

# AUSTIN PUBLIC LIBRARY



## Director's Report

September 2021

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# HIGHLIGHTS

## September Services and Locations

[Express services hours](#) remain in effect.

- Curbside continues at Manchaca Road, Central and North Village. Drive-thru window services continue at Spicewood Springs.
- There is no indoor programming, but APL is coming up with ideas on how to do outdoor programming. Our first Drive-in Storytime is planned for the Willie Mae Kirk Branch, September 15. A full schedule of Virtual programming for youth and adults is offered.
- Meeting room use in the branches is still on hold.
- Wearing facemasks for customers is required.
- Capacity levels remain at 50%

## Mayor's Book Club 2021

The Library Foundation and Austin Public Library present the Mayor's Book Club 2021. Join us for a citywide reading and conversation around *Interior Chinatown* by Charles Yu. On Thursday, October 21, at 7 PM, author Charles Yu will discuss *Interior Chinatown* in a virtual conversation moderated by Austin Asian American Film Festival Executive Director Hanna Huang. Register to attend at [austinlibrary.org](http://austinlibrary.org)

Mayor Steve Adler says, "I am excited to hear Austinites' take on this year's Mayor's Book Club Selection, *Interior Chinatown* by Charles Yu. This National Book Award-winning novel pokes fun at Hollywood stereotypes while exploring timely and timeless themes of race, immigration, assimilation, and family history. This book invites us to empathically consider the broad range of Asian American experiences, which are all too often ignored or cast aside. I encourage all Austin readers to join us in reading this highly inventive novel and look forward to the important conversations it will inspire."

## Staffing Update

Baylor Johnson is our new Communications Manager. He started with Austin Public Library on September 13. Baylor will manage our communication and program areas. His extensive background includes his most recent role as Deputy Communications Director at the ACLU of Texas. He supervised the day-to-day media relations work and production of digital content, as well as led much of the organization's legislative communications and coordinated inter-organizational communications. Baylor received his BS, Radio-Television-Film from the University of Texas at Austin.

## FY22 Budget Highlights

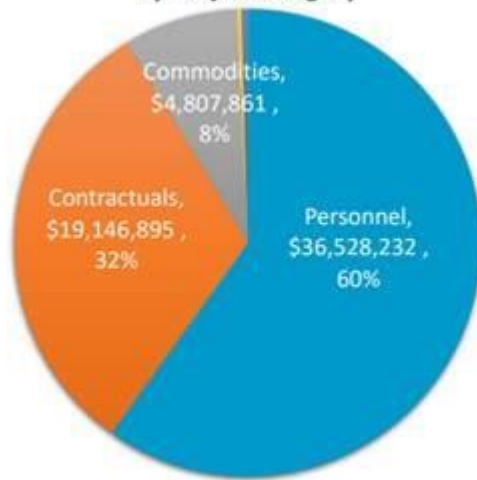
The FY 2021-22 General Fund Operating Budget for the City of Austin includes an increase of \$1,618,884 or 2.75%, for the coming fiscal year with a total budget of \$60,487,260 for APL.

With the support of the various Boards and Commissions, the City Council approved five (5) additional Security Guards included in the General Fund budget. In addition, the Budget Stabilization Reserve Fund now includes one-time funding of \$63,000 for additional laptops to be put into circulation. APL will also soon have laptops available for customers to check out and take home at all branches. Library management's requests for increases due to inflation for materials and software, totaling \$507,468, were also included in the General Fund budget increase.

The Fee Schedule was updated so the library may provide a free library card for any student enrolled within Travis County, rather than only to those within the City of Austin. This important update supports the Library's literacy advancement strategic priority and will provide access to library materials for more students in the coming year.

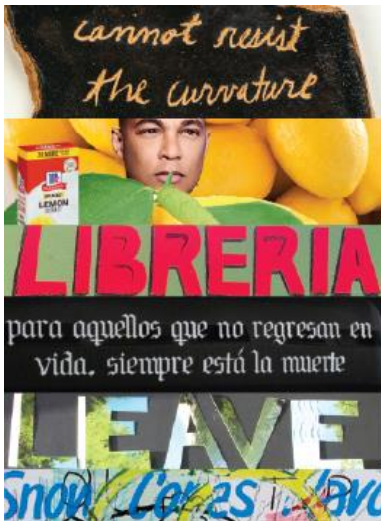
The Library is currently still only offering Express Services due to COVID-19 health precautions; however, when we resume offering public programs they will include digital literacy training for older adults, as well as programs tied to the Library's strategic priorities. We continue to offer APL+, a virtual programming platform that was recognized by the Urban Libraries Council with a 2020 Innovation Award for customer service. At the Austin History Center, the community archivists are preparing programs specifically for preserving Asian Pacific American, Latinx, and African American history of Austin.

**FY22 Budget - General Fund,  
by Major Category**



## AUSTIN PUBLIC LIBRARY

Operating Budget	2018-19 Actual	2019-20 Actual	2020-21 Estimated	2020-21 Amended	2021-22 Approved
<b>Expenditures by Strategic Outcome</b>					
Culture and Lifelong Learning	45,946,300	46,018,672	47,776,726	49,527,530	50,015,266
Government that Works	235,559	(369,310)	0	0	0
Transfers and Debt Service	5,598,599	6,616,845	8,329,048	9,340,846	10,471,994
<b>Total by Strategic Outcome</b>	<b>51,780,458</b>	<b>52,266,207</b>	<b>56,105,774</b>	<b>58,868,376</b>	<b>60,487,260</b>
<b>Expenditure by Program</b>					
Materials Management Services	7,136,927	6,911,707	7,694,491	7,805,166	8,000,341
Public Services	22,242,981	23,485,622	23,906,066	25,460,852	25,000,985
Support Services	16,566,392	15,621,342	16,176,169	16,261,512	17,013,940
Transfers, Debt Service, and Other Requirements	5,834,158	6,247,535	8,329,048	9,340,846	10,471,994
<b>Total by Program</b>	<b>51,780,458</b>	<b>52,266,207</b>	<b>56,105,774</b>	<b>58,868,376</b>	<b>60,487,260</b>
<b>Funding Sources</b>					
General Fund	551,857	322,015	204,300	239,815	525,806
<b>Total Revenue</b>	<b>551,857</b>	<b>322,015</b>	<b>204,300</b>	<b>239,815</b>	<b>525,806</b>
Civilian FTEs	443.55	443.55	445.55	445.55	450.55



**¡SE HA  
DICHÓ!**

SEPT. 20 - OCT. 24, 2021

### Central Library Gallery Exhibit

¡Se Ha Dicho! explores the power of words in art and everyday lives of Hispanic and Latinx communities, whether emulating the rallying speech of a community organizer, the soothing rhythm of a lullaby shared from mother to daughter, or an astute connection scribbled in the margins of a book. The work presented here is a celebration of the power of a community with deep and diverse stories to tell, as we live with the daily-learned lesson of just how much words matter.

