



**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, JULY 13, 2021**

The Airport Advisory Commission convened in a Virtual Regular Meeting on Tuesday, July 13, 2021.

**CALL TO ORDER**

Chair E. Sepulveda called the Commission Meeting to order at 3:03 p.m.

**Commissioners in Attendance:**

Eugene Sepulveda – Chair	Jonathan Coon
Scott Madole – Vice-Chair	Vicky Sepulveda
Jeremy Hendricks – Secretary	Wendy Price Todd

**Commissioners Absent:**

Billy Owens	Frank Maldonado
Ernest Saulmon	

**Aviation Staff in Attendance:**

Jacqueline Yaft	Brian Long	David Smythe-Macaulay
Tracy Thompson	Steve Khanoyan	Ammie Calderon
Ghizlane Badawi	Diana Heath	Mukesh “Mookie” Patel
Rajeev Thomas	Shane Harbinson	Jamy Kazanoff

**CITIZENS COMMUNICATIONS:**

None.

**1. APPROVAL OF MINUTES**

- a) The minutes from the meeting of May 11, 2021 were approved on Commissioner Coon’s motion, Vice-Chair Madole seconded. Motion passed on a 6-0-0-3 vote. Commissioners Owens, Maldonado, and Saulmon were absent at this vote.

## **2. DEPARTMENT OF AVIATION STAFF WRITTEN BRIEFINGS**

- a) Chief Executive Officer’s Report regarding the suspension of domestic new service incentives, update on federal relief funds, and an update on ABLE bonds. A request was made by Chair E. Sepulveda for a briefing on ABLE bonds at the next AAC meeting.  
(Prepared by Jacqueline Yaft, Chief Executive Officer)
- b) AUS May 2021 Financial Results.  
(Prepared by Rajeev Thomas, Deputy Chief – Finance)
- c) AUS Air Service Update.  
(Prepared by Jamy Kazanoff, Air Service Development)

## **3. DEPARTMENT OF AVIATION VERBAL BRIEFINGS**

- a) “Updates regarding the Airport Expansion and Development Program” presented by Tracy Thompson, Interim Chief, Planning and Development and Shane Harbinson, Deputy Chief, Planning and Development.
- b) “Updates regarding the Concession Relief Program” presented by Mukesh “Mookie” Patel, Chief, Business and Finance.

(Note: due to time considerations, this presentation was delivered later in the meeting, following Recommendations and Action Items.)

## **4. FOR RECOMMENDATION**

- a) Authorize negotiation and execution of a multi-term contract with Ford Audio-Video Systems LLC to provide an internet protocol video distribution management system for up to five years for a total contract amount not to exceed \$521,000.

A motion to approve was made by Secretary Hendricks, Commissioner V. Sepulveda seconded for a vote. Motion passed on a 4-1-1-3 vote. Chair E. Sepulveda votes nay due to a lack of MBE/WBE goals. Commissioner Todd abstained. Commissioners Owens, Maldonado, and Saulmon were absent at this vote.

- b) Approve a resolution authorizing negotiation and execution of a Local On-System Improvement Project Agreement (LOSA) with the Texas Department of Transportation (TxDOT) for the construction of intersection and operational improvements on US 183 at Metropolis Drive that will allow access to a new fuel storage facility for an additional \$748,939, resulting in a total contract amount not to exceed \$799,890.

A motion to approve was made by Secretary Hendricks, Commissioner V. Sepulveda seconded for a vote. Motion passed on a 6-0-0-3 vote. Commissioners Owens, Maldonado, and Saulmon were absent at this vote.

- c) Approve a resolution finding the use of the Construction Manager-at-Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the AUS Barbara Jordan Terminal West Gate Extension CMR to build additional gate infrastructure.

A motion to approve was made by Commissioner Todd, Commissioner V. Sepulveda seconded on a vote. Motion passed on a 6-0-0-3 vote. Commissioners Owens, Maldonado, and Saulmon were absent at this vote.

## 5. ACTION ITEMS

- c) Discussion and possible approval of the Annual Internal Review 2020-2021.

A motion to approve was made by Chair E. Sepulveda, Secretary Hendricks seconded on a vote. Motion passed on a 6-0-0-3 vote. Commissioners Owens, Maldonado, and Saulmon were absent at this vote.

- b) Discussion regarding the timing and location for the resumption of in-person meetings.

In person meetings are expected to resume in September but may change based on COVID-19 related restrictions. The Commissioners preferred to keep the meeting time at 3:00PM on Tuesdays as it is currently.

## 6. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member

- There is a temporary suspension of new domestic service incentives.
- AUS has the potential for and will be applying for approximately \$61 million in additional federal relief funding.
- Current Department of Aviation revenues and expenses are performing favorably against the forecast.
- The AEDP is critical to the future of AUS as capacity may bottleneck in 2023. There is an estimated \$325 million in capital investment through Q2 2024. The AAC has asked Aviation to consider mobility and accessibility enhancements in all development programs.

- There has been \$25 million in aid and fee waivers to concessionaires from federal rescue funding through the end of this year.
- b) Future Agenda Items
- c) Next scheduled meeting August 10, 2021 at 3:00 p.m.

## **ADJOURNMENT**

Chair E. Sepulveda adjourned the meeting at 5:04 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023.