



Austin Public Library Fiscal Year 2021-22 Budget

The General Fund Operating Budget of the Austin Public Library (APL) includes an increase of \$1,002,632 or 1.7%. The increase in Materials budget, including books and subscriptions, is \$206,368, or 3.5% for inflation.

	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget
Requirements:	\$54,685,661	\$58,868,376	\$59,871,008
Revenues	\$577,258	\$239,815	\$525,806
Full-Time Equivalents (FTEs):	443.55	445.55	445.55
Materials Budget:	\$5,232,169	\$5,896,218	\$6,119,490

General Fund Operating Budget Highlights

CITY-WIDE

	<u>Requirements</u>	<u>FTEs</u>
<ul style="list-style-type: none"> □ Personnel <ul style="list-style-type: none"> Wage increase of 2% for eligible employees, and adjustments for accrued payroll Insurance – health/life/dental, reduction of 15% Pension, increase of 1% in COAERS City contribution □ Internal Support Services allocation changes <ul style="list-style-type: none"> Administrative Support Communications & Technology Management (CTM) Fleet Maintenance 	\$ 644,899 (\$1,011,798) \$ 228,339 \$ 237,823 \$ 354,225 \$ 28,018	.00

DEPARTMENT-WIDE

<ul style="list-style-type: none"> □ Materials Budget (Books and Subscriptions) <ul style="list-style-type: none"> 3.5% increase for materials, due to inflation & population growth Estimated transfer from AE Digital Material donations □ IT software – increase for hardware & software licenses and contracts □ One-time budget reallocations: <ul style="list-style-type: none"> Terrazas Branch Repurpose Project (Facilities Services) Innovation Lab (Information Technology) Digital literacy training for older adults (Programs & Partnerships) AmeriCorps VISTA (Administration) □ Vacancy savings funded expenditures – Contingent upon vacancy rate: <ul style="list-style-type: none"> Materials Budget (Books and Subscriptions) Programs Furniture Cataloging/Processing Security Cameras Internships - temporary employees Training 	\$ 206,368 \$ 16,904 \$ 301,100 \$ 110,000 \$ 40,000 \$ 25,000 \$ 4,000 \$ 584,000 \$ 275,384 \$ 183,300 \$ 116,000 \$ 100,000 \$ 99,900 \$ 27,950
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Austin Public Library

Fiscal Year 2021-22 Budget

Library Facilities Maintenance and Improvements Fund

The Operating Budget in the Library Facilities Maintenance and Improvements Fund (7LIB) is \$1,244,561 in expenditures. This includes \$549,061 in operating costs for the Central Library parking garage, gift shop, and facility rentals. Operating costs include a one-time expenditure of \$228,000 for a parking guidance system. Support services expenditures of \$695,500 includes a one-time expenditure of \$500,000 for a strategic planning consultant, as well as \$195,500 in contingency for facility maintenance costs exceeding General Fund budget. Revenues from Central Library operations including parking garage, gift shop, facility rentals, and café rental are budgeted at \$1,166,808.

Historic Preservation Fund

The Operating Budget in the Historic Preservation Fund (1160) for Austin Public Library is \$33,632. This annual funding began in FY 2020 to provide Digital Services for Austin History Center (AHC) Historic Collections. It is anticipated to continue through FY 2023.

Capital Improvement Program Funds

APL continues work on renovations and repairs at various branches and locations across the city with planned spending of \$7,892,827 in 2012 Bonds, 2018 Bonds and Historic Preservation Funds.

Fund	Subproject	Project Name	FY22 Spending Plan
HPF Funds	5888.005	Austin History Center Interior And Exterior Improvements	\$ 350,000
2012 Bonds	5888.005	Austin History Center Interior And Exterior Improvements	350,000
2018 Bonds	1292.002	Carver Branch Roof and Mechanical Replacement	212,973
2012 Bonds	6014.041	Cepeda Branch Library Renovation	88,200
2018 Bonds	6014.041	Cepeda Branch Library Renovation	28,500
2018 Bonds	12700.001	Cepeda Branch Trail	137,700
2018 Bonds	5888.005	Faulk Central Library Archival Repository Upgrade	5,030,000
2018 Bonds	12705.001	Hampton Branch at Oak Hill Parking Lot Expansion	300,395
2018 Bonds	12706.001	Howson Branch HVAC and Controls Upgrades/Renovation	123,503
2018 Bonds	12702.001	Little Walnut Creek Branch Renovation	11,000
2018 Bonds	12704.001	Manhaca Branch Roof Replacement/Renovation	102,532
2018 Bonds	11983.001	Old Quarry Branch Renovation	37,241
2018 Bonds	1289.002	Ruiz Branch Roof Replacement	167,467
2018 Bonds	1291.004	Spicewood Springs Branch Roof Replacement (Built Up Roof	108,642
2018 Bonds	12703.001	St. John Branch Renovation	377,785
2018 Bonds	6014.037	University Hills Branch Library Parking Lot Expansion	73,200
2018 Bonds	12701.001	University Hills Branch Roof Replacement	96,590
2018 Bonds	11981.001	Willie May Kirk Branch Renovation	46,482
2018 Bonds	788.002	Yarborough Branch Roof Replacement and HVAC Upgrade	180,617
2018 Bonds	6014.015	Zaragoza Warehouse Fire Sprinkler Upgrade	70,000
			\$ 7,892,827