Artists: Cande Aguilar, Julia Barbosa Landois, Paco Castro, Christian Cruz, Ulyses Cueto, Veronica Gaona, Evelyn Gonzalez, Suzy Gonzalez, Siri Gurudev, Rafael Fernando Gutierrez, Barbara Miñarro, Monica Teresa Ortiz, Alexandra Robinson, Miguel Rodriguez, Alán Sema, Jesus Valles. Exhibit curated by Michael Anthony Garcia

This project is supported by the Cultural Arts Division of the City of Austin Economic Development Department.

***¡Se Ha Dicho! explores the power of words  
in art and everyday lives of Hispanic and Latinx  
communities.***



# FACILITIES SERVICES

## FY2018 Bond Program Summary

### Description

The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the Library's facilities portfolio. The program is structured with a focus on project controls to ensure that overall objectives are met. July Program Summaries are as follows:



**2018 BOND**  
OUR COMMUNITY. OUR FUTURE.

- CLMP180 2016 Site/Civil: Hampton at Oak Hill Parking Lot Expansion & Cepeda Branch Trail:
  - Cepeda Branch Trail - New Consultant is finalizing their contract and should begin final design within 2 weeks of receiving the NTP. They have identified the need for stormwater detention at the Cepeda Branch site so there will be an alternative analysis provided as the first deliverable.

Hampton at Oak Hill Parking - New Consultant is finalizing contract items with City agencies to receive its NTP. The Consultant should be able to begin critical water quality analysis computations in several weeks to determine pond modifications to accommodate the new parking spaces.

- CLMP282 Archival Repository Faulk Building & History Center Renovation:
 

Current Phase: Schematic Design started back up this past month with an updated schedule. The plaza was pulled out of the main schedule to give the department additional time to digest the information and review the feasibility of the add alternate scope of work. The work will add about 4 months to the construction schedule and required additional general conditions.

A risk mitigation report from the City's Office of Risk Management and add alternate spreadsheet was compiled and submitted to the Library to review. The risk report showed a need to sprinkler both AHC and Faulk. The cost and scope were not anticipated at the onset of the bond request.

CMAR Spawglass - SG was approved to start the Faulk plumbing investigation that will help make alternate decisions throughout the project. They also provided updated cost estimates to help the alternate conversation with APL management and stakeholders.

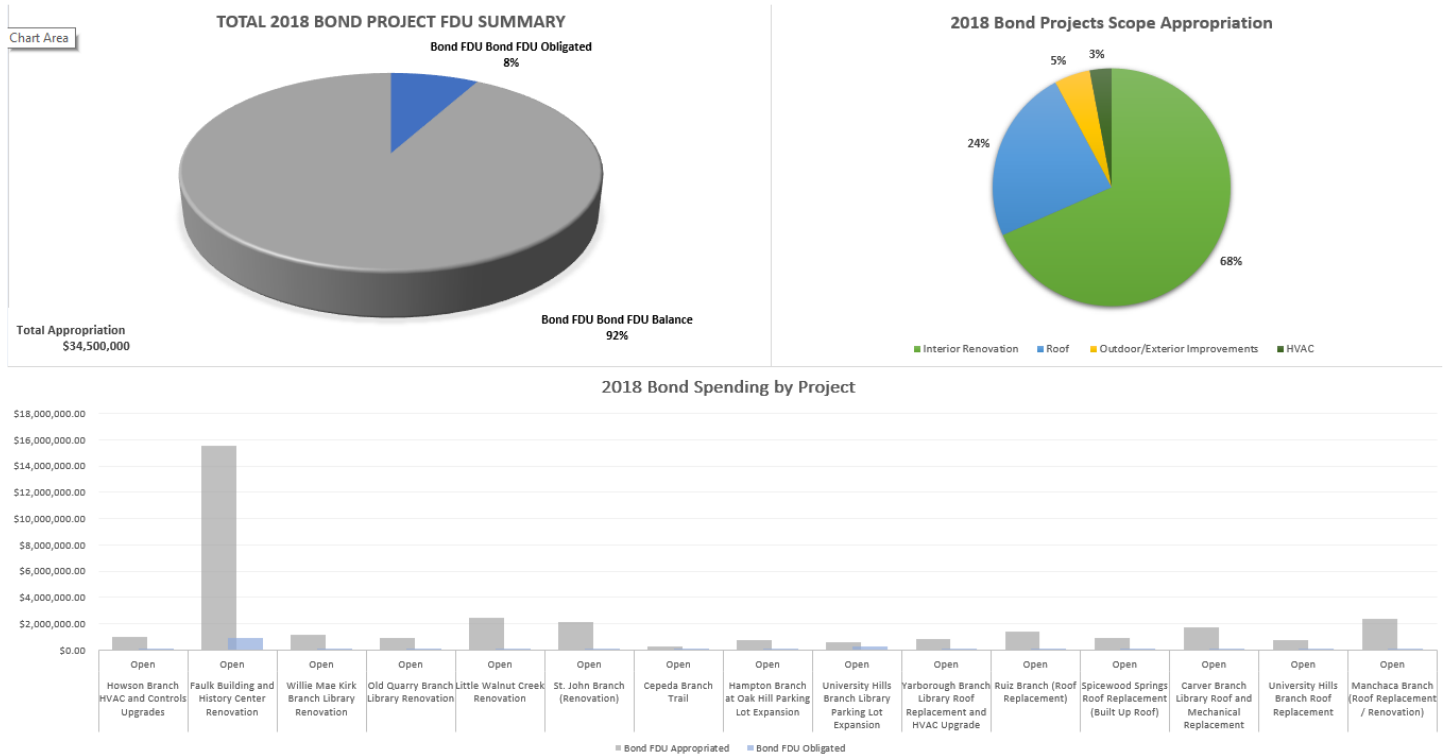
- CLMP286 Interior Renovation Projects - Old Quarry Branch Renovation; Little Walnut Creek Branch Renovation; Willie Mae Kirk Branch Renovation; Manchaca Road Branch Roof Replacement & Renovation; St. John Branch Renovation

- The Library's review of the five branch renovation projects contained in the Consultants ADPN is complete. The Consultant base estimates with add alternates exceed the FY18 construction budget without furniture and equipment. The resolve was to move the projects into schematic design as bare bone projects with furniture and equipment and without add alternatives. The add alternatives identified by the Consultant would be ideal upgrades but given the Bonds budgetary constraints, unfeasible at this time.
- As costs are refined during Design Development and contingency is reduced, there should be opportunity to include some add alternatives. Twelve add alternatives were prioritized and will be considered to the extent the construction budget will allow. The add alternative work includes roofing system overlays, window system replacements, new interior LED lighting, and reconfiguring interior spaces. The next phase of the work includes schematic design and design development for all five Interior Renovation Projects. The project schedule will be updated to reflect program goals, design, bid award, and construction.
- CLMP287 Roof Replacement & System Upgrades - Carver Branch; Howson Branch; Yarborough Branch
  - The Consultant's fee proposal to provide design services to remove the roofing and HVAC Systems at Carver and Yarborough Branches and upgrade the HVAC Controls at Howson is under final review. Final acceptance of the proposal and next phase start is expected late September 2021. The next phase of the work includes schematic design and design development for the roof replacement and system upgrade projects. The project schedule will be updated to reflect design, bid award, and construction.

