



**Austin Fire Fighters Relief and Retirement Fund**

4101 Parkstone Heights Drive, Suite 270

Austin, TX 78746

Telephone: (512) 454-9567

**AGENDA**

**AUSTIN FIREFIGHTERS RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MEETING**

**MONDAY, JUNE 28, 2021 AT 9:00 AM**

Pursuant to the Governor's suspension of certain provisions of the Texas Open Meetings Act in response to the COVID-19 pandemic, this meeting will not be held at a physical location but will be conducted through a telephone conference call. The telephone conference call meeting will be open to the public through the **toll-free dial-in number 408-418-9388** with **access code 182 283 9320** and **meeting password Jun2021 (by phone 5862021)**. Some non-routine agenda items will have the trustee or individual who requested the item in parentheses.

**Public Comments**

Members of the public who are attending the meeting by phone will be asked to identify themselves during this portion of the agenda and indicate their desire to speak. Public comments will be received during this portion of the meeting. Please try to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

**To Approve**

1. Minutes of the Regular Meeting on May 27, 2021
2. Service Retirement Benefits for Four Applicants
3. Appoint Premal Amin as Interim Fund Administrator

**To Discuss and Possibly Act On**

1. Trustee Election Vendor Selection Process (Staff)
2. Consider and Approve Investment Policy Statement (Meketa)
3. Consider and Approve Operating Procedures (Meketa)
4. Filling the Fund Administrator Position (Doug Fowler)
5. Matter Relating to Accrued Leave Payment (Belinda Weaver)
6. Revisions to the Fund's Personnel Policy (Chuck Campbell and Alyca Garrison)
7. Open Meetings Guidelines and Board Meeting Location (Chuck Campbell, Alyca Garrison, and Belinda Weaver)
8. Pension Software Service Provider Search (Jeremy Burke)
9. End of the Year Budget Report (Jeremy Burke)
10. Board Meeting Packet (Jeremy Burke)
11. AFRS Educational Primer and Quarterly Newsletter (John Bass and Premal Amin)
12. 2020 Audit & Actuarial Reports (If ready - Premal Amin)

**To Discuss**

13. Financial Statements, Transaction, Fund Expense Reports, and Summary of Work Output
14. Roadmap for Future Meetings
15. Call for Future Items

**BOARD MEMBERS**

Mayor Steve Adler, Chair

Doug Fowler, Vice-Chair

Belinda Weaver, Treasurer

Jeremy E. Burke, Trustee



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John Bass, Trustee  
TBD, Administrator

*The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.*

*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.*