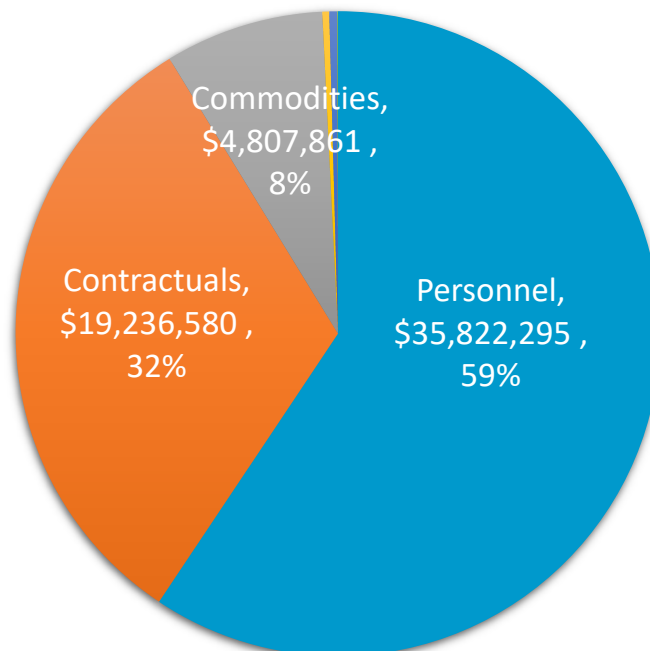
Austin Public Library - Operating Budget Summary

EXPENDITURES, BY PROGRAM & ACTIVITY:

FY22 Budget

General Fund		\$ 59,871,008	100.0%
Materials Management Services		\$ 8,000,341	13.4%
Cataloging Support	3CAT	897,644	1.5%
Collection Support	3CLL	7,102,697	11.9%
Public Services		\$ 25,000,983	41.8%
Austin History Center	2AHC	1,489,090	2.5%
Circulation and Programs	2CRC	21,805,694	36.4%
Reference and Information Services	2REF	1,552,286	2.6%
Homelessness	6HML	153,913	0.3%
Support Services		\$ 16,827,120	28.1%
Departmental Support Services	9ADM	16,827,120	28.1%
Transfers & Other Requirements		\$ 10,042,564	16.8%
Other Requirements	9REQ	167,170	0.3%
Transfers	9XFR	9,875,394	16.5%
Library Facilities Maintenance and Improvements Fund (7LIB)		\$ 1,244,561	
Central Library Operations		\$ 549,061	
NCL Parking Garage		361,986	
NCL Gift Shop		159,775	
NCL Facility Rentals		27,300	
Support Services		\$ 695,500	
Facilities Services		695,500	

FY22 Budget - General Fund, by Major Category



Austin Public Library
Expenditures, by Category and Unit



General Fund									
EXPENDITURES, BY CATEGORY:	FY19	FY20	FY21	FY21	Under/	% for FY	FY22	Budget to	Budget to
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
Personnel	\$ 34,232,599	\$ 34,151,838	\$ 36,137,687	\$ 34,058,804	\$ 2,078,883	94.2%	\$ 35,822,295	\$ (315,392)	-0.9%
Contractuals	11,495,881	15,755,205	15,952,286	18,602,671	(2,650,385)	116.6%	19,236,580	3,284,294	20.6%
Commodities	5,945,019	2,382,717	6,859,595	4,142,021	2,717,574	60.4%	4,807,861	(2,051,734)	-29.9%
Non-CIP Capital	107,390	-	100,000	100,000	-	100.0%	210,000	110,000	110.0%
Expense Refunds	(236,864)	(164,774)	(221,362)	(252,931)	31,569	114.3%	(233,890)	(12,528)	5.7%
Transfers	236,433	128,316	40,170	41,450	(1,280)	103.2%	28,162	(12,008)	-29.9%
	<u>\$ 51,780,458</u>	<u>\$ 52,253,301</u>	<u>\$ 58,868,376</u>	<u>\$ 56,692,014</u>	<u>\$ 2,176,362</u>	<u>96.3%</u>	<u>\$ 59,871,008</u>	<u>\$ 1,002,632</u>	<u>1.7%</u>