## Schedule

The FY18 Bond design and construction deliverables are scheduled for 36-months with program wide substantial completion goals 2023 Q3. All timelines however are estimates and subject to change without notice. Construction starts will be staggered by branch location to minimize impacts to existing levels of service.





- Preliminary Phase Complete
- Next Phase Schematic Design

***The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the City of Austin.***

# FY2012 Bond Program

## Summary

### Description

- Proposition 18: Library, Museums and Cultural Facilities \$13.4 Million

### Cepeda Branch Library Renovation



Exterior Site Work @ Cepeda

#### Scope of Work

The project consists of interior and exterior improvements to the Cepeda Branch Library. The work consists of selective demolition and upgrades to the facility interior, interior and exterior painting, exterior stucco repair, new furniture and equipment. The exterior work shall include landscape improvements and sustainability has been established as a goal of the project.

#### Status

Construction is proceeding, and OAC Construction Progress Meetings were held on August 6 and 20 (both virtual and on-line, due to Stage 5 COVID restrictions implemented by the City). Both demolition and site work are underway.

#### Budget / Cost

Appropriation \$1,240,839; Obligated \$1,130,286.91; Balance \$110,552.09

#### Schedule

Renovation work is progressing

- Substantial completion November 6, 2021
- Final Completion December 6, 2021

#### Impacts

A Site Exemption has been granted to the project, by City of Austin Development Services Department. Any delays (not substantial) will be negotiated with the contractor, including possibly absorbing any into the existing schedule.

## Zaragosa Technical Support Warehouse

### Scope of Work



To meet current building, fire and life safety codes, this project will retrofit the facility's 35-year-old fire suppression sprinkler system at the 20,000 SF, Zaragoza Technical Support Warehouse. The fire system upgrade will protect the Library only storage facility.

### Status

Construction is proceeding with new sprinkler system piping continuing to be installed, and with new area heaters installed, and new mezzanine level office's upgrades. Change Directives for Austin Public Library additional scope of work (empty conduit for EV Stations, installed in the existing trench open in the parking lot; renovations of the mezzanine level offices and repainting; and installation of exterior of dark sky in LED light fixtures) have been issued to the General Contractor (for cost, and possibly time-extension, proposals).

Improvements @ Zaragosa Warehouse  
Mezzanine

### Budget / Cost

Appropriation \$1,115.965; Obligated \$1,058,610.40; Balance \$57,354.60

### Schedule

A time extension of 4 weeks (moving the project Substantial Completion date from August 20 to September 24) was granted due to the project delay caused by the Austin Fire Department.

### Impacts

APL change directives may also impact the schedule.

## University Hills Branch Parking Lot Expansion



### Scope of Work

The work comprises of constructing a new asphalt 25 parking space expansion at the existing University Hills Branch Library parking lot. The work includes the demolition of existing structures and pavement, installation of erosion/sedimentation control and tree protection fencing, construction of asphalt/concrete parking area, construction of a concrete water quality pond, construction of associated walkways, installation of landscaping and lighting, installation of parking lot signage, installation of fencing and stub out for EV Stations.

### Status

Construction is proceeding; with OAC Progress Meetings held on-site on August 4 and 18. The water detention pond concrete walls have been poured as have the concrete parking lot curbs. Formwork for sidewalks is also being set.

### Budget / Cost

Appropriation \$1,532,458.00; Obligated \$1,224,194.34; Balance \$308,263.66

### Schedule

- Substantial Completion November 15, 2021
- Final Completion December 15, 2021

### Impacts

None beyond previous described.

## Pleasant Hill PHASE II

### Scope of Work

July 2020 an R/L Project Architect was retained to design interior finish upgrades to the facility. The design package included new library friendly hard surface flooring, new interior / exterior painting, Parking lot restriping, LEED night sky compliant exterior LED lighting, Power Washing of the building and fencing / screening of the roof access and power panels.



Shelving Installation @ Pleasant Hill

### Status

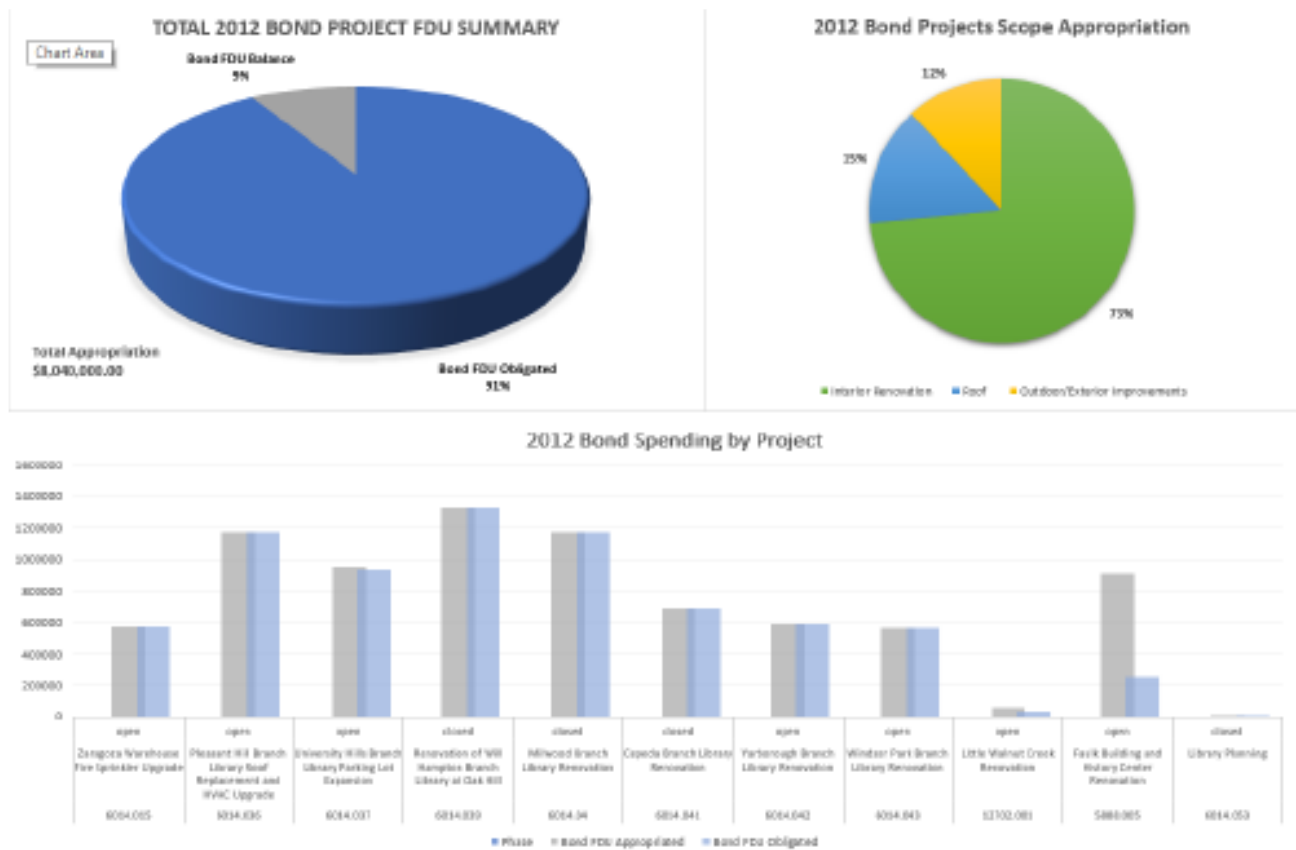
Phase II progress continues. The Contractor's key transfer occurred 16 Sept 2021. Delivery of shelving back to APH began 20 Sept 2021.

