




## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Kimberly McNeeley, CPRP, Director  
Austin Parks and Recreation Department 

**DATE:** September 30, 2021

**SUBJECT:** Authorize negotiation and execution of a park operations and maintenance agreement with The Trail Foundation for the Ann and Roy Butler Hike-and-Bike Trail at Town Lake Metropolitan Park  
Postponement Request

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Due to additional discussion regarding the draft agreement, the Parks and Recreation Department is requesting to postpone Item 27 – park operations and maintenance agreement with The Trail Foundation – from September 30, 2021 to October 21, 2021. Should you have any questions, please contact me at (512) 974-6717.

cc: Spencer Cronk, City Manager  
Anne Morgan, Interim Deputy City Manager  
Stephanie Hayden-Howard, Assistant City Manager