

Versión en español a continuación.

Airport Advisory Commission Meeting July 13, 2021

Airport Advisory Commission to be held July 13, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (July 12, 2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **July 13, 2021 Airport Advisory Commission** Meeting, members of the public must:

- Call or email the board liaison at **(512) 530-6605 or ammie.calderon2@austintexas.gov** no later than noon, (the day before the meeting). The following information is required: speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, email address and telephone number (must be the same number that will be used to call into the meeting).
- Once a request to speak has been made to the board liaison, the information to call on the day of the scheduled meeting will be provided either by email or phone call.
- Speakers must call in at least 15 minutes prior to meeting start time in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to ammie.calderon2@austintexas.gov by noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If the meeting is broadcast live, it may be viewed here: <http://www.austintexas.gov/page/watch-atxn-live>

Reunión del **Airport Advisory Commission**

FECHA de la reunion (**Julio 13, 2021**)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**Julio 12, 2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en (512) 530-6605 o ammie.calderon2@austintexas.gov a más tardar al mediodía (el día antes de la reunión). Se requiere la siguiente información: nombre del orador, número (s) de artículo sobre el que desean hablar, si están a favor / en contra / neutral, dirección de correo electrónico (opcional) y un número de teléfono (debe ser el número que se utilizará para llamar).
- Una vez que se haya realizado una solicitud para hablar con el enlace de la junta, la información para llamar el día de la reunión programada se enviará por correo electrónico o por teléfono.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Las oradoras esperarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a ammie.calderon2@austintexas.gov antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si la reunión se transmite en vivo, se puede ver aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**AIRPORT ADVISORY COMMISSION
MEETING July 13, 2021 3:00 PM
VIA VIDEOCONFERENCING**

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Chair
Scott Madole, Vice-Chair
Jeremy Hendricks, Secretary
Wendy Price Todd
Vicky Sepulveda

Ernest Saulmon
Jonathan Coon
Billy Owens
Frank Maldonado

AGENDA

CALL TO ORDER

CITIZEN COMMUNICATION: GENERAL

The first three (3) speakers who register to speak no later than noon the day before the meeting will be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. APPROVAL OF MINUTES

May 11, 2021 – Meeting

2. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

- a) Chief Executive Officer's Report regarding the suspension of domestic new service incentives, update on federal relief funds, and an update on ABLE bonds.
(Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS May 2021 Financial Results
(Prepared by Rajeev Thomas, Deputy Chief, Finance)

- c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)

3. DEPARTMENT OF AVIATION VERBAL BRIEFINGS

- a) “Updates regarding the Airport Expansion and Development Program” presented by Tracy Thompson, Interim Chief, Planning and Development and Shane Harbinson, Deputy Chief, Planning and Development.
- b) “Updates regarding the Concession Relief Program” presented by Mukesh “Mookie” Patel, Chief, Business and Finance.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a multi-term contract with Ford Audio-Video Systems LLC to provide an internet protocol video distribution management system for up to five years for a total contract amount not to exceed \$521,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.)

- b) Approve a resolution authorizing negotiation and execution of a Local On-System Improvement Project Agreement (LOSA) with the Texas Department of Transportation (TxDOT) for the construction of intersection and operational improvements on US 183 at Metropolis Drive that will allow access to a new fuel storage facility for an additional \$748,939, resulting in a total contract amount not to exceed \$799,890.
- c) Approve a resolution finding the use of the Construction Manager-at-Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the AUS Barbara Jordan Terminal West Gate Extension CMR to build additional gate infrastructure.

(Note: MBE/WBE goals will be established prior to issuance of this solicitation.)

5. ACTION ITEMS

- a) Discussion and possible approval of the Annual Internal Review 2020-2021.

(Note: Pursuant to Section 2-1-46 of the City Code, a board chair must conduct an annual internal review of the board and prepare an Internal Review Report using a standard template provided by the City Clerk. The report is due on July 31, 2021. The review and report covers the period From July 2020 through June 2021.

- b) Discussion regarding the timing and location for the resumption of in-person meetings.

6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member
- b) Future Agenda Items
- c) Next scheduled meeting August 10, 2021 at 3:00 PM.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Steve Khanoyan at (312) 723-2619 or at Stephen.Khanoyan@austintexas.gov.



AIRPORT ADVISORY COMMISSION

ITEM 2. APPROVAL OF MINUTES

MAY 11, 2021 - MEETING





**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, MAY 11, 2021**

The Airport Advisory Commission convened in a Virtual Regular Meeting on Tuesday, May 11, 2021.

CALL TO ORDER

Eugene Sepulveda, Chair called the Commission Meeting to order at 3:01 p.m.

Commission Members in Attendance:

Eugene Sepulveda – Chair	Jonathan Coon
Scott Madole – Vice-Chair	Vicky Sepulveda
Jeremy Hendricks – Secretary	Wendy Price Todd
Frank Maldonado	Ernest Saulmon

Commission Members Absent:

Billy Owens

Aviation Staff in Attendance:

Jacqueline Yaft	Brian Long	Mike Robinson
Tracy Thompson	Steve Khanoyan	Ammie Calderon
Ghizlane Badawi	Diana Heath	Mookie Patel
Rajeev Thomas	Shane Harbinson	Jamy Kazanoff

CITIZENS COMMUNICATIONS:

None.

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of April 13, 2021 were amended to reflect Commission Member Saulmon's absence. The minutes were then approved on Commission Member Maldonado's motion, Commission Member Saulmon seconds on a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

2. DEPARTMENT OF AVIATION STAFF WRITTEN BRIEFINGS

- a) Chief Executive Officer's Report regarding actions of the City Council regarding ABLE items, passenger traffic statistics, surface parking updates, and terminal arts.
(Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS March 2021 Financial Results
(Prepared by Rajeev Thomas, Deputy Chief – Finance)
- c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)

3. ACTION ITEMS

None

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a multi-term contract with GateKeeper.Systems, Inc. to provide ground transportation management system software, hardware support, and maintenance for up to five years for a total contract amount not to exceed \$835,000.

A motion to approve was made by Commission Member Todd, Commission Member Hendricks seconds for a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

- b) Authorize award of a multi-term contract with A & V Holdings Midco, LLC d/b/a AVI-SPL, LLC, formerly known as Audio Fidelity Communications Corporation d/b/a Whitlock, to provide visual display system monitors, mounts, and services for up to five years for a total contract amount not to exceed \$1,928,000.

A motion to approve was made by Commission Member Maldonado, Commission Member Saulmon seconds for a vote. Motion passed on a 6-1-1-1 vote. Commission Chair Sepulveda voted nay because of the lack of MBWE allocation. Commission Member Madole abstained. Commission Member Owens was absent at this vote.

- c) Authorize award and execution of a multi-term contract with Equipment Depot Texas, Inc. to provide for the maintenance, inspection, and repair of aerial lifts for up to five years for a total contract amount not to exceed \$500,000.

