



**THE LIBRARY COMMISSION  
MINUTES**

**SPECIAL CALLED MEETING  
22 March, 2021**

**The Library Commission convened in a Regular Meeting on Monday, March 22, 2021 via videoconferencing.**

**Chair Hanna called the Board Meeting to order at 3:09 p.m.**

**Board Members in Attendance:** Chair, Catherine Hanna; Vice Chair, Steven Self; Commission Members Julia Aguilar, Patricia Dabbert, JC Dwyer, Daniella Ramos, Courtney Rosenthal, and Lily Trieu

**Board Members Absent:** none

**Citizen Communication:** None

**1. Welcome and introduction of new Library Commission Member Courtney Rosenthal**  
Commission Member Rosenthal introduced herself to the commission.

**2. Approval of Minutes from the December 17, 2020 Special Called Meeting via Videoconferencing**

The minutes of the special called meeting were approved on Vice Chair Self's motion and Commission Member Dabbert's second on a 7-0 vote. Commission Member Rosenthal abstained.

**3. Staff Briefings:**

**a. FY22 Budget Process, Roosevelt Weeks, Director of Libraries**

Director Weeks went over the timeline for the FY22 budget and the deadline for budget recommendations from the Commission

**b. COVID-19 Operations Year in Review, Dana McBee, Assistant Director Support Services**

Dana McBee described how Library operations changed to meet the COVID-19 related challenges of the past year.

**c. Student Card Initiative Update, Emi Johnson, Business Process Consultant, Sr.**

Emi Johnson outlined the ISDs and Charter Schools that are participating in the APL Student Card initiative

**4. Old Business**

None

**5. New Business:**

**a. Discussion and possible action on scheduling a Library Commission Planning Retreat**

The Commission will schedule a planning retreat possibly in May or June, depending on City health regulations for gatherings.

**6. Discussion of Director's Monthly Report for March 2021 covering programming highlights, facilities, and APL priorities**

Director Weeks gave the update.

**7. Future Agenda Items**

Officer Elections

Recommendation in Support of the FY22 Proposed Library Budget

**Adjournment:** Chair Hanna adjourned the meeting at 4:06 p.m. without objection.