EXPENDITURES, BY UNIT:	FY19	FY20	FY21	FY21	Under/	% for FY	FY22	Budget to	Budget to
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
2300 Central Circulation	2,796,314	2,048,985	2,003,247	2,028,180	(24,933)	101.2%	1,780,490	(222,757)	-11.1%
2400 Reference	1,502,072	1,606,474	1,620,714	1,772,338	(151,624)	109.4%	1,622,086	1,372	0.1%
2600 Public Printing Services	(4,464)	(11,066)	(69,800)	(15,950)	(53,850)	22.9%	(69,800)	-	0.0%
2700 Community Services	-	150,032	149,064	116,760	32,304	78.3%	153,913	4,849	3.3%
3000 Branch Services	15,230,402	14,778,797	16,089,282	14,989,524	1,099,758	93.2%	15,428,035	(661,247)	-4.1%
3100 Cataloging Support	1,267,170	715,914	1,397,628	1,392,928	4,701	99.7%	897,644	(499,984)	-35.8%
3200 Collection Support	5,869,757	6,189,635	6,407,538	6,871,960	(464,422)	107.2%	7,102,697	695,159	10.8%
3300 Customer Service	785,480	698,500	845,656	752,791	92,865	89.0%	844,348	(1,308)	-0.2%
3400 Delivery - Circ. Support	563,410	542,467	492,178	533,645	(41,467)	108.4%	486,903	(5,275)	-1.1%
5000 Austin History Center	1,360,032	1,513,117	1,487,635	1,425,719	61,916	95.8%	1,489,090	1,455	0.1%
8100 Youth Services	9,736	904,507	997,433	973,694	23,739	97.6%	993,005	(4,428)	-0.4%
8770 Administration	2,141,745	1,916,391	1,870,262	2,086,505	(216,243)	111.6%	1,994,257	123,995	6.6%
8772 Mail Services	16,376	5,789	35,000	7,497	27,503	21.4%	35,000	-	0.0%
8773 Facilities Services	3,122,789	3,221,038	3,461,471	3,378,936	82,536	97.6%	3,622,768	161,297	4.7%
8774 Security	2,059,984	2,047,842	1,879,464	2,109,760	(230,296)	112.3%	1,840,437	(39,027)	-2.1%
8775 Custodial	2,164,391	2,061,128	1,766,809	1,921,129	(154,320)	108.7%	1,733,727	(33,082)	-1.9%
8781 Human Resources	710,885	852,681	960,626	866,959	93,667	90.2%	963,163	2,537	0.3%
8782 Training	321,555	189,949	409,730	236,008	173,722	57.6%	319,706	(90,024)	-22.0%
8783 Financial Services	1,036,352	744,120	827,305	788,707	38,598	95.3%	833,009	5,704	0.7%
8784 Information Technology Support	3,110,102	3,519,333	3,903,158	3,773,067	130,091	96.7%	4,242,444	339,286	8.7%
8785 Communications	1,704,425	401,676	463,429	325,343	138,086	70.2%	462,020	(1,409)	-0.3%
8787 Programs and Partnerships	-	812,853	1,483,263	959,209	524,054	64.7%	1,509,482	26,219	1.8%
8788 Outreach	-	439,076	362,180	380,797	(18,617)	105.1%	763,431	401,251	110.8%
8789 Vehicle Maintenance	177,788	127,453	142,908	121,721	21,187	85.2%	171,304	28,396	19.9%
8791 Sales and Event Services	-	529,075	541,350	565,740	(24,390)	104.5%	609,285	67,935	12.5%
9998 Other Requirements	235,559	(369,310)	63,910	(947,888)	1,011,798	-1483.2%	167,170	103,260	161.6%
9999 Transfers Out	5,598,599	6,616,845	9,276,936	9,276,936	-	100.0%	9,875,394	598,458	6.5%
	<u>\$ 51,780,458</u>	<u>\$ 52,253,301</u>	<u>\$ 58,868,376</u>	<u>\$ 56,692,014</u>	<u>\$ 2,176,362</u>	<u>96.3%</u>	<u>\$ 59,871,008</u>	<u>\$ 1,002,632</u>	<u>1.7%</u>