A motion to approve was made by Commission Member Saulmon, Commission Member Maldonado seconds on a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

5. DEPARTMENT OF AVIATION VERBAL BRIEFINGS

- a) “AUS Capital Expansion and Development Program – Initial Solicitations” presented by Jacqueline Yaft, Chief Executive Officer, Tracy Thompson, Interim Chief of Development and Planning, and Shane Harbinson, Deputy Chief of Planning and Development.
- b) “AUS February 2021 Winter Storm Uri” presented by Ghizlane Badawi, Chief Operations Officer.

6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member
 - Aviation has seen strong demand recovery in the leisure market, but less so in business travel. If trends continue, fully air traffic recovery expected in 2023 to pre-pandemic levels, however there is significant uncertainty.
 - International recovery will lag as many borders remain closed or require quarantine.
 - The Airport Expansion and Development Program (AEDP) is underway. The program seeks to maximize utility of existing space and future physical expansion in concert with airlines and other partners.
 - Airport management, staff, and employees deserve thanks for hard work during COVID and Winter Storm Uri.
- b) Future Agenda Items
- c) Next scheduled meeting June 8, 2021 at 3:00 p.m.

ADJOURNMENT

Commission Chair Sepulveda adjourned the meeting at 5:00 p.m.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.



AIRPORT ADVISORY COMMISSION

ITEM 2a. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

Chief Executive Officer's Report regarding the suspension of domestic new service incentives, update on federal relief funds, and an update on ABLE bonds.
(Prepared by Jacqueline Yaft, Chief Executive Officer)





MEMORANDUM

TO: Chair Eugene Sepulveda and Airport Advisory Commissioners

FROM: Jacqueline Yaft, Chief Executive Officer, Department of Aviation

DATE: July 13, 2021

SUBJECT: Austin-Bergstrom International Airport (AUS) Update

To keep Airport Advisory Commission members apprised of updates from the Department of Aviation, we intend to share monthly updates with you. Please accept the following memo as the latest update from Aviation staff. We thank you for your continued support, especially as AUS navigates the challenges we continue to face due to the effects of the pandemic.

Austin-Bergstrom International Airport remains as committed to the health and safety of passengers and employees as ever and we continue to implement health and safety protocols and adapt to the required operational changes. We look forward to providing you with regular updates of our AUS operations.

Suspension of new service incentives

Due to financial considerations, the City of Austin, Texas, will immediately suspend incentives provided for new scheduled service to unserved markets in the Continental United States. Such incentives are indicated in Paragraph 2.B of the incentive program that was approved as Adopted Rule No. R161- 21.09 on January 21, 2021. Incentives may still be offered under Paragraph 2.A for any new air carrier that initiates nonstop service to Austin-Bergstrom International Airport subject to the City's financial capabilities at such time new service is announced. We hope to reinstate incentives for new air service within the Continental United States once conditions permit and all incumbent or potential carriers will be advised at such time

Federal relief funding update

The Properties team completed all required ACDBE calls in cooperation with the federal relief funds that were specifically allocated for concessions relief. Letters went out to all companies explaining the funding breakdown that was provided from the

CARES Act fund as well as the supplemental three months of MAGCF relief the airport added to the CRRSA funds. The Department of Aviation will convey additional allocated funds once the ARPA ACT funds are further defined by the FAA. The ACDBE firms asked the airport for a term extension, however, staff feel that the remaining 6-7 year terms should be sufficient for all companies to make a healthy profit margin.

The FAA announced the new COVID-19 Airport Rescue Grant Program for which AUS will be submitting applications. AUS has a potential to apply for just over \$61 million.

ABLE Bond updates

The ABLE Bond Trustee has given a Notice of Default on the 2017 Refunding Bonds for the outstanding 2020 Audited Financial Statements and other accompanying documents. Their letter dated May 25, 2021, sent via UPS, was not received by anyone at ABLE or the Aviation Finance Department and the tracking number showed it was returned to UPS. On June 21, they made us aware via email of this letter and we have no acknowledged receipt. The audited financial statements and the accompanying documents to the auditors have received the final signatures on June 24 went out to the Trustee. After the audited financial statements are submitted, we could still be in default based on not meeting the rate covenant ratio in FY2020. Our covenant ratio for FY2020 is 0.04 and anything below 1.00 is an event of default. The Trustee will have to determine whether we are in an event of default due to not meeting the rate covenant ratio in FY2020 or whether submitting a budget in FY2021 with a covenant ratio above 1.00 takes ABLE out of default. The FY2021 Budget and covenant calculation were already provided to the Trustee with a ratio above 1.00.

A meeting was held on June 23 regarding the above matters with the Bond Counsel, PFM and Treasury and the consensus was we are doing everything we can to comply with the Bond indenture. PFM is coordinating a meeting with the Trustee to see if there will be any other outstanding issues after the financial statements are submitted. Aviation would like to stress that this is not a bond default since the bond holders are getting paid, but rather a default in the terms of the indenture.



AIRPORT ADVISORY COMMISSION

ITEM 2b. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

b) AUS May 2021 Financial Results
(Prepared by Rajeev Thomas, Deputy Chief – Finance)





MEMORANDUM

TO: Airport Advisory Commissioners

FROM: Rajeev Thomas, Deputy Chief - Finance, Aviation Department

DATE: July 13, 2021

SUBJECT: Austin-Bergstrom International Airport (AUS) Update

COVID-19 Financial Impact and May 2021 Financial Results

May's total passenger numbers were 746% higher than May 2020 which was significantly impacted by the pandemic. Enplaned passengers continue to increase and came in at 563,827 exceeding the 500k mark for the first since the pandemic. May 2021 enplanements were at 72% of May 2019 enplaned passengers. For the previous 3 months AUS had averaged 47% of 2019 passengers. Estimated passenger numbers for June shows continued improvement in passengers and flight operations.

Please find attached the May 2021 financial results for AUS. This report outlines that May's 2021 enplanements were 752.9% higher or 497,723, higher than May 2020. May 2021 enplanements Year to Date (YTD) are down 36.8% over prior year. Cargo volume increased 36.8% versus May 2020, and YTD cargo volume is 29.3% higher than the prior year. Excluding mail and belly freight, YTD cargo volume is up 43.6% over prior year.

Operating revenues increased 106.3% over the prior year month or \$7.5M, and lower by 15.2% or (\$16.3M) May YTD. Year to Date revenues are 11.0% higher or \$9.0M above budget. The lower revenues year over year were driven by lower landing weights, down YTD by 29%, as well as less parking and ground transportation services provided. Lower revenues are also a result of lower food, beverage, and retail concessions as well as lower rental car revenues and other rentals and fees.

