



*(Construction Advisory Committee*  
**MINUTES**

**REGULAR MEETING**  
**(December 8, 2020)**

**CALL TO ORDER**

The Construction Advisory Committee convened in a Regular meeting on December 8th via Video Conference.

Chair Lyn Nance-Hendricks called the Committee Meeting to order at 1:07 PM

**LIAISONS**

Eric Bailey– Executive Liaison

Shelley Franklin – Staff Liaison

**CURRENT BOARD MEMBERS:**

- (A) Mayoral – Jolsna Thomas, Committee Member
- (P) District 1 – Calvin Williams, Committee Member
- (P) District 2 – Juan Pedro Munoz, Committee Member
- (P) District 3 – Bob Batlan, Vice Chair
- (P) District 4 – Lyn Nance-Hendricks, Chair
- (P) District 5 – Candelario Vazquez, Committee Member
- (A) District 6 – vacant
- (A) District 7 – Bobby Smith, Committee Member
- (A) District 8 – Sean Forkner, Committee Member
- (P) District 9 – Anna Bocchini, Committee Member
- (A) District 10 – Carson Fisk, Committee Member

**City Staff**

Eric Bailey, Assistant Director, Public Works Department

Shelley Franklin, Executive Assistant, Public Works Department

Susan Delgado, Administrative Manager, Public Works Department

Edward Campos, Interim Director, Small and Minority Business Resource Department

Xavier Zarate, Acting Division Manager, Economic Development Department

**CITIZENS COMMUNICATION**

- a. No citizen communications

**1. APPROVAL OF MINUTES**

- a. Committee Member Bob motioned to approve November 10<sup>th</sup> Minutes, Committee Member Calvin Seconds-Unanimous agreement.

## **2. DIRECTOR'S REPORT**

- a. Update on Public Works Projects and the ongoing response to COVID-19
  - i. Public Works Assistant Director, Eric Bailey shared information on Public Works Capital Project Delivery, and active ongoing construction.

## **3. NEW BUSINESS**

- a. Discussion and Possible Action on program updates from the Small and Minority Business Resource Department participation, outreach efforts, and effects of COVID on the program
  - i. Interim Director Edward Campos, Small and Minority Business Resource Department, shared a presentation including: disparity study, department organization, vendor statistics.
- b. Discussion of economic incentives provided to small business in relation to construction projects associated with Ch. 380 agreements
  - i. Acting Division Manager Xavier Zarate, Economic Development Department, shared a presentation giving an overview of the Business Expansion Incentive Program.
- c. Discussion of potential date changes and rescheduling of Work Plan for 2020
  - i. Item was not discussed.

## **4. FUTURE AGENDA ITEMS**

- a. Discussion of contractor payment process improvements
- b. Discussion and possible action on the 2016 Mobility Bond Update
- c. Discussion of the better builder program on the Mckalla Stadium (MLS) project

## **5. NEXT MEETING:** January 12, 2021

## **6. ADJOURNMENT**

Meeting ended 2:14 PM.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Shelley Franklin with the Public Works Department, at 512-974-3957, for additional information; TTY users route through Relay Texas at 711.

For more information on the Construction Advisory Committee, please contact Shelley Franklin at 512-974-3957.