### Budget / Cost

Appropriation \$1,207,307; Obligated \$1,200,576.94;  
Balance \$6,730.06

### Schedule

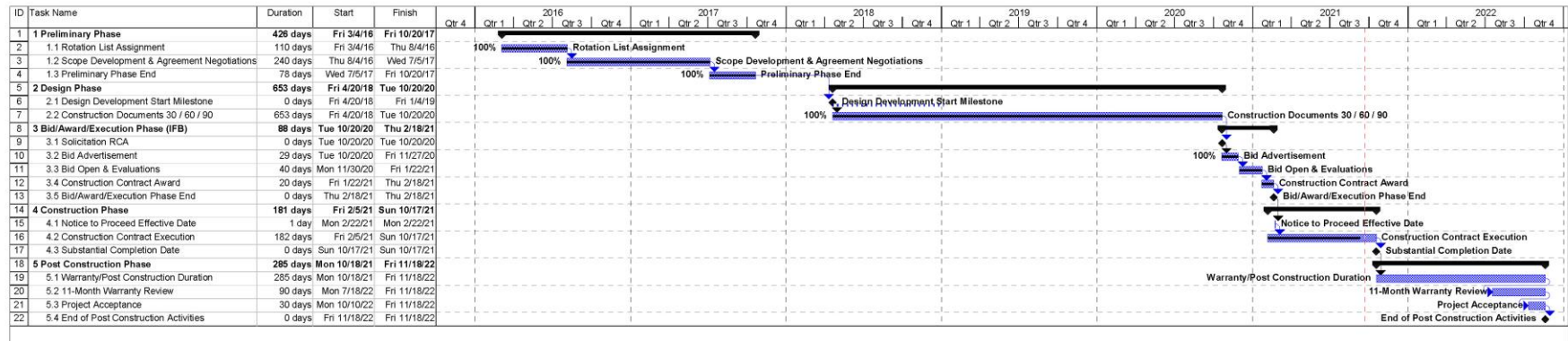
- Substantial Completion - Complete
- Contractor Key Transfer - Complete
- Ceiling Tile & Lighting - 80% Complete
- Shelving Delivery - 60% Complete
- Shelving Assembly - 20% Complete
- Book Cart Delivery - 18 Oct Start
- Furniture Delivery - 8 Nov Start



## Program Summary

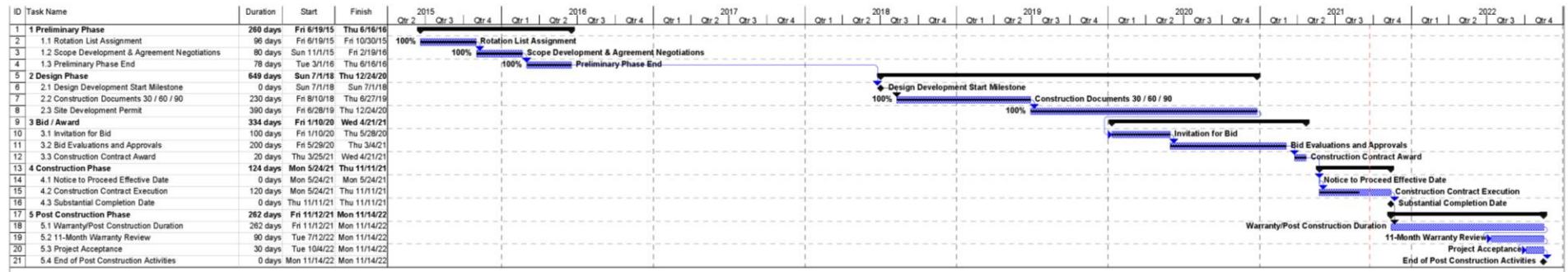
- FY12 Bond Program Spending Plan is 91% Complete
- Faulk Building & History Center FY12 Appropriations are combined with FY18 Bond Appropriations
- Little Walnut Creek FY12 Appropriations combined with FY18 Bond Appropriations

## Zaragosa Warehouse





## University Hills Branch



# Cepeda Branch / Hampton Branch (Site/Civil) Report

## Project Description



The Cepeda Branch Library Trail Project was initiated to provide a safe, well-lighted pedestrian pathway from the Cepeda Branch Library property at 651 N Pleasant Valley Road through to Gonzalez Street under the adjacent East Seventh Street overpass.

Rendering Cepeda Branch Trail

The Will Hampton Branch Library has experienced heavy use by the community since the facility first opened its doors in 1997. The branch is adjacent to the equally popular Dick Nichols District Park. The project consists of adding 22 additional parking spaces to the existing parking lot.

## Status

Cepeda Branch Trail - New Consultant is finalizing their contract and should begin final design within 2 weeks of receiving the NTP. They have identified the need for stormwater detention at the Cepeda Branch site so there will be an alternatives analysis provided as the first deliverable.

Hampton at Oak Hill Parking Lot Expansion - New Consultant is finalizing contract items with City agencies to receive its NTP. The Consultant should be able to begin critical water quality analysis computations in several weeks to determine pond modifications to accommodate the new parking spaces.

## Schedule

Schedule has been delayed due to change in Consultant. Funding requirements may drive the schedule for the Cepeda Trail. Funding requirements for the Hampton Parking Lot expansion may add additional time.