Our operating expenses continue to track to our year end forecasts even though we have ramped up our hiring and staffing levels to meet the increase in passenger levels

and aircraft operations. The continued focus on operational efficiencies and expense savings has resulted in favorable YTD expenses to budget and current year estimates. Accordingly, May's aviation related operating expenses were \$6.5M favorable to the budget YTD, and 20.6% or \$14.2M lower than prior YTD. The City of Austin allocated costs were in line with the airport's budget and debt service costs were as forecasted. Overall, May's 2021 net income was \$3.2M versus (\$4.9M) for May 2020. YTD net income is (\$2.1M), and (\$4.3M) lower than prior year due to lower revenues (\$16.3M). May YTD net income is \$15.7M higher than budgeted due to higher revenues and lower expenses than budget. The Airport received \$29.5M YTD in Cares Act reimbursement funds for debt service.

Attachments:

May 2021 - AAC Financial Report

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 8 Month(s) ended May 31, 2021

	FY 2021 Amended Budget	Budget Seasonalized 8 month(s)	FY 2021 CYE	CYE Seasonalized 8 month(s)	Year to Date w/ Accruals	Y-T-D to Budget		Y-T-D to CYE	
						Variance Fav (Unfav)	% Variance Fav (Unfav)	Variance Fav (Unfav)	% Variance Fav (Unfav)
REVENUE									
AIRLINE REVENUE									
Landing Fees	16,720,000	11,288,978	17,426,753	11,568,883	13,586,208	2,297,230	20.3%	2,017,325	17.4%
Terminal Rental & Other Fees	37,697,000	25,192,328	43,679,223	29,207,020	32,740,934	7,548,607	30.0%	3,533,914	12.1%
TOTAL AIRLINE REVENUE	54,417,000	36,481,306	61,105,976	40,775,903	46,327,142	9,845,836	27.0%	5,551,239	13.6%
NON-AIRLINE REVENUE									
Parking	21,107,271	13,368,654	18,337,134	9,713,879	12,315,929	(1,052,725)	(7.9%)	2,602,050	26.8%
Ground Transportation for Hire	4,487,041	2,970,236	2,019,053	1,112,566	1,719,937	(1,250,299)	(42.1%)	607,371	54.6%
Rental Cars	11,069,553	7,631,206	11,026,850	7,351,233	8,275,881	644,675	8.4%	924,648	12.6%
Food & Beverage	11,467,350	7,338,219	11,553,113	7,702,075	7,453,853	115,634	1.6%	(248,222)	(3.2%)
Retail	5,215,748	3,305,283	5,215,748	3,477,165	3,935,961	630,679	19.1%	458,796	13.2%
Advertising	1,750,000	1,265,432	1,897,783	1,265,189	1,269,361	3,929	0.3%	4,173	0.3%
Other Concessions, Rentals & Fees	14,598,015	8,868,437	14,812,320	9,272,595	9,647,997	779,560	8.8%	375,402	4.0%
TOTAL NON-AIRLINE REVENUE	69,694,978	44,747,466	64,862,001	39,894,702	44,618,919	(128,547)	(0.3%)	4,724,217	11.8%
Interest Income	1,208,114	805,409	318,429	212,286	90,751	(714,659)	(88.7%)	(121,535)	(57.3%)
TOTAL REVENUE	125,320,092	82,034,182	126,286,406	80,882,891	91,036,812	9,002,631	11.0%	10,153,921	12.6%
OPERATING REQUIREMENTS									
Fac Mgmt, Ops and Airport Security	59,744,143	37,227,608	57,553,087	35,773,928	35,744,374	1,483,234	4.0%	29,554	0.1%
Airport Planning and Development	5,391,192	3,476,012	5,053,065	3,281,848	2,707,645	768,367	22.1%	574,203	17.5%
Support Services	25,641,391	16,225,735	26,068,947	16,427,479	13,915,737	2,309,998	14.2%	2,511,742	15.3%
Business Services	8,046,651	4,438,098	4,681,210	2,600,426	2,499,213	1,938,884	43.7%	101,212	3.9%
TOTAL OPERATING EXPENSES	98,823,377	61,367,453	93,356,309	58,083,681	54,866,969	6,500,484	10.6%	3,216,711	5.5%
Debt Service									
GO Debt Service Fund	507	338	504	338	338	0	0.0%	0	0.0%
2013 Prosperity Bank Loan	5,412,895	3,608,370	5,412,895	3,608,370	3,608,370	(0)	(0.0%)	(0)	(0.0%)
2014 Bond Issuance	7,077,844	4,718,467	7,077,844	4,718,467	4,718,467	(0)	(0.0%)	(0)	(0.0%)
2017 Bond Issuance	10,034,715	6,689,810	10,034,715	6,689,810	6,689,810	0	0.0%	0	0.0%
2019 Refunding Bonds	15,470,348	10,357,353	15,459,157	10,349,667	10,349,533	7,820	0.1%	134	0.0%
2019 New Money	8,471,750	4,101,418	8,471,751	4,101,418	4,101,418	(0)	(0.0%)	(0)	(0.0%)
TOTAL Net Debt Service	46,468,059	29,475,756	46,456,866	29,468,070	29,467,936	7,820	0.0%	134	0.0%
OTHER REQUIREMENTS									
Workers' Compensation	435,740	290,493	435,740	290,493	290,496	(3)	(0.0%)	(3)	(0.0%)
Citywide Administrative Support	6,328,330	4,218,887	6,328,330	4,218,887	4,218,880	7	0.0%	7	0.0%
Communications & Technology Mgmt	1,879,259	1,252,839	1,879,259	1,252,839	1,252,840	(1)	(0.0%)	(1)	(0.0%)
Accrued Payroll	166,126	110,751	166,126	110,751	110,751	(0)	(0.0%)	(0)	(0.0%)
Additional Retirement Contribution	350,754	233,836	0	0	0	233,836	100.0%	0	N/A
CTECC	307,939	205,293	307,939	205,293	205,296	(3)	(0.0%)	(3)	(0.0%)
Trunked Radio Allocation	301,150	200,767	301,150	200,767	200,768	(1)	(0.0%)	(1)	(0.0%)
Public Works Capital Projects Mgmt Fund	3,793,554	2,529,036	3,793,554	2,529,036	2,529,036	0	0.0%	0	0.0%
TOTAL OTHER REQUIREMENTS	13,562,852	9,041,901	13,212,098	8,808,065	8,808,067	233,835	2.6%	(1)	(0.0%)
TOTAL REQUIREMENTS	158,854,288	99,885,111	153,025,273	96,359,816	93,142,972	6,742,139	6.7%	3,216,844	3.3%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(33,534,196)	(17,850,929)	(26,738,867)	(15,476,925)	(2,106,160)	15,744,769	(88.2%)	13,370,765	(86.4%)
CARES Act Reimbursement (Parking)	0	0	0	0	0	0	N/A	0	N/A
CARES Act Reimbursement (Debt Service)	(30,950,446)	(29,475,756)	(33,618,983)	(29,468,070)	(29,474,223)	(1,533)	0.0%	6,153	(0.0%)
TOTAL CARES ACT REIMBURSEMENT	(30,950,446)	(29,475,756)	(33,618,983)	(29,468,070)	(29,474,223)	(1,533)	0.0%	6,153	(0.0%)
EXCESS (DEFICIT) OF TOTAL AFTER CARES ACT	(2,583,750)	11,624,827	6,880,116	13,991,145	27,368,063	15,743,236	135.4%	13,376,918	95.6%

