

MYEC Facility Status Report



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Parks and Recreation Department Asset Management Process

- Coordinated Access to MYEC to complete Department Asset Management Review
 - MicroMain and transitioning to Maximo
 - Generated Comprehensive Report
 - Review Comparable Data when opportunity presents self
- Guidance for Repair/Renovation Prioritization
- Guidance for Audit Recommendation



Guidance Opportunities

- *Establish funding strategies for maintenance categories including but not limited to:*
 - *Daily maintenance (responsible party, funding allocation, funding strategy)*
 - *Preventative maintenance (responsible party, funding allocation, funding strategy)*
 - *Capital Asset Management and replacement strategies (responsible party, funding allocation, funding strategy)*
 - *Capital improvements (responsible party, funding allocation, funding strategy)*
- *Define facilities maintenance roles and responsibilities*

Maintenance Categories for Consideration

- **Daily Maintenance**
 - Responsibility of Facility Management Entity
 - Regular custodial/cleaning responsibilities
- **Preventative/Operational/Routine Maintenance**
 - Responsibility of Facility Management Entity
 - Need to define operational/preventative/routine maintenance
 - Need to remove items that do not meet the operational/preventative/routine maintenance definition
 - Need to prioritize and determine timeline for maintenance
- **Code Maintenance**
 - Need to determine responsible entity for maintenance/repair- likely shared responsibility
 - Need to categorize violations as operational decision, usage of amenity beyond original scope/vision or building deficiency
 - Need to determine operational modification until come into compliance
 - Need to determine schedule for maintenance/repair and compliance “certification”

Maintenance Categories for Consideration

- **Asset Management Maintenance**
 - Responsibility of the building owner i.e. City of Austin/Parks and Recreation Department
 - Will provide estimated costs and funding sources being researched
 - Need to prioritize repairs beyond roof and HVAC
- **Facility Improvements**
 - Responsibility of the building owner i.e. City of Austin/Parks and Recreation Department but may be shared
 - While needed these are enhancements that can be scheduled over time and no completing should not impede operations but will be welcome aesthetic
 - Will provide estimated costs and funding sources being researched

Questions?

