



MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES

REGULAR MEETING  
Monday, July 26, 2021

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, July 26, 2021 via videoconferencing.

**Vice-Chair Rogers called the Commission meeting to order at 9:08 a.m.**

**Commissioners in Attendance:**

Melissa Rogers, Vice-Chair  
McKenzie Frazier  
Andy Mormon  
Kevin Mullen

**Commissioners Absent:**

Teresa Pérez-Wiseley, Chair

**Staff in Attendance:**

Matthew Chustz, Municipal Civil Service Administrator  
April Shaw, Municipal Civil Service Coordinator  
Jennifer Stanko, Municipal Civil Service Coordinator  
Omar Francia, HRIS Support

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Municipal Civil Service Commission regular meeting on June 28, 2021.

**The minutes of the June 28, 2021 regular meeting were approved on Commissioner Mullen's motion, Commissioner Mormon's second, on a vote of 4-0.**

**2. HEARING**

- a. Conduct a hearing on the appeal filed by Don Miller regarding their Disciplinary Probation from the Austin Water Utility.

**A hearing was conducted on the appeal filed by Don Miller regarding their Disciplinary Probation from the Austin Water Utility.**

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Don Miller regarding their Disciplinary Probation from the Austin Water Utility.

**Vice-Chair Rogers recessed the Municipal Civil Service Commission meeting to go to closed session at 3:05 p.m.**

**The Commission deliberated in closed session on the appeal filed by Don Miller regarding their Disciplinary Probation from the Austin Water Utility.**

**Closed session ended and Vice-Chair Rogers called the Municipal Civil Service Commission meeting back to order at 3:33 p.m.**

- c. Possible action and decision on the appeal filed by Don Miller regarding their Disciplinary Probation from the Austin Water Utility.

**The motion to deny Don Miller's appeal and uphold the decision made by the City of Austin in the Disciplinary Probation of Don Miller was approved on Vice-Chair Rogers' motion, Commissioner Frazier's second, on a vote of 4-0.**

### **3. OLD BUSINESS**

- a. Discussion and possible action on the Municipal Civil Service Commission recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.

**Discussion was held.**

- b. Discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.

**Discussion was held.**

- c. Discussion and possible action on future meeting dates, times and locations.

**Discussion was held on future meeting dates, times and locations.**

### **4. FUTURE AGENDA ITEMS**

**The Commission requested a future agenda item for discussion and possible action regarding the Municipal Civil Service recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.**

**The Commission requested a future agenda item for discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.**

**The Commission requested a future agenda item for discussion and review of the 2022 Municipal Civil Service Commission meeting schedule.**

### **ADJOURNMENT**

**Vice-Chair Rogers adjourned the meeting at 3:52 p.m. without objection.**