Note: Columns may not add to totals shown because of rounding

ENPLANEMENTS	Passengers	% Inc/(Dec)
May, 2021 (Month over Month)	563,827	752.94%
May, 2021 - Year-to-Date	2,497,963	-36.77%

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Income Statement Comparision This Year vs. Last Year

	This month - This Year vs. Last Year FY21 (May 21) vs FY20 (May 20)				Fiscal YTD - This Year vs. Last Year FY21 (Oct 20 - May 21) vs FY20 (Oct 19 - May 20)			
	FY21 May-21	FY20 May-20	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance	FY21 YTD May-21	FY20 YTD May-20	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<u>Airline Revenue</u>								
Landing Fees	2,458,795	797,622	1,661,173	208.3%	13,586,208	18,712,847	(5,126,639)	(27.4%)
Terminal Rental & Other Fees	4,703,117	3,566,195	1,136,922	31.9%	32,740,934	34,312,975	(1,572,040)	(4.6%)
Total Airline Revenue	7,161,912	4,363,816	2,798,095	64.1%	46,327,142	53,025,821	(6,698,679)	(12.6%)
<u>Non-Airline Revenue</u>								
Parking	2,567,971	360,925	2,207,046	611.5%	12,315,929	19,405,733	(7,089,804)	(36.5%)
Ground Transportation for Hire	413,283	34,607	378,676	1094.2%	1,719,937	3,489,359	(1,769,422)	(50.7%)
Rental Cars	1,364,371	1,056,863	307,508	29.1%	8,275,881	9,792,271	(1,516,390)	(15.5%)
Food & Beverage	955,205	56,671	898,534	1585.5%	7,453,853	6,138,764	1,315,089	21.4%
Retail	517,055	34,469	482,586	1400.0%	3,935,961	2,693,182	1,242,780	46.1%
Advertising	158,149	42,245	115,904	274.4%	1,269,361	1,640,144	(370,783)	(22.6%)
Other Concessions, Rentals & Fees	1,312,942	1,021,547	291,395	28.5%	9,647,997	10,404,285	(756,288)	(7.3%)
Total Non-Airline Revenue	7,288,975	2,607,327	4,681,648	179.6%	44,618,919	53,563,738	(8,944,819)	(16.7%)
Interest Income	5,784	37,749	(31,965)	(84.7%)	90,751	706,781	(616,030)	(87.2%)
Total Operating Revenue	14,456,670	7,008,892	7,447,779	106.3%	91,036,812	107,296,340	(16,259,528)	(15.2%)
<u>Operating Requirements</u>								
Fac Mgmt, Ops and Airport Security	4,106,971	5,768,310	1,661,339	28.8%	35,744,374	39,524,933	3,780,559	9.6%
Airport Planning and Development	300,020	476,169	176,149	37.0%	2,707,645	4,280,739	1,573,095	36.7%
Support Services	1,535,258	2,462,808	927,550	37.7%	13,915,737	16,422,622	2,506,885	15.3%
Business Services	313,224	522,219	208,994	40.0%	2,499,213	8,858,021	6,358,807	71.8%
Total Operating Expense	6,255,473	9,229,505	2,974,032	32.2%	54,866,969	69,086,315	14,219,346	20.6%
<u>Debt Service</u>								
GO Debt Service Fund	42	0	(42)	N/A	338	0	(338)	N/A
2013 Prosperity Bank Loan	451,131	450,700	(431)	(0.1%)	3,608,370	3,606,400	(1,970)	(0.1%)
2014 Bond Issuance	589,844	589,827	(17)	(0.0%)	4,718,467	4,718,472	6	0.0%
2017 Bond Issuance	836,226	836,173	(53)	(0.0%)	6,689,810	6,617,540	(72,270)	(1.1%)
2019 Refunding Bonds	1,277,299	1,401,053	123,753	8.8%	10,349,533	10,445,342	95,809	0.9%
2019 New Money	783,272	399,100	(384,172)	(96.3%)	4,101,418	2,430,600	(1,670,818)	(68.7%)
Total Debt Service	3,937,816	3,676,853	(260,963)	(7.1%)	29,467,936	27,818,354	(1,649,582)	(5.9%)
<u>Other Requirements</u>								
Workers' Compensation	36,312	38,282	1,970	5.1%	290,496	306,256	15,760	5.1%
Citywide Administrative Support	527,360	479,138	(48,222)	(10.1%)	4,218,880	3,833,104	(385,776)	(10.1%)
Communications & Technology Mgmt	156,605	151,494	(5,111)	(3.4%)	1,252,840	1,211,952	(40,888)	(3.4%)
Accrued Payroll	13,844	29,543	15,699	53.1%	110,751	236,341	125,590	53.1%
27th Payroll	0	0	0	N/A	0	0	0	N/A
Additional Retirement Contribution	0	0	0	N/A	0	0	0	N/A
Operating Reserve	0	(1,983,392)	(1,983,392)	100.0%	0	0	0	N/A
CTECC	25,662	17,126	(8,536)	(49.8%)	205,296	137,008	(68,288)	(49.8%)
Trunked Radio Allocation	25,096	26,436	1,340	5.1%	200,768	211,488	10,720	5.1%
Public Works Capital Projects Mgmt Fund	316,130	283,281	(32,849)	(11.6%)	2,529,036	2,266,248	(262,788)	(11.6%)
Total Other Requirements	1,101,008	(958,092)	(2,059,100)	214.9%	8,808,067	8,202,397	(605,670)	(7.4%)
<u>Total Requirements</u>	11,294,297	11,948,266	653,969	5.5%	93,142,972	105,107,066	11,964,094	11.4%
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	3,162,373	(4,939,375)	8,101,748	(164.0%)	(2,106,160)	2,189,274	(4,295,434)	(196.2%)
CARES Act Reimbursement (Parking)	0	0	0	N/A	0	0	0	N/A
CARES Act Reimbursement (Debt Service)	(3,938,791)	0	3,938,791	N/A	(29,474,223)	0	29,474,223	N/A
Total CARES Act	(3,938,791)	0	3,938,791	N/A	(29,474,223)	0	29,474,223	N/A
TOTAL SURPLUS (DEFICIT) AFTER CARES ACT	7,101,164	(4,939,375)	12,040,538	(243.8%)	27,368,063	\$ 2,189,274	\$ 25,178,789	1150.1%

