



**Water & Wastewater Commission  
Review and Recommendation**

<b>Commission Meeting Date:</b>	September 1, 2021	<b>COA Strategic Direction:</b>	Government That Works For All; Affordability
<b>Council Meeting Date:</b>	September 2, 2021		
<b>Department:</b>	Purchasing		
<b>Client:</b>	Steve Hutton		
<b>Agenda Item</b>			
Recommend approval to negotiate and execute a contract with Bluebeam, Inc., to provide site and building plan markup software licenses, cloud service, maintenance, and support, for a term of three years for a total contract amount not to exceed \$850,000. Austin Water's total requested authorization is \$39,362.			
<b>Amount and Source of Funding</b>			
Funding is available in the Fiscal Year 2021-2022 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.			
<b>Purchasing Language:</b>	The Purchasing Office issued a Request for Proposals (RFP) 5000 PAX3165 for the goods and services. The solicitation was issued on May 3, 2021 and it closed on May 25, 2021. Of the nine offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <a href="#">Solicitation Documents</a> .		
<b>Prior Council Action:</b>	N/A		
<b>Boards and Commission Action:</b>	September 1, 2021 — To be reviewed by the Water and Wastewater Commission.		
<b>MBE/WBE:</b>	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.		

The contract will provide software licenses, cloud services, maintenance, and support of the Bluebeam site and building plan markup solution. Bluebeam is used for electronic reviews, markup of project plan sets, and file manipulations with focus on building and site plans. The software facilitates a paperless process for engineers, intake staff, reviewers, and inspectors which increases the accuracy and speed of plan reviews and inspections.

This contract will consolidate 10 contracts from various City departments into a single contract. The requested authorization amount is based on forecasted needs for the term of the contract.

An evaluation team with expertise in this area evaluated the offers and scored Bluebeam, Inc. as the best to provide these goods and services based on price; compliance to requirements; local preference; and service-disabled veteran business enterprise.