

FY 2020-21 Fee Schedule

Austin Public Library		Fee	Note
Code Violations/Legal Penalties/Restitution			
Overdue Charges and Fees			
<i>All Austin Public Library Overdue Charges and Fees shall be waived by the Library Director or their authorized designee in accordance with Library policy adopted by the Library Director, which shall permit fee or charge waivers only in the following circumstances:</i>			
1. Evidence, as required by Library policy, of catastrophic loss to library borrower's property caused by one of the following catastrophic natural events, and limited to those library charges and fees incurred after the date of the catastrophic event: Earthquake, Fire, Flood, Hurricane, Tornado.			
2. Evidence, as required by Library policy, of loss due to theft, and limited to those library charges and fees incurred after the date of the loss.			
3. Evidence, as required by Library policy, of hospitalization of library borrower, and limited to those library charges and fees incurred after the date(s) of the hospitalization.			
#1	4. Non-resident children who are currently enrolled in the Austin Independent School District and other Independent School Districts located within Austin's ETJ school within Travis County are exempt from the Non-Resident User Fee.		
Extended Use Fee			
	"Kill A Watt" Electricity Usage Monitor	\$0.25	/item/day, \$10.00 maximum/item
	Adult Materials	\$0.25	/item/day, \$10.00 maximum/item
Delinquent Account Fee			
	For accounts with outstanding balances \$25.00 and above	\$10.00	
	Digital Hose Water Meter	\$0.25	/item/day, \$10.00 maximum/item
Items not returned after 28 days and presumed lost or returned damaged			
	<i>Cost to the library for item plus the recovery fee for the item</i>		/item
	Reserve Fee	\$1.00	/item
	<i>For reserves not picked up after expiration of hold period</i>		
	Sunlight Calculator	\$0.25	/item/day, \$10.00 maximum/item
Laptops and electronic devices			
#2	Over 0 up to 1 hour overdue Over 0 and up to 5 hours overdue	\$5.00 \$1.00	/device /hour
	Over 1 up to 2 hours overdue	\$15.00	/device
	Over 2 up to 3 hours overdue	\$25.00	/device
	Over 3 up to 4 hours overdue	\$45.00	/device
	Over 4 up to 5 hours overdue Over 5 hours overdue	\$65.00 \$5.00	/device, \$65.00 maximum/device /day

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Devices not returned by the close of the business day borrowed and presumed lost or returned damaged <i>Cost to the Library for device plus recovery fee for the device</i>		
Recovery Fee for Each Lost or Damaged Device	\$150.00	/device
Non-resident User Fee		
Non-Resident	\$120.00	/year
Non-Resident - Virtual Library Only	\$22.00	/year
Quarterly Non-Resident User Fee	\$35.00 \$30.00	/quarter
Facility Rentals		
Austin Public Libraries		
Central Library Facilities Rentals	Educational Institutions,	
<p>#3 Unless otherwise noted, rental rates apply to scheduled operating hours of the Central Library. Weekend and after hours events are defined by Library Management. Non-Profit Groups Organizations, [^]City Departments and Government Agencies are entitled to a 50% discount for events held prior to 9pm Monday through Thursday facility rental of Event Spaces.</p>		
Rental rates may be waived or modified by the Director of Libraries in the following situations:		
1. City meetings and/or City business.		
2. Library sponsored programs that are free and open to the public.		
3. Library co-sponsored events that provide a public benefit.		
Event Cancellation Fee	\$100.00	
Event Cancellation Fee - based on days of notice in advance of event date		
30 Days or Less	100%	of the rental fee
31 to 90 Days	50%	of the rental fee
91 Days or More	10%	of the rental fee
Event Equipment Fees		
<i>One wired or wireless microphone on stand with one speaker - complimentary with any Event Space rental</i>		
<i>Display Monitor - complimentary with any Event Space rental</i>		
<i>Projector and Screen - complimentary with Special Event Center rental</i>		
Additional Display Monitor	\$25.00	per unit
Additional Projector and Screen - for Special Event Center rentals only	\$50.00	per unit
Additional speaker	\$40.00	per unit
Additional wired microphone	\$25.00	per unit
Additional wireless microphone	\$50.00	per unit
Audio Patch Fee - for Special Event Center rentals only	\$50.00	
Catering Kitchen - for Special Event Center rentals only	\$100.00	/daily