Note: Columns may not add to totals shown because of rounding



AIRPORT ADVISORY COMMISSION

ITEM 2c. DEPARTMENT OF AVIATION WRITTEN STAFF BRIEFINGS

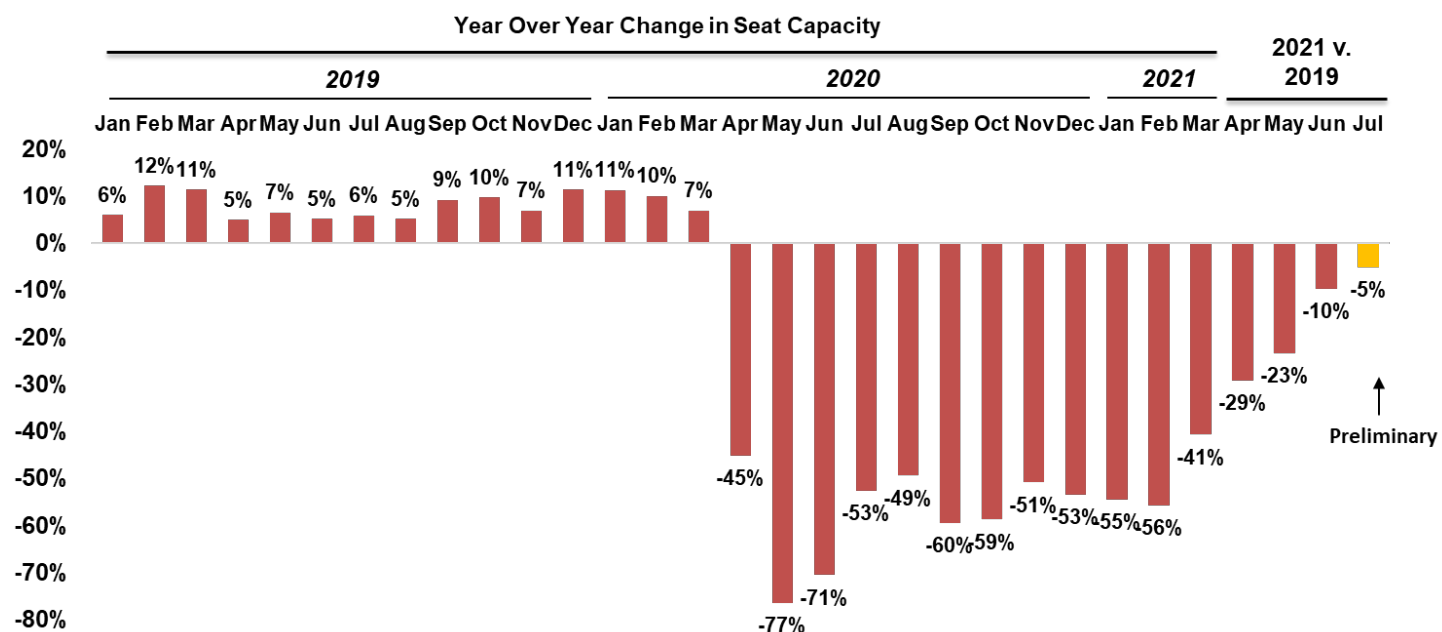
c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)



July 2021 Air Service Snapshot

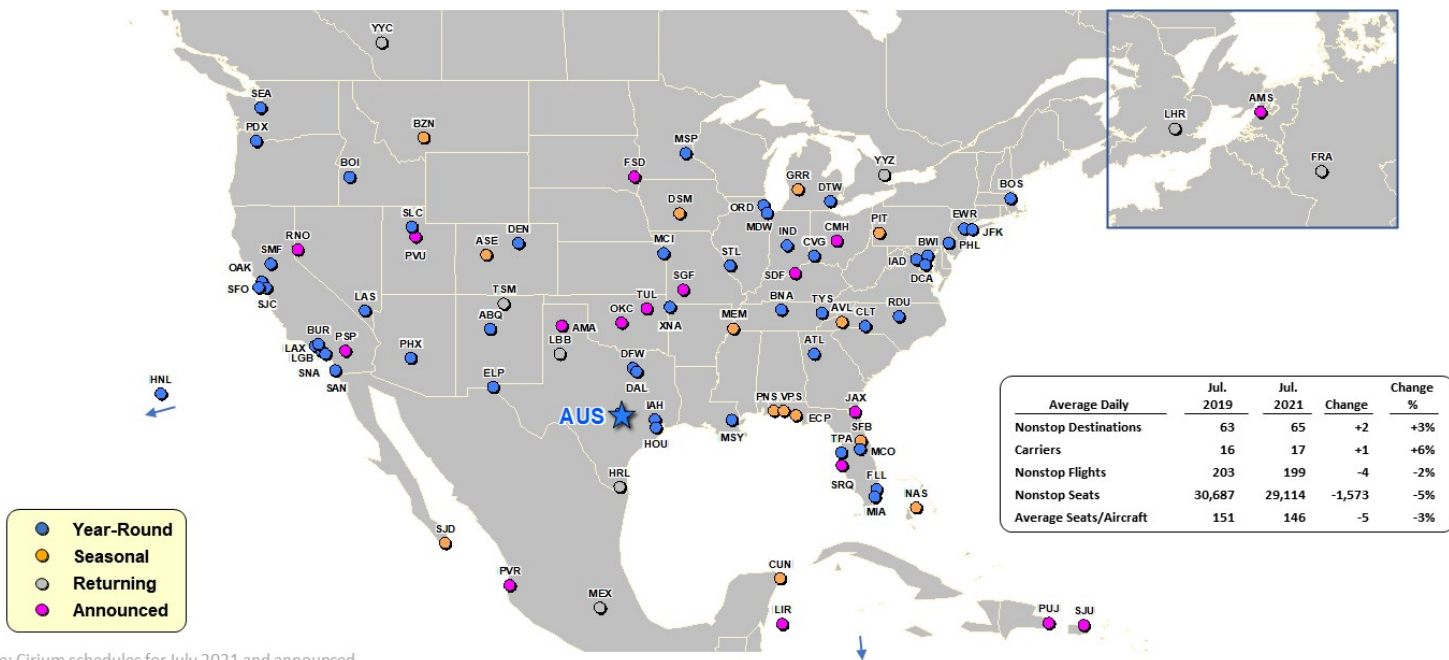
As airlines continue to announce and start new service for the summer and beyond, it is evident they have confidence in summer leisure travel and more importantly, the Austin Texas market. Domestic travel and Latin America/Caribbean travel will be strong this summer season and some travel will be permissible to Europe as well. Signs also point to the reopening of the Canadian border in late July. According to the airlines, this is especially attributable to widespread vaccine distribution and availability as well as the relaxation of restrictions throughout the country. Despite the bullish leisure travel outlook, corporate bookings are still down 51% compared to 2019 levels according to Bank of America and which is quite an improvement over -67% last month. Airlines are hopeful for a recovery in corporate bookings starting in the Fall.