## Budget

- Hampton Parking Lot Expansion: Appropriation \$751,000; Obligated \$104,082.72; Balance \$646,917.28
- Cepeda Branch Trail: Appropriation \$307,000; Obligated \$58,489.56; Balance \$248,510.44

## Other Issues

Hampton at Oak Hill parking lot expansion is in the Edward Aquifer Watershed and may be subjected to more stringent environmental requirements which in turn may drive additional cost. Fiscal impacts on the budget are being evaluated for project feasibility.

# Faulk Building / Austin History Center Monthly Report

## Facility Improvements & Archival Repository Expansion

### Project Description



Photo Credit: Wikimedia Commons

The Faulk Library and Austin History Center are grouped together to meet the growth demands of the City's burgeoning population by adding much needed archival storage space, security for collections, and upgrading environmental controls. The campus will be reinforced as a single destination that will facilitate seamless interchanges between the Faulk Building, the Austin History Center, adjacent Wooldridge Square and many nearby historical sites.

### Status

Current Phase: Schematic Design. Schematic Design started back up this past month with an updated schedule. The plaza was pulled out of the main schedule to give the department additional time to digest the information and review the feasibility of the add alternate scope of work. The work will add about 4 months to the construction schedule and required additional general conditions.

A risk mitigation report from the City's Office of Risk Management and add alternate spreadsheet was compiled and submitted to the Library to review. The risk report showed a need to sprinkler both AHC and Faulk. The cost and scope were not anticipated at the onset of the bond request.

CMAR Spawglass: SG was approved to start the Faulk plumbing investigation that will help make alternate decisions throughout the project. They also provided updated cost estimates to help the alternate conversation with APL management and stakeholders.

### Impacts

It is still unknown what the updated scope will do to the schedule. The 36-42 month project start to finish goal continues to be in reach. However, the design build team anticipates adding at least 4-6 weeks to the schedule for paperwork alone.

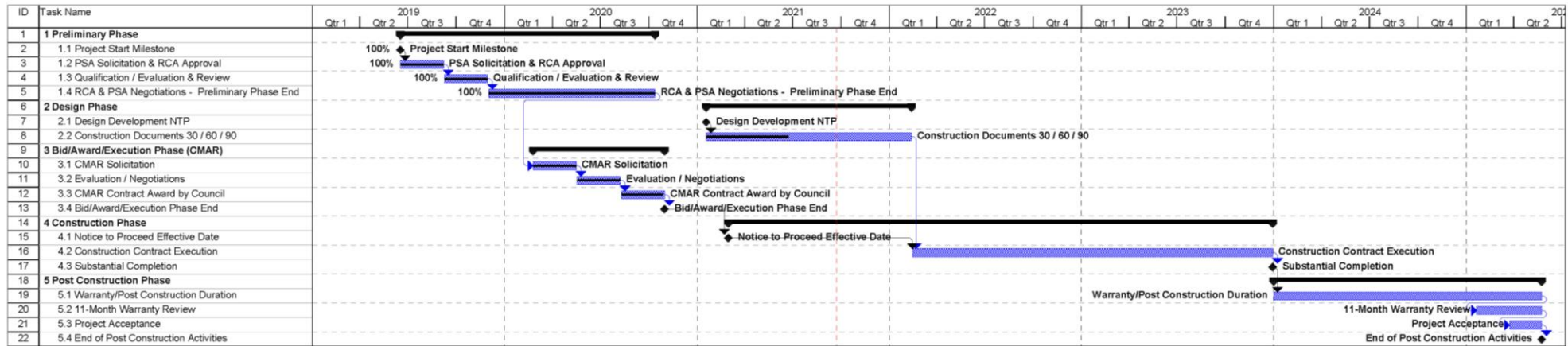
### Schedule

The project is currently in Schematic Design. (See Gantt Chart)

### Budget Estimates

Appropriation \$19,382,247; Obligated \$1,222,335.10; Balance \$18,159,911.90

## Faulk Library Building / Austin History Center Schedule



# Interior Renovations Monthly Report

## Project Description

The Interior Renovations Program combines five library branch projects with similar modernization and refurbishment scopes of work. The work requires project designs that are reflective of the emerging architectural styles of our region and sympathetic to the City of Austin initiatives including citizen participation in the design processes, Art in Public Places, and project team participation by minority and women-owned businesses.

The ADPN's were completed by MWM DesignGroup, Civil Engineering, Architecture & Landscape Architecture, Encotech Engineering Consultants Mechanical, Electrical, Plumbing, Jose I. Guerra, Inc. Consulting Engineers Structural Altura Solutions ADA. Design and bid summaries and SD cost estimates for the five branches are as follows.

### Willie Mae Kirk

The proposed improvements to the Willie Mae Kirk Branch will constitute "municipal building renovations", as addressed by Council Resolution 20071129-045. The scope of work is expected to include work in all the major categories of LEED and thus full compliance with the LEED Silver certification requirements is expected. The minimum budget threshold for LEED rating is listed as \$300,000 for "municipal building renovations"



Based on the assessment of the Willie Mae Kirk Branch Library, the design team recommends the following improvements.

### Base of Design (BOD) & Base Bid:

- New egress door from main library space to exterior and from meeting room to exterior (required egress)
- ADA Improvements (per evaluations by Altura)
- New family restroom (required to meet plumbing fixture count)
- LED lighting (required for LEED)
- HVAC: Add outside air to meet code and repair/replace existing exhaust fans only (required by code)
- New flooring ("library-friendly" type, not carpet)
- New interior painting
- New ceilings
- Modify existing circulation desk so that staff can exit on two sides.
- Additional electrical outlets
- Additional data outlets (6)
- Furr-out columns for new electrical and data outlets and to conceal existing conduit.
- Reseal glass at existing windows.



- Provide vision glazing from Children's area of the reading room into youth computer lab (Safety and Supervision concern)
- Provide vision glazing from Vestibule to Meeting Room (Safety and Supervision concern)

#### **SD Base Estimate**

- Base Estimate: \$953,838

## **Status**

APL has completed its review of the Consultants Architecture Design Program Narrative (ADPN). The Consultants base estimate and add alternatives exceed the project construction budget. The add alternatives identified by the Consultant would be ideal upgrades but given the program budget constraints, upgrades are unfeasible at this time. To keep the interior renovation projects within budget the projects will proceed into the design phase as bare bones without add alternatives. As cost are refined during design development and contingencies are reduced, there may be an opportunity to include add alternatives. To that end APL prioritized add alternates for the Consultant and PM to consider to the extent that the construction budget will allow.

### **Little Walnut Creek Branch**



The proposed improvements to the Little Walnut Creek Branch will constitute "municipal building renovations", as addressed by Council Resolution 20071129-045. The scope of work is expected to include work in all the major categories of LEED and thus full compliance with the LEED Silver certification requirements is expected. The minimum budget threshold for LEED rating is listed as \$300,000 for "municipal building renovations".

On the basis of the assessment, the design team recommends the following improvements.

