



**Versión en español a continuación.**

**Governance/Membership Committee Meeting of the HIV  
Planning Council  
TUESDAY, July 6, 2021**

**Governance/Membership Committee Meeting to be held July 06, 2021, with Social  
Distancing Modifications**

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (07/5/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **July 06, 2021, HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



## Reunión del **Governance/Membership Committee Meeting of the HIV Planning Council** **TUESDAY, July 06, 2021** **FECHA de la reunion (July 06, 2021)**

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**6/05/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí:  
<http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL**  
**GOVERNANCE/MEMBERSHIP MEETING**  
**Tuesday, July 6, 2021, 12:00 P.M.**  
**City Hall/ Remote Meeting**  
**Austin, Texas**

**GOVERNANCE/MEMBERSHIP COMMITTEE MEMBERS:**

*Committee Chair - Brooks Wood, Julio Gómez, Rocky Lane, and Taylor Stockett.*

*Committee Members in Attendance: Brooks Wood and Taylor Stockett*

*Staff in Attendance: Jaseudia Killion Dylan Keesee, and Mallory Scott*

*AA in Attendance: Justin Ferrill, and Nancy Putnam*

*Guest in Attendance: Riley, and Glenn Crawford*

**AGENDA**

**CALL TO ORDER**

Chair Brooks Wood called meeting to order at 12:09 pm.

**CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**1. CERTIFICATION OF QUORUM**

**2. INTRODUCTION/ANNOUNCEMENTS**

Welcome Riley, our graphic designer.

**3. APPROVAL OF MINUTES** 

Taylor motion to approved minutes as written. Brooks second. Minutes approved as written.

**4. 340 B UPDATE**

- a. Office of Support will give update

Jaseudia- We will have a better update in the future. The Chair wanted this to be on all agendas for discussion. Gilead is changing how this is done and willing to come talk about it. I'm not sure on how to proceed in this process. I don't want to blur any lines, so I have asked the PO for guidance and any information that we can give to y'all.



## **5. STAR AWARDS PLANNING**

### **a. Graphic Designer Update**

Riley – shared graphics - re-vamped logo

- Stay away from things in red writing for those who are color blind and red is over used for HIV in general. Maybe gold and silver instead of red.
- Is it possible to give movie tickets to the nominee or awardee?  
I know we can do a plaque but would have to check use of funds for movie tickets. It goes with the theme and connects it all together.
- A Star is Born, A Night to Remember, and then Growing a Brighter Future.
- Discussion on what could be done with the themes. (A Star is Born is the number one choice)

### **b. Update STAR Awards timeline**

Where do you all want to put dates on the timeline?

Are four types of materials sufficient to show at the Business Meeting? (The 4<sup>th</sup> Monday, July 27<sup>th</sup> deadline) Riley: Yes, I can make that deadline.

Jaseudia- I will present you a timeline in your August meeting

## **6. MEMBERSHIP AND ATTENDANCE**

### **a. Non- Voting Member – Glenn Crawford**

Glenn would like to serve on this committee. Committee would like for Glenn to join HIV Planning Council as a non-voting member.

### **b. Part B Planner – Jonathan Garcia – No vote needed.**

### **c. Membership Removals**

Let's have the Office of Support send a letter via email to make contact and inform member that they are about to be removed from the HIV Planning Council. This would happen by the next Business Meeting this month.

## **7. PLANNING COUNCIL CALENDAR REVIEW**

### **a. Committee Training Recommendations**

- i. Boards & Commissions Requirement: You must use your B & C email account.
- ii. Robert's Rule of Order and TOMA are the most recent trainings that was asked for you all to complete. Let's give us time to get our done and then bring it to Business.



b. Workplan Calendar Review

Jaseudia making edit to calendar during meeting.

Mallory will send out updated calendar to the committee.

Let's put City of Austin emails/ required training on our workplan.

Social Media Calendar- Start with LJ since he is the Chair for the Spotlight and then go to Executive and so on.

## 8. HIV PLANNING COUNCIL STAFF REPORT

a. Committee Budget Review

Ask that we look into the possibility in purchasing movie tickets/ gift cards for Star Awards.

Also, materials for the Planning Council members and tabling events. Note pads and pens.

## ADJOURNMENT

*⚡ Indicative of action items*

*Meeting adjourned at 1:41 pm by Chair Brooks Wood.*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.