



**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, MARCH 9, 2021**

The Airport Advisory Commission convened in a Virtual Regular Meeting on Tuesday, March 9, 2021.

**CALL TO ORDER**

Scott Madole, Vice-Chair called the Commission Meeting to order at 3:05 p.m.

**Commission Members in Attendance:**

Scott Madole – Vice-Chair                      Jeremy Hendricks  
Vicky Sepulveda - Secretary                  Jonathan Coon  
Ernest Saulmon  
Frank Maldonado  
Wendy Price Todd

**Commission Members Absent:**

Eugene Sepulveda – Chair  
Billy Owens  
Brian Stoller

**Aviation Staff in Attendance:**

Jacqueline Yaft                      Brian Long  
Tracy Thompson                      Diana Heath  
Ghizlane Badawi                      Towanda Cordon  
Rajeev Thomas                      Shane Harbinson  
Jamy Kazanoff

**CITIZENS COMMUNICATIONS:**

None

## **1. APPROVAL OF MINUTES**

- a) The minutes from the meeting of March 9, 2021 were approved on Commission Member Hendricks motion, Commission Member Saulmon seconds on a vote. Motion passed on a 6-0-0-4 vote. Commission Members E. Sepulveda, Owens, V. Sepulveda, and Stoller were absent at this vote.

## **2. DEPARTMENT OF AVIATION STAFF WRITTEN BRIEFINGS**

- a) Chief Executive Officer's Report regarding AUS response to Winter Storm Uri, Air Service, Media and Awards, and CONRAC Bonds  
(Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS February 2021 Financial Results  
(Prepared by Rajeev Thomas, Deputy Chief – Finance)
- c) AUS Air Service Update  
(Prepared by Jamy Kazanoff, Air Service Development)

## **3. ACTION ITEMS**

No Items

## **4. FOR RECOMMENDATION**

- a) Authorize negotiation and execution of a contract with GCR, Inc. D/B/A Civix, to provide maintenance, support, and system upgrades for AirportIQ security operations, compliance, and safety management system, for a term of three years for a total contract amount not to exceed \$234,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Todd's motion, Commission Member Hendricks seconds on a vote. Motion passed on a 7-0-0-3 vote. Commission Members E. Sepulveda, Owens, and Stoller were absent at this vote.

## **5. DEPARTMENT OF AVIATION VERBAL BRIEFINGS**

- a) Hilton Hotel Resiliency Plan Update (Presented by Tracy Thompson – Chief, Admin. & External Affairs and Rajeev Thomas, Deputy Chief – Finance)

## 6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member
  - Commissioners have requested a storm response report be provided.
  - Conrac Bond went well.
  - Recommendation item 4.a was approved.
  - Briefing was given on the Hilton Hotel
- b) Future Agenda Items
- c) Next scheduled meeting April 13, 2020 at 3:00 p.m.

## ADJOURNMENT

Scott Madole, Vice-Chair adjourned the meeting at 3:47 p.m.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.