Improvements listed here must be prioritized and coordinated with the budget overall for all five branch libraries. Further description follows:

#### **Base of Design (BOD) & Base Bid**

- New Entrance: Rebuild exterior stair and ramp with ADA compliant slopes and landing.
- ADA Improvements (per evaluations by Altura)
- LED lighting required for LEED rating (required for LEED)
- Replace rusted standing seam metal roof
- New flooring ("library-friendly" type, not carpet)
- New interior painting (might be able to use FFE budget)
- New ceilings
- Additional electrical outlets



- Additional data outlets (6)
- Repair sidewalk to eliminate trip hazard
- Remediate sewage back-up; install backcheck valve.
- Replace AHU Units 1 through 4 only.
- Modify existing circulation desk so that staff can exit on two sides.

### Construction Cost Estimate

- The SD Estimate for BOD & Base Bid is \$1,451,684

## Status

APL has completed its review of the Consultants Architecture Design Program Narrative (ADPN). The Consultants base estimate and add alternatives exceed the project construction budget. The add alternatives identified by the Consultant would be ideal upgrades but given the program budget constraints, upgrades are unfeasible at this time. To keep the interior renovation projects within budget, the projects will proceed into the design phase as bare bones without add alternatives. As cost are refined during design development and contingencies are reduced, there may be an opportunity to include add alternatives. To that end APL prioritized add alternates for the Consultant and PM to consider to the extent that the construction budget will allow

### Old Quarry Branch

The proposed improvements to the Old Quarry Branch will constitute “municipal building renovations”, as



addressed by Council Resolution 20071129-045. However, the scope of work is not expected to include work in all the major categories of LEED, including “Energy and Atmosphere”, and thus compliance with the LEED Silver requirements is not expected to be required.

On the basis of the assessment of the Old Quarry Branch Library, the design team recommends the following improvements.

Improvements listed here must be prioritized and coordinated with the budget overall for all five branch libraries:

#### Base of Design (BOD) & Base Bid

- ADA Improvements (per evaluations by Altura)
- New flooring (“library-friendly” type, not carpet)
- New interior painting

#### Wood Exterior Trellis and Vine

- New acoustical ceiling tile (to replace “popcorn” finish. Keep all suspended wood trellis and cloud structures).
- New acoustical ceiling tile (where missing) at Meeting Room perimeter
- Remove wallpaper at Meeting Room and retexture walls.
- Additional electrical outlets
- Additional data outlets (6)

- Secure loose Telecom wiring (visible on exterior at several locations).
- Modify existing circulation desk so that staff can exit on two sides.
- Removal of trellis and vine
- Remove and replace failed insulated glass at Reading Room windows (where seal is broken, and glass is filled with debris). Window frames shall be kept.
- Repair detached and rotted wood fascia and trim (Life Safety)

### Alternatives

- New LED lighting: \$143,395
- Remove and replace windows: \$151,400
- Roof system TPO Overlay: \$120,590

### Construction Cost Estimate

- The SD Estimate for BOD and Base Bid is \$734,543

## Status

APL has completed its review of the Consultants Architecture Design Program Narrative (ADPN). The Consultants base estimate and add alternatives exceed the project construction budget. The add alternatives identified by the Consultant would be ideal upgrades but given the program budget constraints, upgrades are unfeasible at this time.

To keep the interior renovation projects within budget, the projects will proceed into the design phase as bare bones without add alternatives. As cost are refined during design development and contingencies are reduced, there may be an opportunity to include add alternatives. To that end APL prioritized add alternates for the Consultant and PM to consider to the extent that the construction budget will allow.

### Manchaca Road Branch

The proposed improvements to the Manchaca Road Branch will constitute “municipal building renovations” as



addressed by Council Resolution 20071129-045. However, the scope of work is not expected to include work in all the major categories of LEED, including “Energy and Atmosphere” and “Water Efficiency”, and thus compliance with the LEED Silver certification requirements is not expected to be required. On the basis of the assessment of the branch, the design team recommends the following improvements. Improvements listed here must be prioritized and coordinated with the budget overall for all five branch libraries.

### Base of Design (BOD) & Base Bid

- ADA Improvements (per evaluations by Altura)
- New flooring (“library-friendly” type, not carpet)
- New interior painting
- Line interior storm drains within columns with epoxy lining (to address leakage)
- Additional data outlets (6)
- Additional electrical outlets only. No other electrical improvements, except to meet ADA requirements, code and where required for other scope.
- Meeting Room Acoustical and Storage Improvements (acoustical clouds, additional storage cabinets and chair rail).
- Acoustical improvements at youth computer lab: Add additional ACT ceiling where open to structure.
- Modify existing circulation desk so that staff can exit on two sides.

### Construction Cost Estimate

- The SD Estimate for BOD & Base Bid is \$760,670

## Status

APL has completed its review of the Consultants Architecture Design Program Narrative (ADPN). The Consultants base estimate and add alternatives exceed the project construction budget. The add alternatives identified by the Consultant would be ideal upgrades but given the program budget constraints, upgrades are unfeasible at this time.

To keep the interior renovation projects within budget, the projects will proceed into the design phase as bare bones without add alternatives. As cost are refined during design development and contingencies are reduced, there may be an opportunity to include add alternatives. To that end APL prioritized add alternates for the Consultant and PM to consider to the extent that the construction budget will allow.

### St. John Branch



The proposed improvements to the S. John Branch will constitute “municipal building renovations” as addressed by Council Resolution 20071129-045. However, the scope of work is not expected to include work in all the major categories of LEED, including “Energy and Atmosphere” and “Water Efficiency”, and thus compliance with the LEED Silver certification requirements is not expected to be required.

On the basis of the assessment of the design team recommends the following improvements. Improvements listed here must be prioritized and coordinated with the budget overall for all five branch libraries:

### Base of Design (BOD) & Base Bid

- ADA Improvements (per evaluations by Altura)
- New interior painting (might be able to use FFE budget)
- Additional electrical outlets
- Additional data outlets (6)
- Add automatic door operator to existing entrance doors.
- Provide new computer desks (FFE budget)
- Add four new computers (FFE budget)
- Provide reduced height bookshelves for visibility to back of library from circulation desk (from FFE budget)
- Replace permanent wall signage with flexible signage