Library Facilities Maintenance and Improvements Fund									
EXPENDITURES, BY CATEGORY:		FY21	FY21	Under/	% for FY	FY22	Budget to	Budget to	
		Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff	
Personnel		\$ 153,562	\$ 64,573	\$ 88,989	42.1%	\$ 153,986	\$ 424	0.3%	
Contractuals		679,020	524	678,496	0.1%	683,575	4,555	0.7%	
Commodities		78,840	7,032	71,808	8.9%	179,000	100,160	127.0%	
Non-CIP Capital		-	-	-	n/a	228,000	228,000	n/a	
		<u>\$ 911,422</u>	<u>\$ 72,129</u>	<u>\$ 839,293</u>	<u>7.9%</u>	<u>\$ 1,244,561</u>	<u>\$ 333,139</u>	<u>36.6%</u>	

EXPENDITURES, BY UNIT:		FY21	FY21	Under/	% for FY	FY22	Budget to	Budget to
		Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
8771 NCL Parking Garage		\$ 133,562	\$ 44,573	\$ 88,989	33.4%	\$ 361,986	\$ 228,424	171.0%
8773 Facilities Services		695,500	-	695,500	0.0%	695,500	-	0.0%
8776 NCL Facility Rentals		26,300	20,260	6,040	77.0%	27,300	1,000	3.8%
8778 NCL Gift Shop		56,060	7,296	48,764	13.0%	159,775	103,715	185.0%
		<u>\$ 911,422</u>	<u>\$ 72,129</u>	<u>\$ 839,293</u>	<u>7.9%</u>	<u>\$ 1,244,561</u>	<u>\$ 333,139</u>	<u>36.6%</u>

**Austin Public Library
Revenues, by Category
Budgeted Funds**



General Fund									
Revenue By Category	FY19 Actual	FY20 Actual	FY21 Budget	FY21 CYE	(Under)/ Over	Est. % Coll.	FY22 Proposed	Budget to budget \$ diff	Budget to budget % diff
<u>Charges For Services/Goods</u>									
<u>General Government</u>									
Passport Services	\$ -	\$ -	\$ 30,810	\$ 6,560	\$ (24,250)	21%	\$ 41,000	\$ 10,190	33%
Photocopies	16,888	7,967	6,310	2,698	(3,612)	43%	14,754	8,444	134%
<u>Recreation and Culture</u>									
Non-Resident Card Fee	84,508	41,508	31,691	85,156	53,465	269%	73,945	42,254	133%
<u>Fines, Forfeitures, Penalties</u>									
Library Fines	428,028	260,498	162,607	101,515	(61,092)	62%	376,622	214,015	132%
<u>Other Revenue</u>									
Austin History Center	22,175	11,977	8,397	8,371	(26)	100%	19,485	11,088	132%
Over/Short	258	64	-	-	-		-	-	
Total Revenue	\$ 551,857	\$ 322,015	\$ 239,815	\$ 204,300	\$ (35,516)	85%	\$ 525,806	\$ 285,991	119%

Special Revenue Funds - New Central Library (NCL)									
Revenue By Category	FY19 Actual	FY20 Actual	FY21 Budget	FY21 CYE	(Under)/ Over	Est. % Coll.	FY22 Proposed	Budget to budget \$ diff	Budget to budget % diff
<u>Use of Property</u>									
NCL Parking Garage	\$ 556,461	\$ 183,141	\$ 193,200	\$ 103,395	\$ (89,805)	54%	\$ 450,960	\$ 257,760	133%
NCL Facility Rentals	367,343	70,022	137,400	38,741	(98,659)	28%	313,700	176,300	128%
NCL Café Tenant	271,367	252,559	228,236	-	(228,236)	0%	148,468	(79,768)	-35%
<u>Other Revenue</u>									
NCL Gift Shop	289,940	157,042	108,720	32,594	(76,126)	30%	253,680	144,960	133%
Total Revenue	\$ 1,485,111	\$ 662,764	\$ 667,556	\$ 174,730	\$ (492,826)	26%	\$ 1,166,808	\$ 499,252	75%