The chart below shows how COVID-19 has affected AUS capacity with year-over-year change in seat capacity through March 2021, and then 2019 comparisons starting in April. Year-over-year capacity recovered slightly during last summer, then plateaued at down 50% to 60% and is now showing further recovery from March onwards. July 2021 schedules have been adjusted by all carriers and most have adjusted August as well. Based on currently filed schedules, capacity will be nearly even with 2019 levels in August and slightly ahead for September. Some carriers will provide as much capacity as 2019 during the summer but most will still be down slightly.



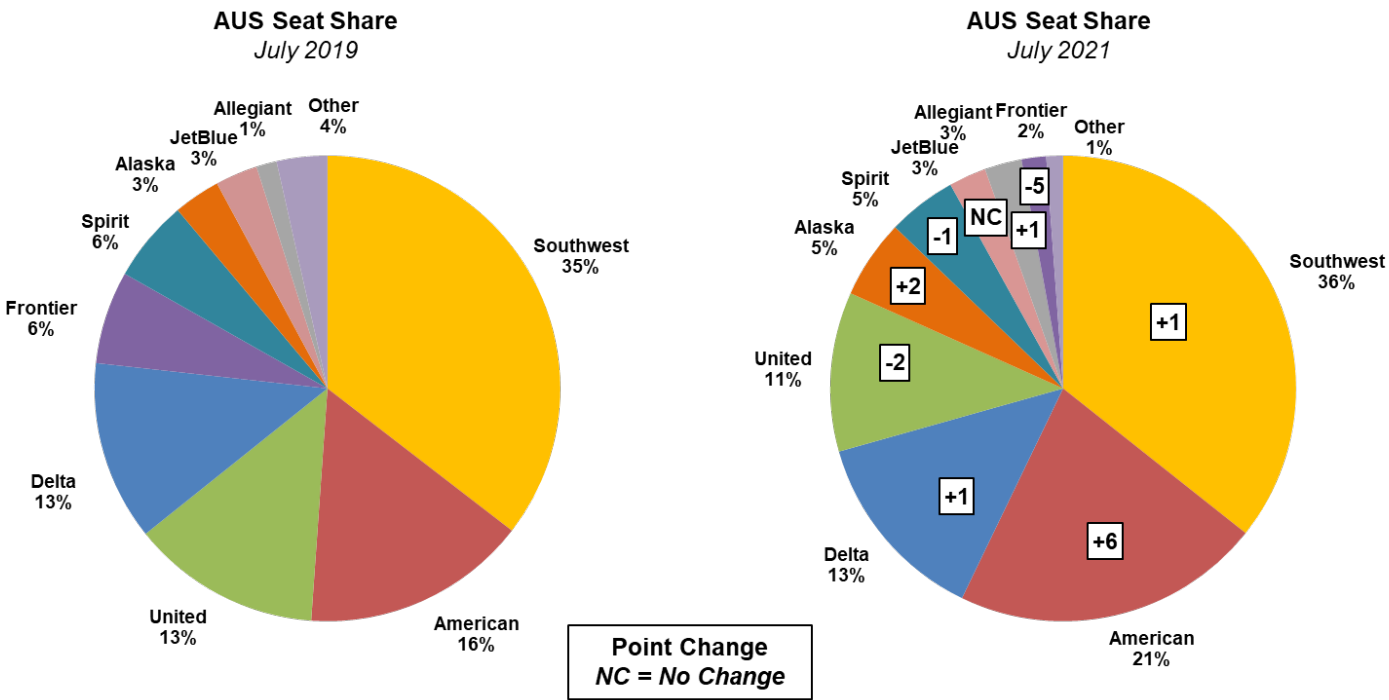
The route map below provides a snapshot of current air service at AUS. Highlights of recent air service announcements/developments include:

- **KLM** has loaded AMS service for sale effective March 28, 2022 with 3/week on the 292-seat A330-300
- **Aeromexico** resumed daily nonstop service to MEX on July 2
- **VivaAerobus** announced year-round service to MTY and seasonal service to MEX which was supposed to launch June 19 with 2/week but due to the FAA downgrade of Mexico to Category 2 for aviation oversight and safety, that may be postponed for 4-6 months
- **Southwest** will serve a record 38 cities this summer including BUR, MIA, MSP, ORD, SNA, SLC & SMF
- **American** is launching 8 new year-round routes (BNA, BOS, IAD, LAS, MCO, MSY, RDU, TPA) and 4 seasonal routes (ASE, NAS, SJD & VPS) this summer; this Fall, AA will add 10 new domestic markets (CVG, ELP, IND, JAX, MCI, OKC, RNO, SJU, STL & TUL) and 4 new international markets (CUN, LIR, PUJ & PVR) up to 75 daily flights
- **British Airways** could resume service Aug. 30 at the earliest; **Lufthansa** could resume Sept. 1 at the earliest; **Air Canada** could resume service Sept. 10 at the earliest; **WestJet** is scheduled to return on May 1, 2022
- **Allegiant** started new service to BZN on May 27 and XNA on July 2 and announced new service to the following markets in November with the start of the new base: AMA, FSD, PVU, SDF, SGF, SNA & TUL
- **Alaska** will serve PSP 5/wk from November 19 – April 18; daily BOI service started on June 17
- **Spirit** started PNS (3/wk) on June 10; CUN & DTW returned in June; EWR returns in July; MSY & ORD in September; permanently discontinued BNA, BWI & DEN service
- **Hawaiian** started nonstop service to HNL with 278-seat Airbus A330 aircraft twice weekly on April 22 (AUS departures on Thursday and Sunday) and a third frequency will operate May 28 – August 13
- **Taos Air** resumed service July 1-Sept 27 with 2/wk and then return in the winter for the ski season
- **JetBlue** will debut the A220 on AUS-BOS Sept. 6-Oct. 30; JetBlue discontinued MCO, RDU and SFO



Source: Cirium schedules for July 2021 and announced.

AUS capacity shares by airline in July 2021 are somewhat similar to June 2019 except that American’s capacity share is up 5 percentage points thanks in part to the new domestic and international routes starting this summer. Alaska and Southwest’s capacity shares have increased as well as recently announced service has started this summer.





AIRPORT ADVISORY COMMISSION

ITEM 4a. RECOMMENDATIONS

Authorize negotiation and execution of a multi-term contract with Ford Audio-Video Systems LLC to provide an internet protocol video distribution management system for up to five years for a total contract amount not to exceed \$521,000.



Recommendation for Action

File #: 21-2326, **Agenda Item #:** 76.

7/29/2021

Posting Language

Authorize negotiation and execution of a multi-term contract with Ford Audio-Video Systems LLC., to provide an internet protocol video distribution management system, for up to five years for a total contract amount not to exceed \$521,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of \$350,000 is available in the Fiscal Year 2020-2021 Capital Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 8100 ELF3010 for these goods and services. The solicitation issued on March 2, 2020 and it closed on May 12, 2020. Of the 10 offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134037.

