

Versión en español a continuación.

Finance/Allocations Committee Meeting of the HIV Planning Council

WEDNESDAY, May 19, 2021

Finance/Allocations Committee Meeting to be held on May 19, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (05/18/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **May 19, 2021 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>

Reunión del **Finance/Allocations Meeting of the HIV Planning Council**

Wednesday, May 19, 2021

FECHA de la reunion (May 19, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**05/18/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>

**HIV PLANNING COUNCIL
FINANCIAL/ALLOCATIONS COMMITTEE
WEDNESDAY, May 19, 2021
6:00 PM-8:00 PM
VIA VIDEOCONFERENCING**

FINANCIAL/ALLOCATIONS COMMITTEE MEMBERS:

Committee Chair-Barry Waller, Lee Miranda, Dennis Ringler, Mattyna Stephens, and A. Daniel Ramos

Minutes

CALL TO ORDER

Meeting called to order at 6:02 pm by Chair Barry Waller.

Committee in Attendance: Committee Chair-Barry Waller, Lee Miranda, Mattyna Stephens, and A. Daniel Ramos

Staff in Attendance: Jaseudia Killion, Dylan Keese, and Mallory Scott

AA in Attendance: Justin Ferrill, and Anthony Kitzmiller

Guest in Attendance: Anjelica Barrientos, APH, and Caitlin Simmons, Vivent Health, Susan Campion, Vivent Health

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

- 1. CERTIFICATION OF QUORUM**
- 2. INTRODUCTION/ANNOUNCEMENTS**

**Anjelica Barrientos with APH
Caitlin Simmons with Vivent Health**

- 3. APPROVAL OF MINUTES** 
Barry- chari to chair, remove Dennis, Add Lee, Vivint to Vivent... Minutes approved as Chair amended them.
- 4. AIDS DRUGS ASSISTANCE PROGRAM (ADAP)**
 - a. Discuss Ways HIV Planning Council Can Assist During Shortfall

Jaseudia: I emailed you all out a link to a website where they are asking for response info. ACA has been extended through August.

Navigators need to know the amount of people who use Ryan White in ADAP and what drugs they are to help them get a good idea of who would come to them.

Anthony has a point of contact that he will share with Jaseudia.

5. ADMINISTRATIVE AGENT

Jaseudia – I sent it over to Anthony. This is the first time that you all will be able to look at and discuss.

- Significant changes will have to get project officer approval first.
- Office of Support does have questions into Anthony with some issues that we have. Jaseudia will loop in the committee when she has the response/ information.
- Change formatting on document and move from the bottom to the top. Jaseudia noted and will correct.
- We will bring this back for next months meeting

6. PRIORITY SETTING AND RESOURCE ALLOCATIONS (PSRA) PROCESS

a. Discuss PSRA Training

- PSRA documents – survey will be given out in the Business meeting next week. This year you all wanted to the survey during the meeting, instead of like last year when you all did it outside of the meeting. You can email me your response or go to the link.
- How do you want to handle PSRA training? We can have work group sessions.
- Documents reviewed by committee.

7. ASSESSMENT OF THE ADMINISTRATIVE MECHANISM (AAM)

a. AAM TOOL DRAFT

- I sent out an email. Tarrant did send their information just this evening, I will send it out to you all.
- Emily and Hila will be our technical assistance for AAM.
- Need to get this done in the June meeting and then to the Business meeting.
- Latest by July.
- This item will go back on the agenda for July.

8. PLANNING COUNCIL BUDGET REVIEW

a. Purchasing Updates

1. Parliamentarian - \$3000.00 – registered as city vendor, city will approve, and the invoices will go to accounting with the city, hope for them to start in June.
2. Graphic Designer - \$1200.00 – registered as city vendor, city will approve, and the invoices will go to accounting with the city, hope for them to start in June.
3. Gift Cards

b. Review current budget for PC and discuss allocations

9. REVIEW ANNUAL CALENDAR

- a. Review of the work plan calendar for this committee
Jaseudia- this is a busy time of year for you all. Move AAM from May to June. I will also put your training and recommendations on the calendar for June.
- b. Training recommendations from committee
Jaseudia- You all have done many of this training already, you do have some from the City and a few more on the calendar.

10. STAFF REPORT

- a. Part B
Jaseudia: no information to share currently from Part B.
- b. Office of Support Staff
Jaseudia: I am very proud of you all. You all will have a very busy season// summer. Peer Navigation sessions invites will go out Friday. The dates are June 1st & 3rd. Nancy will be presenting at the Business Meeting. Akeshia had to step down from the Planning Council with all the changes at APH. Tara will be the new Chair for Strategic Planning/ Needs Assessment Committee. Governance Membership Chair is on the horizon, and two people on deck for interviews, and one interested in joining.

ADJOURNMENT

Meeting adjourned at 7:10 PM by Chair Barry Waller.

 *Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Allocations Committee, please contact Hailey de Anda at (512) 972-5862.