### Construction Cost Estimate

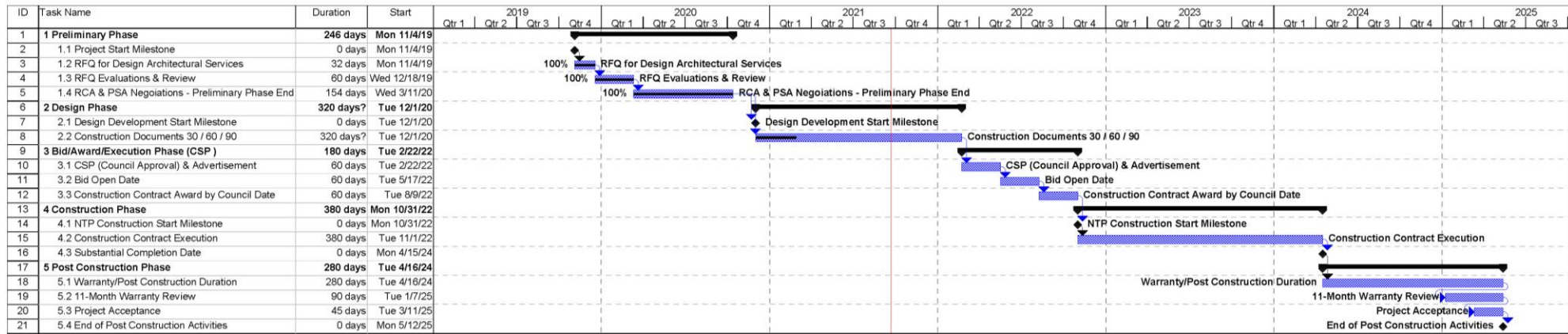
- The SD Estimate for BOD & Base Bid is \$253,296

## Status

APL has completed its review of the Consultants Architecture Design Program Narrative (ADPN). The Consultants base estimate and add alternatives exceed the project construction budget. The add alternatives identified by the Consultant would be ideal upgrades but given the program budget constraints, upgrades are unfeasible at this time.

To keep the interior renovation projects within budget, the projects will proceed into the design phase as bare bones without add alternatives. As cost are refined during design development and contingencies are reduced, there may be an opportunity to include add alternatives. To that end APL prioritized add alternates for the Consultant and PM to consider to the extent that the construction budget will allow.

## Interior Renovations Schedule



# Roof Replacements & Systems Upgrades Monthly Report

## Project Description

The Roof Replacements & Systems Upgrades, combines six library branch projects with similar scopes of work for roofing system rehabilitation to extend the life cycle and or HVAC Systems and controls upgrades.



The final Preliminary Engineering Reports (PER) dated 20 July and cost are summarized as follows.

### Carver

The Carver Branch Library has various systems at the end of their useful lifespan. The project team has performed various assessment and testing protocols following generally accepted code requirements to arrive at project scopes for the systems comprising this contract.

These systems need to be repaired, renovated, or

replaced. Various cost models were used in cost/benefit analysis to arrive at the recommended best value selections. In addition to the systems considered in this engagement, the Baer team was asked also to provide an estimate of cost to repair the building envelope. The PER total project costs to address these elements at Carver Branch Library are estimated at \$1,458,000.

### Howson

The Howson Branch Library has mechanical and electrical systems that need updating or replacement. The project team has performed various assessment and testing protocols following generally accepted code requirements to arrive at project scopes for the systems comprising this contract. These systems need to be repaired, renovated, or replaced. Various cost models were used in the cost/benefit analysis to arrive at the recommended best value selections.

Systems considered in this engagement include HVAC and electrical systems. The cost for this work is estimated to be: \$137,206. The PER total project cost appear to be within the construction budget of \$785,726. A follow up meeting with the PM and Consultant will be scheduled to review cost and to confirm the PER total project costs and construction budget.



## Yarborough



The Yarborough Branch Library has various systems at the end of their useful lifespan. The Baer team has performed various assessment and testing protocols following generally accepted code requirements to arrive at project scopes for the systems comprising this contract.

These systems need to be repaired, renovated, or replaced. Various cost models were used in cost/benefit analysis to arrive at the recommended best value selections.

The PER total project costs to address these elements at Yarborough Branch Library are estimated at \$1,258,945.

### APL MANAGED ROOFING PROJECTS

The following three CIP roofing projects are being managed in-house by APL Project Coordinator. The SOW was developed with information pulled from the Consultant PER reports. Cost proposals from the City's Roofing Contractor Project cost are being evaluated against the SOW requirements. The in-house roofing system list as follows. The following three CIP roofing projects are under review to be managed in-house by APL staff:

SPID #12701.001 University Hills Branch

SPID #1291.004 Spicewood Springs Branch

SPID #1289.002 Ruiz Branch

## Schedule

The design and construction program's deliverables for CLMP 287 Roof Replacement and System Upgrades is programmed for a 36-month timeline. All timelines are estimates and subject to change without notice. Program Construction starts will be staggered to minimize impacts to existing levels of branch services. (See Gantt Chart)

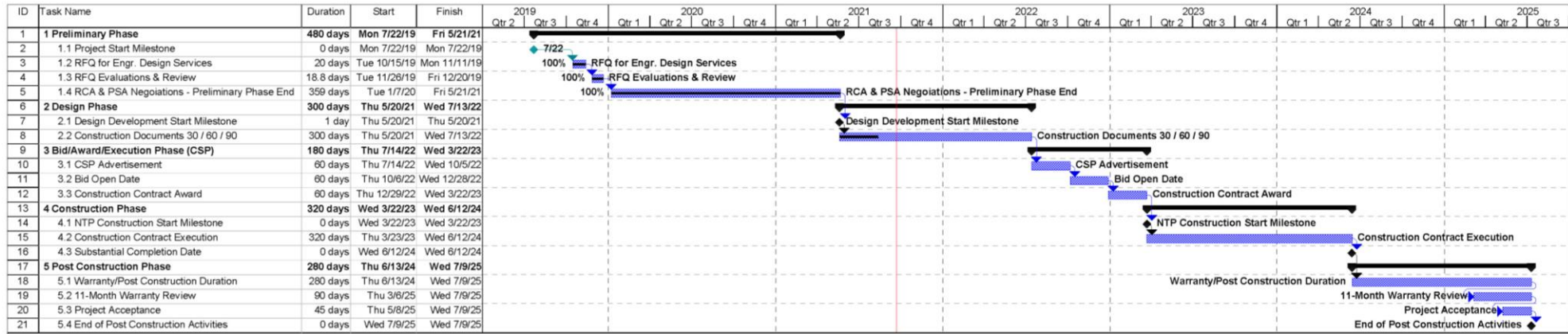
## Impacts

The Association of General Contractors of America recently warned about substantial increases in building materials costs and other supply chain challenges, with their chief economist Ken Simonson saying, "Fast-rising materials costs, lengthening or uncertain delivery times, and rationing of key inputs threaten to drive up the cost and completion time for many vital projects and [could] potentially set back the recovery in construction employment

Austin's construction market condition has impacted the ability of the City's Roofing Contractor to obtain roofing materials for the roof replacement work schedule for University Hills. The facility has been elevated as a priority one project and the construction start for the TPO replacement of the roofing system is September 23, 2021. The work is scheduled for three weeks.



## Roof Replacements & Systems Upgrades Schedule



# AUSTIN HISTORY CENTER

## Programming & Outreach

- Community Archivist Marina Islas attended the Sanchez Elementary School Staff Welcome Event.