Prior Council Action:

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Elisa Folco, at 512-974-1421 or Elisa.Folco@austintexas.gov <<mailto:Elisa.Folco@austintexas.gov>>.

Council Committee, Boards and Commission Action:

July 13, 2021 - To be reviewed by the Airport Advisory Commission.

Additional Backup Information:

The contract will provide an internet protocol video distribution management system (IP VDMS) to deliver on-demand video, advertising, airport concession promotions, wayfinding and travel information, emergency broadcast messaging, and live TV throughout the Barbara Jordan Terminal and other airport campus buildings. The system will allow the airport to develop an "Airport Channel" that can provide unique airport specific content including business partner promotions and advertising, streaming of live music performances and expand the digital visual art program within the terminal.

An evaluation team with expertise in this area evaluated the offers and scored Ford Audio-Video Systems LLC, as the best to provide these goods and services based on prior experience and references, system description, price, concepts and solutions, local preference and service-disabled veteran business enterprise.

This is a new contract. The requested authorization amount is based on pricing for equipment, implementation services and maintenance submitted in response to the solicitation and department estimates to cover anticipated growth for additional endpoints that may be required during the life of this technology solution.

Contract Detail:

Contract Term	Length of Term	Contract Authorization
Initial Term	3 yrs.	\$450,000
Optional Extension 1	1 yr.	\$ 35,500
Optional Extension 2	1 yr.	\$ 35,500
TOTAL	5 yrs.	\$521,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Mobility; Safety.



AIRPORT ADVISORY COMMISSION

ITEM 4b. RECOMMENDATIONS

Approve a resolution authorizing negotiation and execution of a Local On-System Improvement Project Agreement (LOSA) with the Texas Department of Transportation (TxDOT) for the construction of intersection and operational improvements on US 183 at Metropolis Drive that will allow access to a new fuel storage facility for an additional \$748,939, resulting in a total contract amount not to exceed \$799,890.



Recommendation for Action

File #: 21-2349, Agenda Item #: 7.

7/29/2021

Posting Language

Approve a resolution authorizing negotiation and execution of a Local On-System Improvement Project agreement (LOSA) with the Texas Department of Transportation (TxDOT) for the construction of intersection and operational improvements on US 183 at Metropolis Drive that will allow access to a new fuel storage facility, for an additional \$748,939 resulting in a total contract amount not to exceed \$799,890.

Lead Department

Department of Aviation.

Fiscal Note

Funding in the amount of \$799,890 is available in the Fiscal Year 2020-2021 Capital Budget of the Department of Aviation.

Prior Council Action:

February 18, 2021 - Council approved negotiation and execution of a Local On-System Improvement Project agreement with the Texas Department of Transportation for an amount of \$50,951 for the costs incurred by TxDOT related to engineering review of the intersection and operational improvements.

For More Information:

Tracy Thompson, Chief Officer- Administration & External Affairs - 512-530-5023; Shane Harbinson, Airport Deputy Chief - 512-530-6652; or David Smythe-Macaulay, Aviation Project Manager - 512-530-6601.

Council Committee, Boards and Commission Action:

Reviewed by the Aviation Advisory Commission on 7/13/2021.

Additional Backup Information:

This Request for Council Action (RCA) is to update the total contract amount for the intersection and operational improvements as required by TxDOT. The City of Austin, Department of Aviation will cover any cost overruns (if any) through an amendment to the LOSA and required Council approval.

The improvements on US 183 at Metropolis Drive are being undertaken by the Department of Aviation at the request of AUS Fuel Company LLC (the Tenant) which comprises a consortium of signatory airlines, to provide fuel to the airlines at AUS.

All City costs, including overruns, related to this LOSA will be reimbursed by the Tenant who is responsible for the total contract amount of all improvements and potential changes under the terms of the Tenant's contract with the Department of Aviation. The Department of Aviation executed the lease agreement with the Tenant in December 2000 and amended it in October 2019 to reflect the new terms related to this LOSA.

Austin-Bergstrom International Airport (AUS) is classified by the Federal Aviation Administration (FAA) as a national priority airport and is the fifth busiest airport in Texas. Passenger traffic at the airport has followed a consistent upward trend. The Airport Master Plan describes the need for additional airline fuel capacity due to continued growth of the airport. This growth results in a continuing need for more airline fuel capacity, which requires the expansion of the airline fuel storage facility. The current facility will no longer be able to handle the demand for jet fuel. As such, a larger facility is required to meet the needs up to 2040 and beyond.

The Tenant has proposed improvements to their existing fuel storage facility on Spirit of Texas Drive and construction of a new larger fuel storage facility along US 183 at Metropolis Drive.

To facilitate the overall project objectives, this request will allow intersection and operational improvements within the TxDOT Right Of Way (ROW) for access to the proposed fuel storage facility along US 183 at Metropolis Drive. The proposed facility will include bulk fuel storage tanks, offloading racks, and two underground fuel transfer lines to the existing facility. Once complete, all offloading operations at the existing facility will be moved to the US 183 facility. The method of fueling aircraft fueling vehicles will not change. Fuel will be pumped via the proposed fuel transfer line from the proposed fuel storage facility to the existing fuel storage facility where aircraft fueling vehicles will be filled.

An Environmental Assessment (EA) was performed as required by the FAA to document and evaluate the environmental impacts resulting from improvements to the fuel farm expansion. Implementation of this expansion will not result in impacts that exceed any of the thresholds established within FAA Orders 1050.1F or 5050.4B. Additionally, no formal, agency required mitigation measures are required. To minimize potential impacts during construction, best management practices will be employed. Potential impacts resulting from the introduction of an additional access point at the intersection of Highway 183 and Metropolis Drive will be minimized with the installation of a 4th traffic signal, as well as acceleration and deceleration lanes for fuel trucks that access the site.

Without approval, the fuel farm expansion will not be undertaken, resulting in a shortage of fuel which may reduce the ability to fuel the forecasted increase in air traffic at AUS, and will require the undesirable increase in fueling truck trips to AUS on surrounding highway and road systems - which in turn results in overall higher fuel costs for those airlines serving AUS.

This project is located within District 2.

Strategic Outcome(s):

Mobility.



AIRPORT ADVISORY COMMISSION

ITEM 4c. RECOMMENDATIONS

Approve a resolution finding the use of the Construction Manager-at-Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the AUS Barbara Jordan Terminal West Gate Extension CMR to build additional gate infrastructure.



Recommendation for Action

File #: 21-2375, Agenda Item #:

7/29/2021

Posting Language

Approve a resolution finding the use of the Construction Manager-at-Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the AUS BJT West Gate Extension CMR to build additional gate infrastructure.

(Note: MBE/WBE goals will be established prior to issuance of this solicitation.)

Lead Department

Capital Contracting Office

Managing Department

Capital Contracting Office

Fiscal Note

A Recommendation for Council Action with the not to exceed contract amount for the resultant contract will be presented to Council once the Construction Manager-at-Risk selection has been completed.