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Modular Stage Section modifications	\$40.00	/panel
Uplight	\$25.00	per unit
Event Overtime Fee	\$150.00 \$175.00	/hour
Event Rental Damage Fee		at assessed cost of damage
Event Rental Deposit	50%	of the rental fee
Special Event Rooms Event Spaces		
Creative Commons – After Hours and Weekends		
Up to 2 Hours	\$370.00	
Demonstration Area		
Each Additional Hour	\$200.00	
Up to 2 hours	\$400.00	
Up to 5 hours	\$900.00	
Demonstration Area – After Hours and Weekends		
Each Additional Hour	\$200.00	
Up to 2 Hours	\$600.00	
Up to 5 Hours	\$1,100.00	
Event Center After Hours and Weekends		
Each Additional Hour	\$300.00	
Up to 10 hours	\$3,000.00	
Up to 5 hours	\$1,500.00	
Gallery		
Each Additional Hour	\$200.00 \$250.00	
Up to 10 hours	\$1,700.00	
Up to 5 4 hours	\$900.00 \$1,000.00	
Gallery After Hours and Weekends		
Each Additional Hour	\$300.00	
Up to 10 hours	\$2,300.00	
Up to 5 hours	\$1,100.00	
Outdoor Amphitheater		
Each Additional Hour	\$100.00 \$150.00	
Up to 2 hours	\$200.00 \$300.00	
Up to 5 hours	\$500.00	
Outdoor Amphitheater After Hours and Weekends		
Each Additional Hour	\$150.00	
Up to 2 hours	\$300.00	

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Up to 5 hours	\$600.00	
Reading Room After Hours and Weekends		
Each Additional Hour	\$275.00	
Up to 6 Hours	\$1,750.00	
Roof Garden (Including Indoor Seating Area) After Hours and Weekends		
Each Additional Hour	\$300.00 \$450.00	
Up to 6 Hours	\$2,400.00 \$2,700.00	
Special Event Center		
Each Additional Hour	\$300.00 \$350.00	
Up to 10 hours	\$2,400.00	
Up to 5 4 hours	\$1,200.00 \$1,400.00	
Event Staff		
Additional Custodial Fee Custodian	\$50.00 \$60.00	max/hour/custodian
Additional Custodian - Holiday	\$85.00	/hour
Additional Event Coordinator	\$85.00	/hour
Additional Event Coordinator - Holiday	\$125.00	/hour
Additional Security Fee Guard	\$50.00 \$60.00	max/hour/guard
Additional Security Guard - Holiday	\$85.00	/hour
Audio/Visual Technician	\$100.00 \$95.00	max/hour
Audio/Visual Technician - Holiday	\$140.00	/hour
Media Cart Fee	\$150.00	
PA System	\$58.00	/hour
Projector Package	\$53.50	/hour
Filming/Photography		
<i>Facility Use and Rental Fees shall be waived for production companies that are qualified and approved to use an approved Library site for the production of films, television programming, commercials, music videos, and filming of video games, per Ordinance No. 20080306-038, except for actual costs for city staff, utilities, and security.</i>		
Commercial Filming and Photography Session - Approved Sites	\$60.00	flat fee, during regular business hours
Security Guard Fee - Overtime	\$85.00	/hour, outside of regular business hours
Parking Charges		
0 up to 1 Hour	\$0.00	
Over 1 hour up to 2 Hours	\$5.00	
Over 10 hours up to 12 Hours	\$15.00	

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Over 12 Hours	\$30.00	
Over 2 hours up to 4 Hours	\$9.00	
Over 4 hours up to 7 Hours	\$11.00	
Over 7 Hours up to 10 Hours	\$13.00	
Parking rates may be waived or modified by the Director of Libraries in the following		
1. To facilitate public and staff access to city meetings and/or city business		
2. For Library volunteers working at the Central Library		
3. Presenters/Performers for Library sponsored programs		
4. Disabled Veterans		
5. To improve safety and efficiency of the parking facility		
Printing/Copies		
<i>All Austin Public Library branches and locations</i>		
Photocopies	\$0.20	/page
Printouts from workstations		
Black and white printouts	\$0.20	/page
Color printouts	\$1.00	/page
Austin History Center		
<i>Second print or a standard scan of same image as printed is 50% of the first print price. Estimated turnaround time on photographic print reproduction is 2 weeks.</i>		
Audio Duplication Fees		
Analog to Digital Duplication Fee	\$25.00	
Estimates provided for other services		
Mailing charges	\$5.00	plus postage
Custom Digital Scan - larger than 300dpi 8x10	\$28.57 \$30.00	/item, includes preservation fee of 5%
Digital File Download for Previously Digitized Item, 300 dpi/8X10	\$4.76 \$5.00	/item, includes preservation fee of 5%
For rush services add		
For 1 week	100%	
For 2 weeks	50%	
For 3 days	200%	
Media for file delivery - USB 64GB	\$9.00	/item

