



Special Called Governance/Membership Committee Meeting of the HIV Planning Council Tuesday, November 10, 2020

Governance/Membership Meeting to be held 11/10/2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (11/09/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the November 10, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del Governance/Membership Committee Meeting of the HIV Planning Council

FECHA de la reunion (Tuesday, November 10, 2020)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**11/09/2020** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



HIV PLANNING COUNCIL
GOVERNANCE/MEMBERSHIP MEETING
Tuesday, November 10, 2020, 12:00 P.M.
City Hall/ Remote Meeting
Austin, Texas

GOVERNANCE/MEMBERSHIP COMMITTEE MEMBERS:

Committee Chair Akeshia Johnson-Smothers, Brooks Wood, Julio Gómez, Tarik Daniels, and Taylor Stockett.

Members in Attendance: *Committee Chair Akeshia Johnson-Smothers, Brooks Wood, Julio Gómez, Tarik Daniels, Rocky Lane, Taylor Stockett*

Members Absent: None

Administrative Agent in Attendance: *Patricia Niswander*

Office of Support in Attendance: *Hailey de Anda – Manager, Jaseudia Killion – Planner, Dylan Keese – AmeriCorps VISTA*

Others in Attendance: None

AGENDA

CALL TO ORDER

Meeting called to order at 12:05PM

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

There were no citizens communications.

1. CERTIFICATION OF QUORUM

- a. Quorum was certified and established

2. INTRODUCTION/ANNOUNCEMENTS

- a. Citizens will be allowed to speak about things not on the agenda
- b. Health merch has been ordered
- c. Akeshia Johnson-Smothers will be presenting at the 2020 STD Engage Conference
- d. Ask to compile all World AIDS Day events for Fast Track Cities to release to the public



3. APPROVAL OF MINUTES

- a. Minutes were approved as written, unanimously

4. MEMBERSHIP INTERVIEW

- a. Skyler Woods
 - i. **Tabled** – Staff has not received Skyler Woods’ application

5. ANNUAL CALENDAR REVIEW

- a. Star Awards will be moved to April
 - i. Planning for start awards will start in January
 - ii. Other topics will be moved down to later in the year to accommodate

6. MEMBERSHIP AND ATTENDANCE

- a. Review attendance
 - i. Attendance is still not being counted against anyone but still being tracked
- b. Review of membership activities
 - i. The PC needs to raise the percentage of nonaligned consumer representation in membership to meet the requirement of 33%
- c. Membership roster and demographics
 - i. The PC has a smaller Hispanic demographic than what is represented in the community

7. RECRUITMENT/PROMOTION

- a. Review Social Media Calendar
 - i. Discussion of how and what to post for World AIDS Day
- b. STAR Awards Planning
 - i. Discussion on how to make the nominees more diverse
 - a. Potentially utilizing social media and media for more community engagement
 - 1. Collaborating with specific organizations to get them to utilize their reach in the community
 - b. The vote for the professional Star Award could be voted on by full business

8. DOCUMENT REVIEW

- a. Membership Application
 - i. Dylan Keese presented on what had been edited in the membership application

9. HIV PLANNING COUNCIL STAFF REPORT



- a. Committee Budget Review
 - i. Merchandise for the PC has been ordered
 - ii. Adding tablets and hotspots to the budget to include people who might not have internet access
 - iii. Supplying food gift cards for members in the future

ADJOURNMENT

Meeting adjourned at 1:38PM

⌘ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.