





Building a Better and Safer Austin Together

PER CITY ORDINANCE: All individuals scheduling or accepting a meeting invitation with a City Official are requested to provide responses to the questions at the following link: [DSD Visitor Log](#).

Please note that all information provided is subject to public disclosure via DSD's open data portal. For more information please visit: [City of Austin Ordinance 2016-0922-005](#) | [City Clerk's website](#) | [City Clerk's FAQ's](#)

**From:** Jim Wittliff [REDACTED]  
**Sent:** Tuesday, July 06, 2021 1:30 PM  
**To:** Ramirez, Elaine <Elaine.Ramirez@austintexas.gov>  
**Subject:** Re: REMINDER: Speaker Registration Deadline for Mon. July 12, 2021 BOA. mtg.

\*\*\* External Email - Exercise Caution \*\*\*

Elaine, My BOA powerpoint presentation is attached. However, I am confused regarding whether the Board can act on this case, since Austin Energy stated that an overhead electric line will need to be rerouted before AE can recommend approval of the variance. AE only recently provided a cost to relocate the line, which our client has to pay to AE before they will do the work.

Should this case be postponed again until the overhead electric line is rerouted?

Jim Wittliff

**From:** "Ramirez, Elaine" <[Elaine.Ramirez@austintexas.gov](mailto:Elaine.Ramirez@austintexas.gov)>  
**Date:** Tuesday, July 6, 2021 at 12:41 PM  
**Cc:** "Ramirez, Diana" <[Diana.Ramirez@austintexas.gov](mailto:Diana.Ramirez@austintexas.gov)>  
**Subject:** REMINDER: Speaker Registration Deadline for Mon. July 12, 2021 BOA. mtg.

Good afternoon Applicants on the Mon. July 12<sup>th</sup>, 2021 BOA mtg. Agenda, Regardless if you went before the Board last month or previous months, I will still need you to register to speak at the meeting, if you do not register you will not be able to call in and the Board can either Postpone or Deny your case.

Also the deadline for Presentations was yesterday, but because it was a City Holiday, IT is giving us to 3p.m. today to turn in all Presentations, please e-mail me your Presentation as well before 3p.m. today along with Speaker Registration information.

Please read this entire e-mail



The deadline to submit Speaker Information (who will speak at the meeting and/or available for questions) is **Tuesday, July 6<sup>th</sup>, before 3p.m.**

## July 12<sup>th</sup> BOA Deadlines

Please make sure that when submitting the Advanced Packet and the Presentation that each is labeled as such

The deadline for Opposition and Support letters is **Mon. July 12<sup>th</sup>, before 9:00a.m.**

**Applicant Speaker Registration:** If you will be speaking/giving presentation or be on the list for the Board to possibly call on you for questions I will need the following information:

**No late Speakers will be accepted** after 3p.m. on Tues. July 6<sup>th</sup>.

1. Name of speaker (Primary) to give presentation on BOA Case, are you the applicant, Homeowner, Land Surveyor, Architect, etc. I will need the primary speaker listed as Primary.
2. Addtl. possible Speakers name(s) and who they are
3. Address of BOA Case
4. Case #
5. A good phone number, if you have a landline this will be the best phone number to provide? It has to be the phone number that the Speaker will be calling from on Monday July 12<sup>th</sup>, 2021 to speak at the meeting (**it cannot be a different number, your call will not be accepted**). Once you send me the number it cannot be changed, it is sent to City Clerk's office to accept the calls
6. E-mail Address, it will need to be an e-mail address that the Speaker will be able to easily access his/her e-mails?

**Please note:** Any late support that will be accepted after this deadline date of June 25<sup>th</sup>, 2021 will **only** be for Opposition and Support letters for this case. Support and Opposition Letters can be received up to Monday, July 12<sup>th</sup>, **before 9a.m.** in order for the Board to have access to them during the meeting. Anything after the deadline will not be viewed by the Board but will be added to the BCIC website.

Respectfully,

**Elaine Ramirez**

*Planner Senior / Board of Adjustment Liaison*

City of Austin Development Services Department  
6310 Wilhelmina Delco Dr, Austin, Texas 78752

**Office:** 512-974-2202



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