, Building 500, Room 249 Austin TX 78741

**Board Members in Attendance:**

Commission Chair Jolsna Thomas  
Commission Member Eyna Canales-Zarate

**Staff in Attendance:**

Matthew Chustz, Acting Civil Service  
Administrator  
Michael Sullivan, Civil Service Coordinator

Mecia Griffin, Civil Service Coordinator  
Ann Skowronski, Assistant City Attorney

**CALL TO ORDER**

**Civil Service Commission Chair Thomas called the Commission Meeting to order at 9:00 a.m. via video teleconference.**

**CITIZEN COMMUNICATION: GENERAL**

**No members of the public signed up to speak on this item.**

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Regular Meeting of November 2, 2020.

**The minutes from the Regular Meeting of November 2, 2020, were approved on Commission Member Canales-Zarate's motion, Commission Chair Thomas' second on a 2-0 vote.**

**2. NEW BUSINESS**

- a. Hear and rule on appeal(s) from the 2020 Clinical Specialist – Field written promotional examination administered on October 13, 2020 pursuant to the Texas Local Government Code Chapter 143.034, Article 12 of the Agreement between the City of Austin and the Austin-Travis County EMS Employees Association and Rule 7 of the City of Austin Fire Fighters’, Police Officers’ and Emergency Medical Services Personnel’s Civil Service Commission Rules and Regulations.

**No action was taken on this item.**

- b. Discussion and possible action regarding the request of an Austin/Travis County EMS Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Ezekiel Bowen)
- c. Discussion and possible action regarding the request of an Austin/Travis County EMS Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Zoe Cook)

**Items b and c were taken up together. Commission Chair Thomas made a motion to postpone action on both items until the next meeting of the Commission. Commission Member Canales-Zarate seconded the motion. The motion was approved on a 2-0 vote.**

### **3. STAFF BRIEFINGS**

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.

### **4. FUTURE AGENDA ITEMS**

- a. Future Meetings Schedule.

## **ADJOURNMENT**

**Commission Vice Chair Canales-Zarate made a motion to adjourn the meeting, Commission Chair Thomas seconded, and the meeting was adjourned at 9:05 am.**