



## Recommendation for Action

**File #:** 21-1677, **Agenda Item #:** 28.

5/6/2021

### **Posting Language**

Authorize award of three multi-term contracts to provide grounds maintenance, mowing, and landscaping services, with Brightview Landscape Services, Inc.; Cutrite LLC; and Unity Contractor Services (MBE); each for up to five years for total contract amounts not to exceed \$5,645,000 divided among the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Building Services Department; Parks and Recreation Department; Austin Public Library; Austin Police Department; Public Works; Austin Animal Center; Watershed Protection Department; Austin Convention Center Department; Austin Water; Austin/Travis County Emergency Medical Services; Wireless Communication Services; Housing and Planning.

### **Fiscal Note**

Funding in the amount of \$470,416 is available in the Fiscal Year 2020-2021 Operating Budgets of the various City departments. Funding for the remaining contract terms is contingent upon available funding in future budgets.

### **Purchasing Language**

The Purchasing Office issued an Invitation for Bid (IFB) 7500 CRR1015 for these services. The solicitation issued on November 23, 2020 and it closed on January 5, 2021. Of the nine offers received; the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=134930](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134930).

### **For More Information**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Claudia Rodriquez, at 512-974-2959 or [ClaudiaR.Rodriquez@austintexas.gov](mailto:ClaudiaR.Rodriquez@austintexas.gov) <<mailto:ClaudiaR.Rodriquez@austintexas.gov>>.

### **Council Committee, Boards and Commission Action**

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April 7, 2021 - Recommended by the Water and Wastewater Commission on a 9-0 vote, with Commissioner Michel absent.

**Additional Backup Information**

These contracts will provide landscape maintenance services, including scheduled and seasonal mowing services, for over 330 locations and facilities throughout the City. Supported departments include Building Services, Parks and Recreation, Austin Water, Convention Center, Library, Police, Fire, EMS, Public Health, Animal Services, Public Works and Housing and Planning. Facilities such as City Hall and City cemeteries will also be supported by this contract. Services provided will include native landscape maintenance, removal of invasive non-native plants, tree trimming, shrub maintenance, pest control, mulching, fertilization, and irrigation/sprinkler system inspection and repair. Allowances have been included in the contract amount for irrigation system repairs, arborist work, and the replacement of diseased or stressed plants. The contractors are also required to work within the City's Integrated Pest Management program.

The contract scope requires that the contractors actively seek innovative approaches to reduce their impact on the environment through use of low-emission equipment and other sustainable practices such as reducing emissions, noise and the use of chemicals which may adversely impact the environment. The contractors will provide all equipment, fuel, and labor to complete the work covered under this contract.

These contracts will replace an existing contract which expires on June 30, 2021. The recommended contractors are not the current provider for these services. Unity Contractor Service is a city certified MBE and also has a State of Texas Historically Underutilized Business Certification. Cutrite LLC is also certified by the State of Texas as a Historically Underutilized Business.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$3,387,000
Optional Extension 1	1 yr.	\$1,129,000
Optional Extension 2	1 yr.	\$1,129,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$5,645,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Safety; Health and Environment; Government that Works for All.