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Digital Scan to Media (including, but not limited to, CD/DVD/USB) Media for file delivery - CD / DVD	\$3.00	/item
Media for file delivery - USB 16GB	\$6.00	/item
Preservation fee	5%	of order
Prints: Archival, Acid-Free, 100% Cotton Paper		
Second print or a standard scan of same image as printed is 50% of the first print price. Estimated turnaround time on photographic print reproduction is 3-4 weeks.		
11x14	\$38.10 \$40.00	includes preservation fee of 5%
16x20	\$52.38 \$55.00	includes preservation fee of 5%
8x10 or smaller	\$28.57 \$30.00	includes preservation fee of 5%
Oversize, murals, panoramas - per square inch	\$0.14 \$0.07	/square inch
Oversize, murals, panoramas - set-up	\$35.00	
Prints: Premium Paper		
11x14	\$23.81 \$25.00	includes preservation fee of 5%
16x20	\$38.10 \$40.00	includes preservation fee of 5%
20x24	\$52.38 \$55.00	includes preservation fee of 5%
24x36 (matte only)	\$71.43 \$65.00	includes preservation fee of 5%
30x40 (matte only)	\$90.48	
32x48 (matte only)	\$104.76	
36x54 (matte only)	\$128.57	
40x60 (matte only)	\$161.90	
44x66 (matte only)	\$190.48	
8x10 or smaller		
Regular reproduction 8x10 or smaller	\$14.29 \$15.00	includes preservation fee of 5%
Oversize, murals, panoramas - per square inch	\$0.14 \$0.07	/square inch
Oversize, murals, panoramas - set-up fee	\$35.00	
Special reproduction (list available)	\$23.81	

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Publication/Display Customers who fall into the following categories are exempt from use (license) fee charges:		
<ol style="list-style-type: none"> 1. Non-profit organizations. You must provide documentation of your 501C3 status. 2. Governmental entities. This includes local, state, and federal government. 3. Local news media. Austin television news stations and publications that are published and distributed solely in Travis County area are considered local news media. 4. Private individuals using images for personal use or for display in a non-public area. 		
Advertising Use	\$166.67 \$175.00	includes preservation fee of 5%
Book Jacket	\$71.43 \$75.00	includes preservation fee of 5%
Books		
1-5,000 copies	\$14.29 \$15.00	includes preservation fee of 5%
10,001-25,000 copies	\$33.33 \$35.00	includes preservation fee of 5%
5,001-10,000 copies	\$23.84 \$25.00	includes preservation fee of 5%
Over 25,000 copies	\$57.14 \$60.00	includes preservation fee of 5%
Commercial Motion Picture or TV Use for Moving Images - Includes Theatrical Release, Television Broadcast, Streaming Platforms, Home Video (any media), and Clips or Trailer from Full-Length Production		
Display Fee for Video Footage Use	\$28.57 \$30.00	/second of footage, \$285.72 minimum, includes preservation fee of 5%
Commercial Motion Picture or TV Use for Photographs - Includes Theatrical Release, Television Broadcast, Streaming Platforms, Home Video (any media), and Clips or Trailer from Full-Length Production		
Commercial Motion Picture or TV Use	\$142.86 \$150.00	includes preservation fee of 5%
Posters, Postcards or Brochures: Print or Digital Collateral - For Promotional Purposes only, not for commercial re-sale		
1-5,000 copies	\$23.84 \$25.00	includes preservation fee of 5%
10,001-25,000 copies	\$47.62 \$50.00	includes preservation fee of 5%

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5,001-10,000 copies	\$33.33 \$35.00	includes preservation fee of 5%
Over 25,000 copies	\$57.14 \$60.00	includes preservation fee of 5%
Public Display (public space such as lobbies, dining halls, etc.)	\$23.81 \$25.00	includes preservation fee of 5%
Serials		
50,001-100,000 circulation	\$23.81 \$25.00	includes preservation fee of 5%
Over 100,000 circulation	\$33.33 \$35.00	includes preservation fee of 5%
Under 50,000 circulation	\$14.29 \$15.00	includes preservation fee of 5%
Videos, CD-ROMs, DVDs		
1-5,000 copies	\$14.29	
10,001-25,000 copies	\$33.33	
5,001-10,000 copies	\$23.81	
Over 25,000 copies	\$57.14	
Web Page Website, Social Media, or Slide Show Presentation Use	\$23.81 \$25.00	includes preservation fee of 5%
<i>This fee does not apply to individuals who are sharing an already digitized AHC photograph on a personal web page or social media account, provided proper credit is given to the AHC.</i>		
Research Fee	\$15.00	/half hour
Site Removal Charge	\$40.00	/order up to 50 items
Special Materials Set Up Fee (For fragile or oversize objects and/or oversize stitching)	\$23.81	/item
Standard Digital Scan up to 300dpi 8x10	\$14.29 \$15.00	/item, includes preservation fee of 5%
Video Duplication Fees		
Video Duplication Fee (each additional 30 minutes)	\$25.00	
Video Duplication Fee (up to 30 minutes)	\$50.00	
Professional Services/Analysis		
Passport Fees		
Adult (16 and Older) Application Fees		

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Passport Book	\$110.00	/book
Passport Card	\$30.00	/card
Child (Under 16) Application Fees		
Passport Book	\$80.00	/book
Passport Card	\$15.00	/card
Execution Fee	\$35.00	/application
<i>Applies to all first-time applications. Application Fees and Execution Fees are paid separately.</i>		
Other Services		
1-2 Day Delivery Service	\$15.89	/applicant
Expedited Service	\$60.00	/applicant
File Search Fee	\$150.00	/file
Notary Fee	\$6.00	/document
Photo Fee	\$6.00	/photo print