



**DESIGN COMMISSION  
MONDAY, April 26, 2021 5:30 PM  
VIA REMOTE WebEx**

**Meeting Minutes**

Call to order by: **Chair D. Carroll at 5:34 p.m.**

**Member List**

<u>  </u> X	David Carroll – Chair (District 1)	<u>  </u>	Vacant (District 6)
<u>  </u> X	Melissa Hanao-Robledo – Vice-Chair (District 5)	<u>  </u> X	Jessica Rollason (District 7)
<u>  </u> X	Martha Gonzalez – (District 2)	<u>  </u> X	Aan Coleman (District 8)
<u>  </u> X	Samuel Franco (District 3)	<u>  </u> X	Bart Whatley (District 9)
<u>  </u> X	Josue Meiners (District 4)	<u>  </u> X	Ben Luckens (District 10)
<u>  </u> X	Evan Taniguchi (Mayor)		

“X” Denote Commission Members who were in attendance

**CITY OF AUSTIN HOUSING AND PLANNING STAFF**

- X Jorge E. Rousselin, Executive Liaison
- X Aaron D. Jenkins, Staff Liaison
- X Art Zamorano, Staff Liaison

CITIZEN COMMUNICATION: **None.**

**1. NEW BUSINESS (Discussion and Possible Action):**

- Courtesy Briefing of the City of Austin George Washington Carver Museum Expansion, to be presented by Terry Smith-Smith & Co. Architects; Gregory Montes-City of Austin Park and Recreation Department (PARC).
  - Gregory Montes and Terry Smith, Smith & Co. Architects presented and answered questions from the Commissioners.
  - No action was taken by Design Commission for this item.

2. **COMMISSION-SPECIFIC BUSINESS (Discussion and possible action):**

a. Approval of March 22nd meeting minutes.

- **Commissioner E. Taniguchi** made a motion to approve the March 22nd meeting minutes as presented. Commissioner J. Meiners seconded.
- The motion was approved [10 ayes, 0 nays]

b. Attendance Reports for the Commissioners

- Aaron Jenkins briefed the commission that attendance reports were requested by the City Clerk's office on a regular basis. Mr. Jenkins provided a courtesy reminder that Commissioners need to attend all meetings if possible; more than (3) unexcused consecutive absences will place the Commissioners in jeopardy of being removed from the Commission. Mr. Jenkins asked that staff be notified of any absence, so that the attendance report and be marked accordingly.

c. Officer Elections: Chair & Vice Chair

- **Commissioner A. Coleman** made a motion to approve David Carroll as Chair and Melissa Hanao-Robledo as Vice chair for the next election cycle. **Commissioner S. Franco seconded.** [Commissioner A. Coleman withdrew her motion.]
- **Commissioner A. Coleman** made a motion to approve David Carroll as Chair and Jessica Rollason as Vice chair for the next term. **Commissioner J. Meiners seconded.**
- The motion was approved [9 ayes, 0 nays]

\* *Commissioner M. Gonzalez was unable to connect into the meeting, due to technical difficulties.*

d. Briefing on the progress to Update the Urban Design Guidelines

- **Chair D. Carroll** briefed the Commission on the Draft of the process of creating a framework to update the Urban Design Guidelines. The Chair requested that any comments be emailed to him and Aaron Jenkins of the City of Austin.

e. Recommendations to City Council for proposed changes to the Downtown Density Bonus Program.

- **Chair D. Carroll** informed the Commission that City Council was looking to recalibrate the Downtown Density Bonus fees and would like feedback from Design Commission
- No action was Taken by the Design Commission for this item.

- f. Update from representation on the Downtown Commission regarding last meeting.
    - **Vice-Chair M. Hanao-Robledo** informed the committee that the Downtown Commission reviewed a presentation from the Austin Economic Development Corporation and Downtown Austin Alliance Foundation. Action was taken by the Downtown Commission in opposition of HB 3813.
  - g. Update from representative on the Joint Sustainability committee regarding last meeting.
    - **Chair D. Carroll** informed the Commission that the committee discussed the Climate Equity plan and Climate Resilience Plan.
  - h. Update from representative on the South-Central Waterfront Advisory Board.
    - **Commissioner S. Franco** informed the Commission that the meeting was cancelled and rescheduled for Wednesday, April 28th.
3. ANNOUNCEMENTS:
- a. Chair Announcements:
    - **Chair D. Carroll** provided a reminder that any new or reappointments to the Design Commission must complete the training required by the City Clerk's office.
  - b. Items from Commission Members:
    - **Vice-Chair M. Hanao-Robledo** announced that Commissioner B. Frail has resigned from the commission.
  - c. Items from City Staff:
    - Staff reiterated that the implementation of comments provided by the Commissioners related to the Urban Design Guidelines will be finalized the week of April 26<sup>th</sup>. Staff hopes to get the document back out to the Commission for feedback and subsequent possible action to be taken at the May meeting.

**ADJOURNMENT by consensus at: 7:56 PM.**