



Versión en español a continuación.

**Governance/Membership Committee Meeting of the HIV
Planning Council
TUESDAY, December 1, 2020**

**Governance/Membership Committee Meeting to be held December 1, 2020 with
Social Distancing Modifications**

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (11/30/2020 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **December 1, 2020 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Governance/Membership Committee Meeting of the HIV Planning Council**
TUESDAY, December 1, 2020
FECHA de la reunion (**December 1, 2020**)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**11/30/2020** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



HIV PLANNING COUNCIL
GOVERNANCE/MEMBERSHIP MEETING
Tuesday, December 1 2020, 12:00 P.M.
City Hall/ Remote Meeting
Austin, Texas

GOVERNANCE/MEMBERSHIP COMMITTEE MEMBERS:

Committee Chair Akeshia Johnson-Smothers, Brooks Wood, Julio Gómez, Rocky Lane, Tarik Daniels, and Taylor Stockett.

In attendance: Akeshia Johnson-Smothers, Julio Gómez, Rocky Lane

Staff in attendance: Jaseudia Killion, Hailey de Anda, Dylan Keese, Mallory Scott

AA: Patricia “Trish” Niswander

MINUTES

CALL TO ORDER

12:03pm called to order by Akeshia

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

- World AIDS Day today – social media went out today from the planning council.
- We do not have the Mayors signature on the proclamation, and we haven't received an electronic version of the Proclamation yet.
- Planning Council is collaborating with Delta Sigma Theta Incorporated for Worlds AIDS Day proclamation to recommitting for those who have dies of AIDS and preventing the spread of HIV.
- Event – panel discussion, some planning council members will be a part of that for Dec. 11. Reminders will be sent out.
- Welcome Mallory Scott – New Admin Senior



3. APPROVAL OF MINUTES

Motioned to approve minutes from 11/10/2020: Julio Gomez

Second motion to approve minutes: Rocky Lane

Akeshia Johnson-Smothers - I

Julio Gómez - I

Rocky Lane – I

Vote: Unanimously Approved

4. MEMBERSHIP AND ATTENDANCE

a. Review of membership activities

- World AIDS Day
- Missed out on AIDS walk this year
- State conference (Texas STD/ HIV conference) or local meeting rooms taking place? Hailey and Jaseudia will attend. If there is an opportunity presents itself then we will say something.

5. RECRUITMENT/PROMOTION

a. Review Social Media Calendar

- i. Facebook Analytics
- ii. Discussion and Recommendations for 2021
 - Do we want to keep as is? Is there anything do we need to add or take away? It is a living document.
 - Postings must be voted on by Business and approved – impromptu posting won't work
 - Maybe at the bottom of the social media calendar maybe share/ retweet/ repost groups that represent populations that are experiencing disparities. Maybe, Promoting Planning Council Activities/ Events / Recruitment Marketing efforts.



- “Banking” content can be pre-approved and posted time after time (Banking-record pre live events and then share at another time)
- Social media training
- Update dates to reflect 2021 from 2020
- You are covered to post Covid related for January

b. STAR Awards Planning

i. Planning discussion

ii. Partners

- Partnership and STAR? What would that be or look like?
- Email or Social Media: Who is doing great work in Austin?
- QR code to make things easier and simple to mainstream
- In the past we have asked the AA to send an email out.

1. Trish: We usually have PC staff draft language and will get it out to our subs. We will de-identify/ remove any names from planning council or anything that identifies them.

6. ELECTRONIC DEVICE POLICY/FORM DISCUSSION

a. Input on things to include or exclude

b. Review drafts from other Planning Councils

- Approval to purchase
- Example show is from Harris County
- TOMA training / Open Records Act is the same
- This will allow planning council members to have easy access to meetings and documents only
- Do we need to list that you cannot access certain websites/ apps?
- We need to get quotes for hot spots.
- Possibly make some changes to the form. Add links, meant to be used for business purposes only.



7. HIV PLANNING COUNCIL STAFF REPORT

- a. Committee Budget Review
 - We have no budget review for you
 - All “SWAG” has been purchased; we didn’t get the mask the health merch

ADJOURNMENT

Meeting adjourned at 1:10 pm by Akeshia

⚠ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users’ route through Relay Texas at 711.