



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(April 13, 2021)

CALL TO ORDER

The Construction Advisory Committee convened in a Regular meeting on April 13th via Video Conference.

Chair Lyn Nance-Hendricks called the Committee Meeting to order at 10:33 AM

LIAISONS

Eric Bailey– Executive Liaison
Shelley Franklin – Staff Liaison

CURRENT BOARD MEMBERS:

- (P) Mayoral – Jolsna Thomas, Committee Member**
- (A) District 1 – Calvin Williams, Committee Member**
- (P) District 2 – Juan Pedro Munoz, Committee Member**
- (P) District 3 – Bob Batlan, Vice Chair**
- (P) District 4 – Lyn Nance-Hendricks, Chair**
- (P) District 5 – Candelario Vazquez, Committee Member**
- (A) District 6 – Vacant**
- (A) District 7 – Bobby Smith, Committee Member**
- (P) District 8 – Sean Forkner, Committee Member**
- (P) District 9 – Anna Bocchini, Committee Member**
- (P) District 10 – Jeff Musgrove, Committee Member**

City Staff

Richard Mendoza, Director, Public Works
Shelley Franklin, Executive Assistant, Public Works
John Hale, Austin Code Department
Michelle Pierre, Program Compliance Coordinator, Capital Contracting Office

CITIZENS COMMUNICATION

- a. No citizen communications

1. APPROVAL OF MINUTES

- a. Committee Member Jolsna Thomas motioned to amend the Minutes to reflect that Bobby Smith was absent, not present, for the March 9th meeting. With that amendment, Jolsna Thomas moved to approve the March 9th Amended Minutes, Committee Member Sean Forkner Seconds-Unanimous agreement.

2. DIRECTOR'S REPORT

- a. Update on Public Works Projects
 - i. Public Works Director, Richard Mendoza shared a presentation on Public Works Capital Project Delivery, and active ongoing construction.

3. NEW BUSINESS

- a. Discussion and possible revisions of 2021 Work Plan
 - i. The Chair discussed the Work Plan and shared that she added Project Connect and 2020 Prop B Mobility Bond items and asked for feedback.
- b. Discussion and election of officers for May 1, 2021 – April 30, 2022 term
 - i. Nominations for Chair: Jolsna Thomas nominated Lyn Nance-Henricks, Bob Batlan seconds, unanimous agreement
 - ii. Nominations for Vice Chair: Lyn Nance-Henricks nominated Jolsna Thomas, Bob Batlan seconds, unanimous agreement
- c. Update and discussion of rest break program
 - i. John Hale, Austin Code Department, presented on the Rest Break Ordinance. During COVID, have responded to complaints, versus proactive inspection.
- d. Update and discussion of construction training program
 - i. Michelle Pierre, Program Compliance Coordinator, Capital Contracting Office, presented on the Contractor Program overview and statistics.

4. FUTURE AGENDA ITEMS

- a. Budget discussion, June
- b. Construction training program update, September

5. NEXT MEETING: May 11, 2021

6. ADJOURNMENT

Committee Member Jolsna Thomas moved to adjourn, Committee Member Sean Forkner Seconds, unanimous agreement. Meeting adjourned at 11:12 AM.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Shelley Franklin with the Public Works Department, at 512-974-3957, for additional information; TTY users route through Relay Texas at 711.

For more information on the Construction Advisory Committee, please contact Shelley Franklin at 512-974-3957.