



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, APRIL 13, 2021**

The Airport Advisory Commission convened in a Virtual Regular Meeting on Tuesday, April 13, 2021.

CALL TO ORDER

Eugene Sepulveda, Chair called the Commission Meeting to order at 3:08 p.m.

Commission Members in Attendance:

Eugene Sepulveda – Chair	Jonathan Coon
Scott Madole – Vice-Chair	Jeremy Hendricks
Vicky Sepulveda - Secretary	
Billy Owens	
Frank Maldonado	
Wendy Price Todd	

Commission Members Absent:

Brian Stoller
Ernest Saulmon

Aviation Staff in Attendance:

Jacqueline Yaft	Brian Long
Tracy Thompson	Steve Khanoyan
Ghizlane Badawi	David Smythe-Macaulay
Rajeev Thomas	Shane Harbinson
Jamy Kazanoff	Mookie Patel

CITIZENS COMMUNICATIONS:

None

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of March 9, 2021 were approved on Commission Member Hendricks motion, Commission Member Coon seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Members Stoller and Madole were absent at this vote.

2. DEPARTMENT OF AVIATION STAFF WRITTEN BRIEFINGS

- a) Chief Executive Officer's Report regarding Allegiant to establish Crew and Aircraft Base in Austin, Air Service, Revenue and Finance, AUS Hilton Hotel Resiliency Program, and Storm Uri. (Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS February 2021 Financial Results (Prepared by Rajeev Thomas, Deputy Chief – Finance)
- c) AUS Air Service Update (Prepared by Jamy Kazanoff, Air Service Development)

3. ACTION ITEMS

- a) Nominate and vote for Airport Advisory Commission officers.

Eugene Sepulveda – **Chair**

A motion to approve was made by Commission Member Coon and Commission Member V. Sepulveda seconds. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote.

Scott Madole – **Vice Chair**

A motion to approve was made by Commission Member Hendricks and Commission Member V. Sepulveda seconds. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote.

Jeremy Hendricks – **Secretary**

A motion to approve was made by Commission Member E. Sepulveda and Commission Member Todd seconds. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote

4. FOR RECOMMENDATION

- a) Authorize the negotiation and execution of a loan agreement and related documents with Austin-Bergstrom Landhost Enterprises, Inc., to address hotel operating expense shortfalls

and certain required administrative expenses under the 2017 Bond Indenture for calendar years 2020 through 2022, as a result of the financial impact of COVID-19 on the hotel enterprise, in an amount not to exceed \$2,600,000.

A motion to approve was made by Commission Member Todd motion, Commission Member Madole seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote.

- b) Approve an ordinance amending the Fiscal Year 2020-2021 Aviation Department Operating Fund to establish the Subordinate Obligation Fund and transfer the appropriation of \$2,645,601 from the Capital Fund to the Subordinate Obligation Fund.

A motion to approve was made by Commission Member Todd motion, Commission Member Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote.

- c) Authorize execution of Change Order #11 to the Competitive Sealed Proposal construction contract with JE Dunn Construction Company, for the ABIA Consolidated Maintenance Facility project in the amount of \$12,081,945, for a revised contract amount not to exceed \$74,233,124 plus additional contingency in the amount of \$1,826,846 for a total contract amount not to exceed \$76,059,970.

[Note: This change order will be awarded in compliance with 49CFR Part 26 and City Code Chapter 2-9A. Current participation to date is 13.20 % DBE.]

Prior to issuance of a notice to proceed, the Prime contractor will submit their subcontractor utilization plan that will demonstrate how they will use their approved subcontractors in accordance with the established procedures and the DBE Procurement Ordinance and Rules.

A motion to approve was made by Commission Member Madole motion, Commission Member Maldonado seconds on a vote. Motion passed on a 8-0-0-2 vote. Commission Member Stoller was absent at this vote.

5. DEPARTMENT OF AVIATION VERBAL BRIEFINGS

None

6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member

- Passenger traffic continues a slow return to pre-pandemic levels, though the winter storm interrupted this and was costly.

- 2021-2022 budget assumed a continued and accelerated recovery.
 - Many new direct flights announced.
 - Elected officers for the coming year.
 - Requesting increased investment in the cargo facility by extending existing contract for opportunity for a grant.
- b) Future Agenda Items
- c) Next scheduled meeting May 11, 2021 at 3:00 p.m.

ADJOURNMENT

Eugene Sepulveda, Chair adjourned the meeting at 4:26 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.