



Recommendation for Action

File #: 21-1950, **Agenda Item #:** 34.

6/10/2021

Posting Language:

Authorize negotiation and execution of a multi-term cooperative contract with Wright Express Financial d/b/a Wright Express, to provide fuel credit card services, for up to 38 months for a total contract amount not to exceed \$2,194,398.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department:

Purchasing Office.

Client Department(s):

Fleet Mobility Services; Austin Police Department.

Fiscal Note:

Funding in the amount of \$133,414 is available in the Fiscal Year 2020-2021 Operation Budget of Fleet Mobility Services. Funding in the amount of \$1,973 is available in the Fiscal Year 2020-2021 Operation Budget of the Austin Police Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these services. The Purchasing Office has determined this contractor best meets the needs of the department to provide the service required at the best value for the City.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Didi Broniszewski, at 512-974-9382 or Didi.Broniszewski@austintexas.gov <<mailto:Didi.Broniszewski@austintexas.gov>>.

Additional Backup Information:

The contract is for the purchase of fuel credit card services to be used by various City departments. These cards will provide access for fueling at commercial retail fueling facilities in areas of Austin, surrounding counties, and other locations where the City does not currently have City-owned fueling facilities. In addition, the contract will provide the City the ability to track and verify transaction data from each credit card.

The Sourcewell cooperative establishes competitive bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

The contract will replace the current contract, which expires July 20, 2021. The requested authorization amounts for the contract were determined by using departmental estimates based on historical spend. A small growth in the annual authorization amounts were factored into account for future acquisitions. The recommended provider is the current provider of these services.

If the City is unable to secure a contract, the City will have limited resources for fueling its vehicles throughout the City and surrounding areas. In addition, this could have an impact on aircraft and motorcycles used by the Austin Police Department since premium fuel is used and Fleet Mobility Services does not have this commodity at any City-owned fueling facilities.

Strategic Outcome(s):

Mobility.