



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, MAY 11, 2021**

The Airport Advisory Commission convened in a Virtual Regular Meeting on Tuesday, May 11, 2021.

CALL TO ORDER

Eugene Sepulveda, Chair called the Commission Meeting to order at 3:01 p.m.

Commission Members in Attendance:

Eugene Sepulveda – Chair	Jonathan Coon
Scott Madole – Vice-Chair	Vicky Sepulveda
Jeremy Hendricks – Secretary	Wendy Price Todd
Frank Maldonado	Ernest Saulmon

Commission Members Absent:

Billy Owens

Aviation Staff in Attendance:

Jacqueline Yaft	Brian Long	Mike Robinson
Tracy Thompson	Steve Khanoyan	Ammie Calderon
Ghizlane Badawi	Diana Heath	Mookie Patel
Rajeev Thomas	Shane Harbinson	Jamy Kazanoff

CITIZENS COMMUNICATIONS:

None.

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of April 13, 2021 were amended to reflect Commission Member Saulmon's absence. The minutes were then approved on Commission Member Maldonado's motion, Commission Member Saulmon seconds on a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

2. DEPARTMENT OF AVIATION STAFF WRITTEN BRIEFINGS

- a) Chief Executive Officer's Report regarding actions of the City Council regarding ABLE items, passenger traffic statistics, surface parking updates, and terminal arts.
(Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS March 2021 Financial Results
(Prepared by Rajeev Thomas, Deputy Chief – Finance)
- c) AUS Air Service Update
(Prepared by Jamy Kazanoff, Air Service Development)

3. ACTION ITEMS

None

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of a multi-term contract with GateKeeper.Systems, Inc. to provide ground transportation management system software, hardware support, and maintenance for up to five years for a total contract amount not to exceed \$835,000.

A motion to approve was made by Commission Member Todd, Commission Member Hendricks seconds for a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

- b) Authorize award of a multi-term contract with A & V Holdings Midco, LLC d/b/a AVI-SPL, LLC, formerly known as Audio Fidelity Communications Corporation d/b/a Whitlock, to provide visual display system monitors, mounts, and services for up to five years for a total contract amount not to exceed \$1,928,000.

A motion to approve was made by Commission Member Maldonado, Commission Member Saulmon seconds for a vote. Motion passed on a 6-1-1-1 vote. Commission Chair Sepulveda voted nay because of the lack of MBWE allocation. Commission Member Madole abstained. Commission Member Owens was absent at this vote.

- c) Authorize award and execution of a multi-term contract with Equipment Depot Texas, Inc. to provide for the maintenance, inspection, and repair of aerial lifts for up to five years for a total contract amount not to exceed \$500,000.

A motion to approve was made by Commission Member Saulmon, Commission Member Maldonado seconds on a vote. Motion passed on an 8-0-0-1 vote. Commission Member Owens was absent at this vote.

5. DEPARTMENT OF AVIATION VERBAL BRIEFINGS

- a) “AUS Capital Expansion and Development Program – Initial Solicitations” presented by Jacqueline Yaft, Chief Executive Officer, Tracy Thompson, Interim Chief of Development and Planning, and Shane Harbinson, Deputy Chief of Planning and Development.
- b) “AUS February 2021 Winter Storm Uri” presented by Ghizlane Badawi, Chief Operations Officer.

6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member
 - Aviation has seen strong demand recovery in the leisure market, but less so in business travel. If trends continue, fully air traffic recovery expected in 2023 to pre-pandemic levels, however there is significant uncertainty.
 - International recovery will lag as many borders remain closed or require quarantine.
 - The Airport Expansion and Development Program (AEDP) is underway. The program seeks to maximize utility of existing space and future physical expansion in concert with airlines and other partners.
 - Airport management, staff, and employees deserve thanks for hard work during COVID and Winter Storm Uri.
- b) Future Agenda Items
- c) Next scheduled meeting June 8, 2021 at 3:00 p.m.

ADJOURNMENT

Commission Chair Sepulveda adjourned the meeting at 5:00 p.m.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.