## Collections

- AR.2015.010 Frank Berezovytch Photograph Collection was processed and made available to researchers.

## Reference

- Staff worked with Arcadia Publishers on an upcoming book on Austin Airports by Kathleen Shafer.

## Exhibits

- *Above and Beyond the fold: Finding Community in the Austin American-Statesman* is a photo exhibit featuring a selection of photographs which uplift narratives of pride, laughter, and building intergenerational community within Austin's communities of color. Funded by a Texas State Library TexTreasures Grant.

## Publications

- The Neill-Cochran House Museum has included 13 images from the AHC photo collection in *Reckoning with the Past: Slavery, Segregation, and Gentrification in Austin*, published 2021

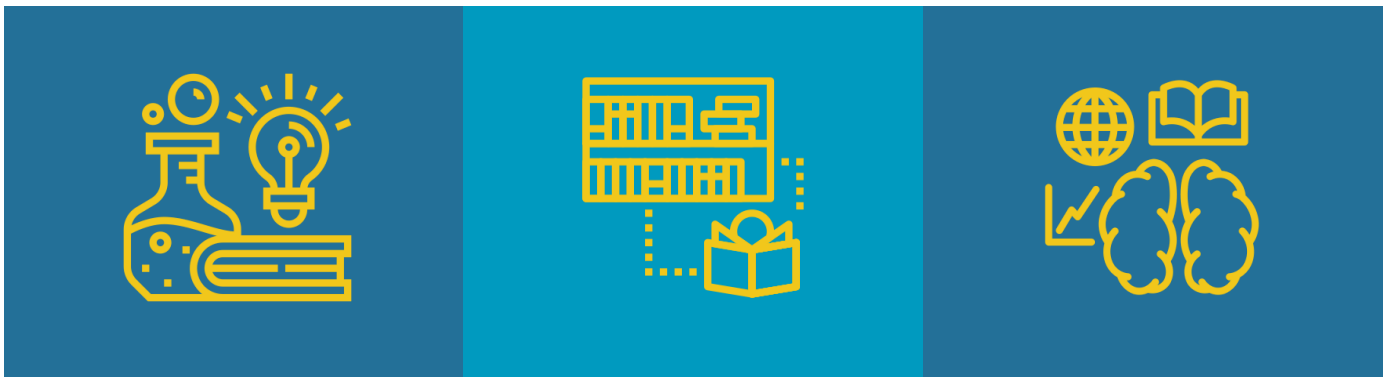
# LIBRARY PRIORITIES

## Literacy Advancement

Our partnership with the Contemporary Austin was a success this month with them delivering 50 art kits to Central as well as 50 the Ruiz Branch. This month's kit was based on the book *Drawn Together* by Minh Lê and contained instructions on creating a watercolor story like the one created in the story.

Summer Virtual Storytimes were popular! During June & July, APL presented 93 storytimes with 1,527 participants. Outside contributing partners included the Asian American Resource Center, Austin Community College, and the Mexican Consulate. Storytimes were offered in American Sign Language, Spanish, Chinese/Mandarin, French, and English. Outreach Virtual Storytimes reached 657 attendees and were provided to partner groups such as the Windsor Park Neighborhood Group, Trinity CDC, Dell Children's Hospital, and Pan Am Rec Center.

We're seeing a large influx of new teachers, who are working at Charter and Private Schools, and discovering (to their surprise) that their school does not have a school librarian, and instead relies of the Public Library for assistance with curriculum supporting materials and instruction. We are working on a new teacher-focused educator resources information guide that helps teachers quickly see all the ways that the library can support them, from tools, to training and resources.



## Digital Inclusion & STEM

Due to current COVID risks, the APL digital inclusion team members are currently unable to visit HACA's North Loop residents to provide computer assistance in person. Without this option we have worked with HACA to develop video chat and phone-based assistance. Many HACA residents have expressed hesitancy towards video assistance sessions, so currently the bulk of our remote assistance is offered via the phone. We continue to work with HACA to identify measures that can assist their residents in feeling more comfortable with video assistance.

Central Librarians and Staff are preparing for Digital Inclusion Week. DIW will be held October 4 - 8. Displays and virtual offerings will be a part of this important week which focuses on the importance of Digital Inclusion.

## Equity, Diversity & Inclusion

The Ruiz Branch has received approval to immediately issue library cards to new residents of SAFE, a domestic abuse shelter very near the branch. Now, newly admitted clients to SAFE simply have to present a letter establishing admission to immediately receive a library card, as opposed to having to wait 30 days as was the case previously.

## Civic and Community Engagement

Little Walnut Creek Branch staff continue to field calls inquiring about Austin Public Health's vaccine operations at Little Walnut. Both Pfizer and Moderna vaccines are available onsite.

Downtown Austin Community Courts (DACC) relocated from the Terrazas Branch to their new location at One Texas Center on Barton Springs Road. They finished a successful run at Terrazas helping a plethora of individuals during a very difficult time for all of us. During the span of less than one year they saw:

- 2675 distinct individuals experiencing homelessness that accessed walk in services at Terrazas from Aug 2020 through July 2021
- The unduplicated services provided to the 2675 during that time was 11,126
- Terrazas staff were able to work with DACC to get bus passes and directions to their new location for those clients who come to Terrazas thinking DACC is still there.

Zack Shlachter, staff member at the Terrazas Branch, worked with the EAT initiative supported by Austin Public Health during the pandemic. To date, Zack helped organize and serve the equivalent of 1,042,149 meals since mid-April 2020, distributed 85,377 gallons of water, 47,600 rolls of toilet paper, 12,200 masks, 2,200 pairs of socks, and countless hygiene items.

## Staff Development

This is the time of year when all APL staff will take the City of Austin CityEthics 2021 Training. Our annual ethics training promotes awareness of ethical practices and expectations at the City of Austin. Being ethically aware helps to maintain a positive workplace culture, helps employees work more effectively and harmoniously with their co-workers, and upholds a strong public image.

## Workforce and Economic Development

The entire Windsor Park staff has noticed the increases need for 1 on 1 computer help for those seeking rent assistance, job searches, and access to social services. They all chip in to help as much as they can especially when patrons have little or no computer experience.

# APL BY THE NUMBERS

## Collections Circulation July

- Digital materials 222,367
- Physical materials 223,463

## New Cards Issued

- Adult resident 1,987
- Adult non-resident 43
- Youth resident 294
- Youth non-resident 3
- eCards resident 34
- eCards non-resident 44
- Total 2,405

## Website Page Views

- Library website 1,639,250

## WiFi Use

- Connections 19,927

## Revenue Year to Date FY21

- Parking \$90,061
- Event Space Rentals \$130,529
- Central Gift Shop \$62,338
- Passport Service \$13,038
- Recycled Reads Book Store \$12,960
- Total \$308,926



Roosevelt Weeks  
Director of Libraries