



Versión en español a continuación.

Executive Committee Meeting of the HIV Planning Council TUESDAY, December 1, 2020

Executive Committee Meeting to be held December 1, 2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (11/30/2020 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **December 1, 2020 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Executive Committee Meeting of the HIV Planning Council**

TUESDAY, December 1, 2020

FECHA de la reunion (December 1, 2020)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**11/30/2020** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
EXECUTIVE MEETING
Tuesday, December 1, 2020, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair-Barry Waller, Secretary-Glenn Crawford, Vice-Chair Elect-Tarik Daniels, Akeshia Johnson-Smothers, and Bart Whittington

Minutes

CALL TO ORDER

Meeting called to order by Chair – L.J. Smith at 5:03 pm

In attendance: Chair-L.J. Smith, Vice Chair-Barry Waller, Vice-Chair Elect-Tarik Daniels, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington

Staff: Hailey deAnda, Jaseudia Killion, Dylan Keese, Mallory Scott

Guest: Emily McKay and Hila Berl with EGM Consulting, LLC

Administrative Assistants: none present on call

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

- Today is World Aids Day – Planning Council issued a World Aids Day Proclamation in collaboration with Delta Sigma Theta Sorority Incorporated.
- Upcoming panel discussion on December 11, 2020, information sent out to you all.
- New staff: Mallory Scott, Administrative Senior.



3. APPROVAL OF MINUTES

- Approved minutes as written

4. PLANNING COUNCIL TRAININGS FOR 2021

- a. Identify trainings and educational opportunities for the Planning Council and community
 - PC 101, TOMA, Robert's Rule of Order, PSRA Training, JSI training, Service Standards and Directives
 - Jaseudia mentioned Ebony Turk recommended working on language, not using outdate language, using status neutral language with Planning Council
 - Trainings can be at any time and can be open to the community
 - LJ: this on your sub committee calendars as a discussion

5. BEGINNING OF THE YEAR KICK OFF PLANNING

- a. Executive Committee Agenda
- b. Business Committee Agenda
 - Committee Agendas will be brought to the meeting on Super Tuesday, Dates: looking at the second week of January, that is when Emily and Hila will be available to do the Service Standards and Directives Training with you all.
 - January 5th and 12th at 6 pm were selected for meeting for Service Standards and Directives.
 - Emily and Hila with EGM Consulting, LLC joined meeting and discussed how the Service Standards and Directives training will go.

6. HIV PLANNING COUNCIL STAFF REPORT

- a. Committee Budget
 - Jaseudia: I did talk with Melody our PO, she is good with the purchase of hot spots and tablets, she is also ok with planning council members coming to the PO meetings, she is not ok with purchasing meals for electronic meetings.

7. ADMINISTRATIVE AGENT STAFF REPORT

- Not present on call

ADJOURNMENT

Chair-L.J. Smith adjourned the meeting at 6:01 pm.

Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair



access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**