Purchasing Language:

This request is for Council to authorize the use of the Construction Manager-at-Risk; therefore, no solicitation has yet been initiated.

Prior Council Action:

N/A

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749 or Beverly Mendez, 512-974-3596.

Council Committee, Boards and Commission Action:

N/A

Additional Backup Information:

State Statute governs construction procurement for municipalities. The standard method of contracting used for construction services is competitive bidding where the contract is awarded to the lowest responsible bidder. Texas Government Code Chapter 2269 allows for methodologies alternate to low bidding method which may provide the best value to the municipality. These alternate methodologies include: Competitive Sealed proposals, Construction Manager- at-Risk, Design-Build, and Job Order Contracting. Texas Local Government Code Section 252.022(d) allows the City to adopt and use an alternative method such as Construction Manager-at-Risk (CMR) under Chapter 2269 of the Texas Government Code if such a method

provides a better value for the City.

The CMR method is a project delivery method where the City will contract with an architect/engineer to perform design services and separately contract with a CMR to perform preconstruction and construction phase services. The role of the CMR goes beyond performing general contractor services. The CMR is under contract early in the design process to perform key preconstruction phase services such as collaborating with the City and the design team on scope and constructability and to optimize the design and control costs and budgets, and to provide quality assurance-quality control. After design, and before the CMR begins construction, the City will negotiate and execute a Guaranteed Maximum Price for the remainder of the work, including actual construction.

A CMR firm will be selected by a City-staffed evaluation panel that will evaluate and score proposals based on published evaluation criteria to determine the highest ranked proposer. As set forth in Government Code 2269, the City of Austin will select a CMR firm that will provide the “best value” to the City for preconstruction and construction services for the Project.

This project is to optimize the Barbara Jordan Terminal (BJT) to design and build additional gates to the existing facility and to modify the BJT to support remote passenger hardstands (Bus Gates) to safely meet the evolving needs of airlines and the travelling public,. At this time, the project schedule requires designing and starting construction concurrently to meet the expectation of airport tenants and stakeholders. Construction will take place in a highly secure areas regulated by the Federal Aviation Administration (FAA), U.S. Department of Homeland Security, and the Transportation Security Administration (TSA). This project is on a critical path for building aircraft gates that are in immediate demand by airlines. This is a complex renovation and expansion project in an existing terminal and is the initial investment in Austin’s Airport Expansion and Development Program (AEDP). The complexity of this project being constructed in operating airport terminal locations will require a phased approach to the work to integrate the systems of existing facilities located in highly secured areas. This project requires collaboration between a best qualified designer and a highly qualified construction manager who have successfully constructed renovations in fully operational airport facilities. Due to the complexity, constraints, and renovation options available, the scope of this project will need to change and evolve as new information, regulatory requirements, and tenant expectations are clarified. The expected changes to scope require a flexible approach to project delivery.

Therefore, due to the needs to phase the project, the complexity of operating in a secure area, the complex integration of this project into an existing facility, and the challenge with defining scope, schedule and budget in a rapid changing industry, staff is requesting the Construction Manager at Risk (CMR) alternative project delivery.

The estimated construction budget for this work is \$30,000,000 and it is anticipated that construction will begin June 2022.

A delay in authorization of the methodology will result in a delay in the issuance of the solicitation and will affect the ability to perform these improvements during Fiscal Year 2021/2022 in preparation of future airport projects.

This solicitation and evaluation process is approximately six months.

Strategic Outcome(s):

Safety, Government That Works for All, Mobility



AIRPORT ADVISORY COMMISSION

ITEM 5a. ACTION ITEMS

Discussion and possible approval of the Annual Internal Review 2020-2021.





Annual Internal Review

This report covers the time period of 7/1/2020 to 6/30/2021

Airport Advisory Commission

The Board/Commission mission statement is:

- A) The Airport Advisory Commission (AAC) reviews, assesses, and makes recommendations to Austin City Council concerning the Austin-Bergstrom International Airport (AUS):
 - Capital improvement projects,
 - Proposed aviation grants,
 - Proposed aviation contracts,
 - Annual operating budgets, and
 - Quality of services and customer experience.
- B) In its recommendations, AAC ensures consistency with good business practices, integrity, and the values of the City of Austin and AUS including:
 - Safety,
 - Public service & engagement,
 - Responsibility & accountability,
 - Innovation & sustainability,
 - Diversity & inclusion, and
 - Ethics & integrity.
- C) The AAC advises and offers help to solve problems and advance the mission and initiatives of AUS.
- D) The AAC brings citizen input to the airport leadership and engages community stakeholders as needed to promote public awareness and good decision making.
- E) The AAC facilitates and promotes communication between AUS staff and the Austin City Council.
- F) In all their work, members of the AAC advocate the interests of the airport's customers, City of Austin citizens, and the Austin City Council.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

The Airport Advisory Commission (AAC) held 11 virtual meetings during the period covering this report. Including 10 regularly scheduled meetings and one special called session. Two regularly scheduled meetings were cancelled in October 2020 and June 2021.

During the course of its business, the AAC made recommendations on 22 action items – 12 items regarding negotiation and execution of goods and services agreements, 4 related to airport revenue, bonds, and financing, 4 concerning administrative management, and 2 for funding construction projects.

Additionally, the AAC received regular reports and presentations from the Department of Aviation regarding executive updates, financial results, passenger traffic, terminal concessions, planning and development, parking and transportation, and air service updates.

The AAC also received special reports and presentations including topics regarding the COVID-19 pandemic, Winter Storm Uri, matters related to the Hilton Hotel, passenger satisfaction survey results, the Airport Expansion and Development Plan, Capital Metro Project Connect, and the airport environmental program.

In furtherance of its duties, the AAC established its Finance Working Group, revised its bylaws, and elected officers. The Commission and/or its working group advised and consented with the CEO and executive staffs on matters related to the CIP and AUS hotel projects.

2. Determine if the board's actions throughout the year comply with the mission statement.

The actions of the AAC were within scope of the mission statement.

3. List the board's goals and objectives for the new calendar year.

Per its bylaws, the AAC in the coming year shall:

- A) review, assess, and make recommendations to the Austin City Council concerning the Austin-Bergstrom International Airport,
- B) ensure consistency with good business practices, integrity, and the values of the City of Austin and AUS,
- C) advise and offer help to solve problems and advance the mission and initiatives of AUS,

- D) bring citizen input to the airport leadership and engage community stakeholders as needed to promote public awareness and good decision making,
- E) facilitate and promote communication between the AUS staff and the Austin City Council, and,
- F) advocate the interested of the airport's customers, City of Austin citizens, and the Austin City Council.

Additionally, the AAC will seek to help and support the Department of Aviation CEO and Aviation staff in updating AUS's Capital Improvement Program for presentation to City Council during 2021.